

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: **August 28, 2025**

Schools - Principals:

Cherry Lake Preparatory Academy - Kokx	Southshore Charter Academy – Sams
Clay Charter Academy – Caldwell	Union Park Charter Academy – Glover
College Preparatory Academy at Wellen Park - Fees	Waterset Charter School – Bruni
Creekside Charter Academy – Laguerre	Winthrop Charter School – Johnson – Greenier, HoS
Henderson Hammock Charter School – Romeo	Winthrop College Prep Academy – Miller – Greenier, HoS
Innovation Preparatory Academy – Reynolds – McBane, HoS	Woodmont Charter School – Tate
Keys Gate Charter School – Verdier, HoS	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
August 28, 2025	1:01 pm	1:46 pm	September 30, 2025	1:00 pm	L. Peake
Meeting Location:					
On-Site Location: FCEF Schools as public noticed					
Attended by:					
Board Members: Valora Cole – Chair Eric Johnson – Vice-Chair Randy Walker – Treasurer Dr. Steve Knobl – Director Andrea Coyle - Director Absent: None			Other Attendees: Principals and Parent Facilitators of Above-Mentioned Schools Board Attorney Levi Williams LaShonda White, Area 1 Deputy Director Dr. Jeff Spiro, Area 3 Deputy Director Nirvani Ramnath, Area 4 Deputy Director Jodi Evans, Area 5 Deputy Director Christina Hamlin, Area 6 Deputy Director Leah Peake, Board Governance Manager Adam Maali, CSUSA Finance		

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:01 p.m. with a Call to Order by Board Chair Valora Cole. A Waterset Charter School student recited the Pledge of Allegiance. A Student Performance was given. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Public Comment was given by: Vanessa Gilbert
 - Ms. Gilbert gave public comment regarding ESE services. She is concerned with IEP procedures and policies. She has had multiple meetings and sent several emails, she has requested service logs, and a complete IEP. The procedure to get an IEP should be streamlined. ESE services are challenging, and the steps are difficult. Better processes should be in place for the students.

II. COMMITTEE REPORTS

- Finance Committee Chair, Randy Walker met with Finance and provided the board with a report on the findings.

III. Consent Agenda

1. June 27 2025, Meeting Minutes
2. FY25 TSIA Final Expenditure Reports
3. FY26 Principal and Parent Facilitator Adoption
4. FY26 CSUSA Internet Policy
5. Out of Field Waivers
 - a. Henderson Hammock Charter School
 - b. Southshore Charter Academy
 - c. Waterset Charter School
 - d. Winthrop Charter School
 - e. Woodmont Charter School
6. FY25 School Recognition Funds
 - i. Henderson Hammock Charter School
7. School Improvement Plan – Woodmont Charter School

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the Consent Agenda for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (5-0, 0 absent)

IV. Financial

- FY25 Unaudited Financial Review
 - Adam Maali presented the FY25 Unaudited Financial Review

MOTION: Motion was made by Randy Walker and seconded by Eric Johnson to approve the FY25 Unaudited Financial Review for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (5-0, 0 absent)

- Amended Budget – Innovation Preparatory Academy & Union Park Charter School
 - Adam Maali presented the Amended Budget – Innovation Preparatory Academy & Union Park Charter School

MOTION: Motion was made by Steve Knoble and seconded by Eric Johnson to approve the Amended budget for Innovation Preparatory Academy and Union Park Charter School as presented. Motion was approved unanimously. (5-0, 0 absent)

- Hillsborough Referendum

- Dr. Ruiz and Leah Peake presented the Hillsborough Referendum

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the Hillsborough Referendum as presented. Motion was approved unanimously. (5-0, 0 absent)

V. Old Business

- Cell Phone Policy
 - Leah Peake presented the Cell Phone Policy

VI. New Business

- Charter Renewal
 - South Shore Charter Academy
 - Woodmont Charter School

MOTION: Motion was made by Andrea Coyle and seconded by Eric Johnson to approve the renewal for Southshore Charter Academy and Woodmont Charter School for 15 year renewal term. Motion was approved unanimously. (5-0, 0 absent)

- Charter Amendment VPK
 - Clay Charter Academy
 - Keys Gate Charter School

MOTION: A motion was made by Eric Johnson and seconded by Andrea Coyle to approve the Charter Amendment for Clay Charter Academy and Keys Gate Charter School as presented. Motion was approved unanimously. (5-0, 0 absent)

VII. CSUSA Reports

- State Superintendent Update
 - FY25 School Grades
- Human Resources Update

MOTION: A motion was made by Andrea Coyle and seconded by Steve Noble to approve the CSUSA Report as presented. Motion was approved unanimously. (5-0, 0 absent)

Adjournment

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. June 27, 2025, Board Meeting at 1:46 p.m. Motion was approved unanimously. (5-0, 0 absent)

9-30-2025

Date: _____

Valora Cole, Chair