

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: **September 28, 2023**

Schools - Principals:

| | |
|--|--|
| Clay Charter Academy–Brian Gifford | Southshore Charter Academy – Amy Sams |
| Creekside Charter Academy–Sherly Laguerre | Union Park Charter Academy – Kristen Land |
| College Preparatory Academy at Wellen Park - Britton | Waterset Charter School – Dr. Chad McBane |
| Henderson Hammock Charter School–Nirvani Ramnath | Winthrop Charter School – Terry Johnson |
| Innovation Preparatory Academy – Meagan Smith | Winthrop College Prep Academy – Timothy Greenier |
| Keys Gate Charter School – Corinne Baez | Woodmont Charter School – Marvin Jones |

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

| Date: | Start | End | Next Meeting: | Next time: | Prepared by: |
|--------------------|---------|---------|-------------------|------------|--------------------|
| September 28, 2023 | 1:03 pm | 1:53 pm | November 30, 2023 | 4:00 pm | R.Weaver/ L. Peake |

Meeting Location:

On-Site Location: At each school listed above

Attended by:

Board Members:

Valora Cole – Chair
Eric Johnson – Vice-Chair
Randy Walker – Treasurer
Dr. Steve Knobl – Director
Absent: None

Other Attendees:

Principals and Parent Facilitators of Above-Mentioned Schools
Board Attorney Levi Williams
Dr. Eddie Ruiz, Florida State Superintendent
Dr. Sara Capwell, Area 3 Deputy Director
LaShonda White, Area 1 Deputy Director
Andres Falconi, Finance Director, CSUSA
Rita Weaver, Sr. Governing Board Director
Leah Peake, Board Governance Manager

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:03 p.m. with a Call to Order by Board Chair Valora Cole. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Valora Cole asked for public comments. There were none.

II. ADMINISTRATIVE

Approval of the August 14, 2023, Board Meeting Minutes

- The board reviewed the meeting minutes of the August 14, 2023 Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. ("FCEF-BACF") Meeting.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the August 14, 2023, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, Meeting Minutes, as presented. Motion was approved unanimously. (4-0, 0 absent)

III. CSUSA REPORTS

State Director Update

- Dr. Ruiz provided an update on the first few weeks of school. Currently schools are completing IPass and Quest visits with FAST PM1 Data almost finalized.
- Dr. Ruiz provided an update on school goals' and he reminded the board that grades will be posted in December. He noted that all schools in the portfolio improved or remained the same except for one school. This year's goals are based on proficiency only. The FCEF BACF portfolio of schools improved with the exception of Woodmont Charter School.
- LaShonda White, Area 1 Deputy Director, stated she would be focused on "Teaching and Learning" goals this year for her LKeys Gate Charter School.
- Dr. Sara Capwell, Area 3 Deputy Director, stated that Woodmont would be focusing on increasing teacher capacity and coaching. State and National Team support will be provided as well as daily support to provide a student-centered environment.
- Dr. Capwell provided an update on College Preparatory Academy at Wellen Park noting that the school has a collegiate focus, with all areas of the school are aligning with a collegiate focus including a partnership with the State College located near the school.
- Dr. Knobl thanked to principals and deputies for the success on increasing the school grades.

MOTION: Motion was made by Steve Knobl and seconded by Randy Walker to approve the School Goals for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, portfolio of schools, as presented. Motion was approved unanimously. (4-0, 0 absent)

IV. FINANCIALS

Q4FY23 Unaudited Financial Review

- The board reviewed the Q4FY23 Unaudited Financial Review and all questions were answered by Mr. Andres Falconi
- Mr. Walker discussed initiatives to increase enrollment at the under enrolled schools, which is where the majority of the deficit is.
- Dr. Ruiz and Principal Baez gave the board an update on the steps being taken to increase enrollment for Keys Gate Charter School. The board is concerned about the continued decreases to the Keys Gate Charter School fund balance.

