

# MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.  
 Bay Area Charter Foundation, LLC.

Board Meeting: **September 30, 2025**

## Schools - Principals:

Cherry Lake Preparatory Academy - Kokx	Southshore Charter Academy – Sams
Clay Charter Academy – Caldwell	Union Park Charter Academy – Glover
College Preparatory Academy at Wellen Park - Fees	Wataset Charter School – Bruni
Creekside Charter Academy – Laguerre	Winthrop Charter School – Johnson – Greenier, HoS
Henderson Hammock Charter School – Romeo	Winthrop College Prep Academy – Miller – Greenier, HoS
Innovation Preparatory Academy – Reynolds – McBane, HoS	Woodmont Charter School – Tate
Keys Gate Charter School – Verdier, HoS	

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 30, 2025	1:03 pm	1:51 pm	October 30, 2025	10:00 AM	L. Peake
<b>Meeting Location:</b>					
<b>On-Site Location:</b> FCEF Schools as public noticed					
<b>Attended by:</b>					
<b>Board Members:</b> Valora Cole – Chair Randy Walker – Treasurer Dr. Steve Knobl – Director Andrea Coyle - Director <b>Absent: None</b> Eric Johnson – Vice-Chair			<b>Other Attendees:</b> Principals and Parent Facilitators of Above-Mentioned Schools Board Attorney Levi Williams LaShonda White, Area 1 Deputy Director Dr. Jeff Spiro, Area 3 Deputy Director Nirvani Ramnath, Area 4 Deputy Director Jodi Evans, Area 5 Deputy Director Christina Hamlin, Area 6 Deputy Director Leah Peake, Board Governance Manager		

## CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:03 p.m. with a Call to Order by Board Chair Valora Cole. A Henderson Hammock Charter School student recited the Pledge of Allegiance. A Student Performance was given. Roll call was taken, and quorum established.

### I. PUBLIC COMMENTS

- Public Comment was given by: Vanessa Gilbert - None

### II. COMMITTEE REPORTS

- None

### III. Consent Agenda

- August 28, 2025, Meeting Minutes

- B. Out of Field Waivers
  - 1. Clay Charter Academy
  - 2. Creekside Charter School
  - 3. Innovation Preparatory Academy
  - 4. Union Park Charter School
  - 5. Winthrop Charter School
  - 6. Winthrop College Prep
- C. Schools Improvement Plan
  - 1. Innovation Prep Academy
  - 2. Keys Gate Charter School
- D. Property Tax Referendum
  - 1. Southshore Charter Academy
  - 2. Waterset Charter School
  - 3. Winthrop College Prep Academy
  - 4. Woodmont Charter School
- E. General Knowledge Test Waiver
  - 1. Keys Gate Charter School
- F. Professional Education Test Waiver
  - 1. Keys Gate Charter School
- G. Use Agreement between Florida Charter Educational Foundation and Renaissance Charter School, Inc.
- H. Fruitville Lease Agreement Amendment
- I. FY25-26 Teacher Salary Increase Allocation

**MOTION: Motion was made by Steve Knobl and seconded by Andrea Cole to approve the Consent Agenda for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 1 absent)**

**IV. Financial**

- A. Furniture Lease - Cherry Lake Preparatory Academy – Lease # 2252229
- B. IT Lease - Cherry Lake Preparatory Academy – Lease # 2252228

**MOTION: Motion was made by Randy Walker and seconded by Steve Knobl to approve the Furniture Lease - Cherry Lake Preparatory Academy – Lease # 2252229IT and the IT Lease - Cherry Lake Preparatory Academy – Lease # 2252228, as presented. Motion was approved unanimously. (4-0, 1 absent)**

**V. Old Business - None**

**VI. New Business**

- A. Creekside Charter School - Verkada Environmental Sensors

**MOTION: Motion was made by Steve Knoble and seconded by Randy Walker to approve the Creekside Charter School – Environmental Sensors, as presented. Motion was approved unanimously. (4-0, 1 absent)**

- B. Woodmont Charter School
- Rita Weaver presented the board the enrollment for Woodmont Charter School and the challenges facing the school
  - Randy Walker asked what the school districts concerns were surrounding Woodmont.
  - Andrea Coyle asked about the state of renewal for Woodmont. She also stated that the board should consider ideas for Woodmont moving forward.
  - Levi Williams and Rita Weaver answered all the boards questions.

**MOTION: Motion was made by Andrea Coyle and seconded by Steve Knobl to authorize CSUSA to identify any and all strategies to alleviate financial strain on Woodmont Charter School. Motion was approved unanimously. (4-0, 1 absent)**

## **VII. CSUSA Reports**

- State Superintendent Update
  - FY25 School Goals
- Enrollment Update
  - Dr Ruiz updated the board on the accountability retreat hosted at Cherry Lake and presented the board the FY25 School Goals.
  - Dr. Ruiz stated that Marketing and Enrollment will be a focus tis year to continue to highlight the schools, student connection and differentiated learning, and leader development will be the focuses for the FY25-26 school year.
  - Focusing a K-12 model and virtues is an initiative for CSUSA.
  - Oct 24, Steller Stars event and hopes to see the Board at the event.

**MOTION: A motion was made by Steve Knobl and seconded by Andrea Coyle to approve the CSUSA Report as presented and FY25 School Goals. Motion was approved unanimously. (4-0, 1 absent).**

Adjournment

**MOTION: A motion was made by Steve Knoble and seconded by Andrea Cole to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. June 27, 2025, Board Meeting at 1:51 p.m. Motion was approved unanimously. (5-0, 0 absent)**



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**Valora Cole, Chair**

**Date:** 10/30/25