

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
 Bay Area Charter Foundation, LLC.

Board Meeting: November 5, 2024

Schools - Principals:

Clay Charter Academy–Brian Gifford	Southshore Charter Academy – Amy Sams
Creekside Charter Academy–Sherly Laguerre	Union Park Charter Academy – Meagan Smith
College Preparatory Academy at Wellen Park - Britton	Waterset Charter School – Farrell Thomas
Henderson Hammock Charter School– Brittney Romeo	Winthrop Charter School – Terry Johnson
Innovation Preparatory Academy – Danielle Reynolds	Winthrop College Prep Academy – Tim Greenier
Keys Gate Charter School – Corinne Baez	Woodmont Charter School – Marvin Jones

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
November 5, 2024	1:02 pm	2:01 pm	February 20, 2024	1:00 pm	R.Weaver/ L. Peake
Meeting Location:					
On-Site Location: Southshore Charter Academy					
Attended by:					
Board Members: Valora Cole – Chair Eric Johnson – Vice-Chair Randy Walker – Treasurer Dr. Steve Knobl – Director Andrea Coyle - Director Absent: None			Other Attendees: Principals and Parent Facilitators of Above-Mentioned Schools Board Attorney Levi Williams Dr. Eddie Ruiz, Florida State Superintendent Dr. Nirvani Ramnath, Area 3 Deputy Director LaShonda White, Area Deputy Director Jeane Hah-Garnett, CSUSA Human Resources Rita Weaver, Sr. Governing Board Director Leah Peake, Board Governance Manager		

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:02 p.m. with a Call to Order by Board Chair Valora Cole. The Pledge of Allegiance was recited. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Valora Cole asked for public comments.
- Jessica Aviles gave public comment. She gave comment regarding the HB 379 vs current policy and procedures. She stated her frustration with the cellphone written policy p14 and p17 of the policy and there is no evidence of the violation. She stated that she has not received any actual infraction of violation of the policy.
 - Mr. Johnson request the chair extended the time for public comment. The chair approved extended time.
 - Ms. Aviles concluded her public comment and requested the board to readdress the policy specifically pages 14 and 17.

II. COMMITTEE REPORTS

- There were no Committee Reports.

III. CONSENT AGENDA

1. August 22, 2024, Meeting Minutes
2. School Improvement Plans
 - a) Woodmont Charter School
3. Title 1 Budget and Plan
 - a) Keys Gate Charter School
4. Out of Field Waivers
 - a) Clay Charter School
 - b) Creekside Charter School
 - c) College Prep at Wellen Park
 - d) Henderson Hammock Charter School
 - e) Innovation Preparatory Academy
 - f) Keysgate Charter School
 - g) South Shore Charter Academy
 - h) Union Park Charter Academy
 - i) Waterset Charter School
 - j) Winthrop College Prep Academy
 - k) Woodmont Charter School
5. Sterling Capital Consent Letter
6. Transportation - Hillsborough County
7. FY24 Unaudited Financial Review
8. FY25 Teacher Salary Increase Allocation
9. Administration Evaluation Tool
10. Cherry Lake Management Agreement
11. FY25 School Calendars Amended for Hurricane
12. General Knowledge Test Waiver – Innovation Preparatory Academy
13. FY25 Q1 Financial Review

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the Consent Agenda for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (5-0, 0 absent)

IV. FINANCIAL

FY24 Audited Results

- Ralph Arrojo, from Citrin Cooperman Firm, presented to the board the FY24 Audit results with an unmodified opinion, which is the highest assurance the auditors can give. There were no financial issues noted and no uncorrected statements to be made. Mr Arrojo presented all the required disclosures.

- Mr. Johnson commented the schools for receiving an unmodified opinion on the audit.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker approve the FY24 Audited Results for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (5-0, 0 absent)

V. OLD BUSINESS

Winthrop College Prep Charter Renewal

- Mr. Johnson gave an update on the charter renewal for Winthrop College Prep, commended the school for all the hard work, and thanked the Hillsborough County School District for the support.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker ratify the Winthrop College Prep Charter Renewal, as presented. Motion was approved unanimously. (5-0, 0 absent)

Winthrop Charter School Bond Information

- Ms. Peake requested a special meeting be called to discuss the bond information.

MOTION: Motion was made by Eric Johnson and seconded by Andrea Coyle allow CSUSA Governance staff reach out to board members to schedule a meeting regarding the Winthrop Charter School Bond Renewal for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (5-0, 0 absent)

VI. NEW BUSINESS - NONE

VII. CSUSA REPORTS

State Superintendent Update

- State Superintendent, Eddie Ruiz, provided the board an update on the IPASS, Master schedule analysis, and quest for all the schools.
- Dr. Eddie Ruiz provided the board an update on Progress Monitoring and Principal Leadership Academy.
- Focusing on reset schools and how to improve the overall school.
- New American Hero awards will be held in Orlando.

School Goals

- Dr. Ruiz provided the board an update for the school goals for including strategic plans and initiatives.
- Tier I instruction, monitoring, and learning environment will all be the driving focus of the school goals.
- Chair Colye, thanked the team for the hard work and continuous improvement for all the schools.

MOTION: Motion was made by Steve Knobl and seconded by Randy Walker approve the CSUSA report and school goals for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (5-0, 0 absent)

District Salary Comparison


- Rita Weaver presented the district salary comparison.
- Director, Coyle stated that 5% needed to be added to the figures to stay competitive. She stated the benefit package was very comprehensive.

Human Resources Staffing

- Jeane Hah-Garnett presented the comprehensive benefit package for CSUSA employees.
- Dr. Steve Knobl left the meeting at 1:56pm

VIII. ADJOURMENT

MOTION: A motion was made by Eric Johnson and seconded by Eric Johnson to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. November 5, 2024, Board Meeting at 2:01 p.m. Motion was approved unanimously. (4-0, 1 absent)



Valora Cole, Chair Eric Johnson,
Vice Chair
Date: 2-25-25