MOTION: Motion was made by Randy Walker and seconded by Steve Knobl to approve the Q4FY23 Unaudited Financial Review, for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, portfolio of schools, as presented. Motion was approved unanimously. (4-0, 0 absent)

FY24 Charter School Salary Distribution Plan

- The board reviewed the FY24 Charter School Salary Distribution Plan as presented.

MOTION: Motion was made by Steve Knobl and seconded by Randy Walker to approve the FY24 Charter School Salary Distribution Plan, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 0 absent)

V. OLD BUSINESS - NONE

VI. NEW BUSINESS

Business Development

- Mrs. Weaver presented the board with the opportunity to file an application in Sarasota County for a K-12 classical academy model charter school.
- Dr. Knobl and Vice-Chair Johnsons are in favor of a Classical Education Model.
- Randy Walker said he like the idea since we already have a formula for Classical Education that is working.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the filing a charter application in Sarasota County for a K-12 Classical Academy Charter School. Motion was approved unanimously. (4-0, 0 absent).

Administrative Evaluation Plan

- The board reviewed the CSUSA Administrative Evaluation Plan Four Corners Charter School.

MOTION: Motion was made by Steve Knobl and seconded by Eric Johnson to approve the CSUSA Administrative Evaluation Plan, for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 0 absent)

Out of Field Waivers

- The board reviewed the out of field waivers for:
 - Clay Charter Academy
 - Glowie Allday
 - Crystal Brown
 - Ila Carbett
 - Kira Godbold
 - Jasmine Jones
 - Jaimie McWilliams
 - Gene Mullins
 - David Wilson
 - Cassandra Agee
 - Alison Choate
 - Tracy Davis
 - Shannon Hernandez
 - Dorenda Jones-Boyd
 - Chloe Lincoln
 - Michael Matchunis
 - Marie Nookiah
 - Elizabeth O'Sullivan
 - Yvette Rivers
 - Angela Schwab
 - Terina Thomas
 - Alexander Vancura
 - Hope Vancura
 - Creekside Charter Academy
 - K. Abrahams
 - E. Butler
 - C. Contreras
 - C. Fahie
 - K. Ferdinand

- R. Granda
- J. Himes
- S. Jean
- J. Mitchell
- M. Montas
- K. Nicely
- T. Woolley
- M. Zacherl
- Henderson Hammock Charter School
 - Brianna Donaruma
 - Zahbiana Espinal
 - Wilmarie Falcoi
 - Annamaria Felix
 - Sophia Holland-Walker
 - Dayana Gordillo
 - Patrice Ward
 - Jean O'Connor
 - Vanessa Ruiz
 - Johnathan Shepphard
 - Danielle Smith
 - Brainna Liano
 - Kimberlyn Alford
 - Nicole Allen
 - Leah Norris
 - Marilyn Orengo
- Innovation Preparatory Academy
 - Christopher Allen
 - Wael Barakat
 - Bree Boston
 - Jennifer Cardella
 - Taria Childs
 - Einas Gerges
 - Johanna Mendez
 - Karla Morton
 - Aimee Nadow
 - Eliana Perez-Burgos
 - Douglas Pugh
 - Jendayi Ricardo
 - Ameena Zia
- Keys Gate Charter School
 - Daniella Herra
 - BoDaniel Mulford
 - Jessica Otarola
 - Josue Simeon
 - Solange Solis
- Southshore Charter Academy
 - Christian Bukowski
 - Dalmie Gomez
 - Angely Pacheco-Ortiz
 - Kayla Raulerson

- Rachel Akana
- Tonimarie Gosizk
- Meghan Boyd
- Alecia McClendon
- Jenna Cacciatore
- Jessica Bridges
- Makeitha Brown
- Janie Chase
- Emma Farrow
- Marthe Guibaud
- Robin Hughes
- Sasha Nicholson
- Ameila Osisek
- Girlie Pepe
- Nancy Rosario
- Naomi Thomas
- Julia Troyer
- Amber Zintel
- Nathaniel Rodriguez
- Miiya Murphy
- Union Park Charter Academy
 - Anny Cespedes
 - Monolina Dutta
 - Ashley Dzadek
 - Susan Edmundson
 - Crystal Fonseca
 - Aubrey Garcia
 - Sasha Garcia
 - Sophie Hart-Ruderman
 - Sally Merritt
 - Dory Muller
 - Tiffany Perez-Arocho
 - April Ramos
 - Sophia Rodriduez
 - Mahali Rivera
 - Freddie Shells
 - Taylor-Roach Herfa
- Waterset Charter School
 - Brad Anderson
 - Sonja Armstrong
 - Maria Barbin
 - Cayla Contreras
 - Brandy Darr
 - Nicole DeCicco
 - Scott Ehrlich
 - Justine Ellison Sharp
 - Rachel Espinosa
 - Owen Heckman
 - Derek Hovey
 - Kyalamboka Jackson

- Tina Keating
- Joshua Krych
- Jancie Leavitt
- Marci Lewis
- Faith Lissitz
- Kylee Mavy
- Lacita Meggs
- Tracey Mineo
- Lauren Mossing
- Carmen Prada
- Cecilia Rhoads
- Kathryn Rivera-Torres
- Lanitra Sanchez-Moore
- Kelli Starks-Harris
- Rhonda Vogt
- Andrew Von Preysing
- Taylor Wilcox
- Margaret Woodward-Thym
- Winthrop Charter School
 - Kimberly Fowler
 - Kimberly Fields-Miller
 - Kelsey Samples
 - Alexandra Williams
 - Kristahl Parker
 - Katelyn Reid (Mack)
 - Danyelee Schneider
 - Sara Azinger
 - Willie Brown
 - Chelsey Williams
 - Erika Ford
 - Vickie Trice
 - Nickolas Ayers
 - Steve Sanning
 - Deborah Wilson
- Winthrop College Preparatory Academy
 - Celines Colon
 - Andrew Cunningham
 - Michael Morakis
 - Morgan Cox
 - Amanda Cox
 - Emily Medina
 - Kylee Peer
 - Mai Ly Ho
 - Cynthia Duke
 - Heather Balacco
- Woodmont Charter School
 - Rosemarie Sledge
 - Gabriela Avila
 - Jeff Chandler
 - Dafe Eslabon

- Anastasia Whitehead
- Aleous Chambers
- Brenda Ellis
- Dwayne Watts

MOTION: Motion was made by Steve Knobl and seconded by Randy Walker to approve out of field waivers, as presented. Motion was approved unanimously. (4-0, 0 absent)

Reading Plan

- The board reviewed the CSUSA Reading Plan.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the CSUSA Reading Plan and opt out of the district reading plans. For the portfolio of schools for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 0 absent)

Internet Safety Plan

- The board reviewed the CSUSA Internet Safety Plan.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the CSUSA Internet Safety Plan for the portfolio of schools for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 0 absent)

School Improvement Plan

- The board reviewed the School Improvement Plan for:
 - Clay Charter Academy
 - Keys Gate Charter School

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the School Improvement Plans for Clay Charter Academy and Keys Gate Charter School. Motion was approved unanimously. (4-0, 0 absent)


Title I

- The board reviewed the School Title I plan for:
 - Keys Gate Charter School

MOTION: Motion was made by Steve Knobl and seconded by Randy Walker to approve the Title I Plan for the Keys Gate Charter School. Motion was approved unanimously. (4-0, 0 absent)

VII. ADJOURMENT

MOTION: A motion was made by Steve Knobl and seconded by Randy Walker to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. September 28, 2023 Board Meeting at 1:53 p.m. Motion was approved unanimously.


Valora Cole, Chair

Date: 11/30/2023

