

# MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.  
 Bay Area Charter Foundation, LLC.

Board Meeting: **April 13, 2023**

School Principals:

Clay Charter Academy–Brian Gifford	Union Park Charter Academy–Kristen Land
Creekside Charter Academy–Lane Morris	Waterset Charter School–Dr. Chad McBane
Henderson Hammock Charter School–Nirvani Ramnath	Winthrop Charter School–Terry Johnson
Innovation Preparatory Academy–Meagan Smith	Winthrop College Prep Academy–Timothy Greenier
Keys Gate Charter School–Corinne Baez	Woodmont Charter School–Marvin Jones
Southshore Charter Academy–Amy Sams	

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date	Start	End	Next Meeting	Next time	Prepared by
April 13, 2023	1:04pm	1:44pm	June 26, 2023	4pm	R. Weaver

**Meeting Location: VIA ZOOM**

**On-Site Location:** At each school listed above

**Attended by:**

<p><b>Board Members:</b>                  Valora Cole–Chair                  Randy Walker–Treasurer                  Dr. Steve Knobl–Director                  Eric Johnson–Director</p> <p><b>Absent:</b> Dr. Ramdas Chandra–Vice Chair/Secretary</p>	<p><b>Other Attendees:</b>                  Principals and Parent Facilitators of Above-Mentioned Schools                  Board Attorney Levi Williams                  Dr. Eddie Ruiz, Florida State Director                  Dr. Sara Capwell, Area 3 Deputy Director                  Christina Hamlin, Area 5 Deputy Director                  LaShonda White, Area 1 Deputy Director                  Rita Weaver, Sr. Director of Board Governance</p>
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## CALL TO ORDER

Pursuant to public notice, the meeting commenced at :00pm with a Call to Order by Board Chair Valora Cole. Roll call was taken, and quorum established. Chair Cole passed the gavel to Board Director Eric Johnson to facilitate the meeting agenda.

### I. PUBLIC COMMENTS

- Board member Eric Johnson asked for public comments. There were none.

### II. ADMINISTRATIVE

Approval of the March 9, 2023, Board Meeting Minutes

- The board reviewed the meeting minutes of the March 9, 2023, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. (“FCEF-BACF”) Meeting.

**MOTION: Motion was made by and seconded by to approve the March 9, 2023, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, Meeting Minutes, as presented. The motion was approved unanimously. (4-0, 1 absent)**

FY24 Board Meeting Schedule Calendar

**MOTION: Motion as made by Randy Walker and seconded by Dr. Steve Knobl to approve the FY24 Board Meeting Schedule of dates for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, ("FCEF") as presented. Motion was approved unanimously. (4-0, 1 absent)**

### III. CSUSA REPORTS

#### State Director Update

- Dr. Sara Capwell, Area 3 Deputy Director, updated the board on state recent activities including preparing for testing season and the CSUSA Quarterly Accountability meeting currently happening. The schools had returned this week from spring break.
- Mr. Eric Johnson complimented Clay Charter Academy for hosting the board and said he missed seeing the Area 5 Deputy, Christina Hamlin, and Dr. Eddie Ruiz.

**MOTION: Motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to accept the CSUSA State Director Report, as presented. The motion was approved unanimously. (4-0, 1 absent)**

### IV. FINANCIALS

#### FY23 Budget Amendment

- The board reviewed the FY23 Budget Amendments for Innovation Preparatory Academy and Union Park Charter Academy, which were presented at the March meeting. They are being presented in the budget format per the request of Pasco county.

**MOTION: Motion was made by Randy Walker and seconded by Dr. Steve Knobl to approve the FY23 Budget Amendments for Innovation Preparatory Academy and Union Park Charter Academy, as presented. Motion was approved unanimously. (4-0, 1 absent)**

### V. OLD BUSINESS

#### Sarasota Update – College Preparatory Academy at Wellen Park

- The board reviewed the Lease Agreement for College Preparatory Academy at Wellen Park now that the charter has been approved and the building is in process of being ready for August school opening. Mr. Levi Williams has reviewed the lease for legal sufficiency and form.

**MOTION: Motion was made by Randy Walker and seconded by Valora Cole to approve the lease agreement between Red Apple at North Point and FCEF, as presented. Motion was approved unanimously. (4-0, 1 absent)**

#### Innovation Preparatory Academy Expansion Lease Agreement

- The board reviewed the lease agreement for the Innovation Preparatory Academy expansion for the new middle school building. Mr. Levi Williams has reviewed the lease for legal sufficiency and form.

**MOTION: Motion was made by Randy Walker and seconded by Dr. Steve Knobl to approve the lease agreement by and between Red Apple Development at Epperson Ranch and FCEF, as presented. Motion was approved unanimously. (4-0, 1 absent)**

Proposed June 26<sup>th</sup>, 2023 Board Meeting Date

**MOTION: Motion was made by Dr. Steve Knobl and seconded by Valora Cole to edit the FY23 FCEF Board Meeting schedule and add June 26, 2023 as a regular meeting, as presented. Motion was approved unanimously. (4-0, 1 absent)**

**VI. NEW BUSINESS**

Teacher Certificate Extension

- The board reviewed the teacher certificate extension requests for Southshore Charter Academy.

**MOTION: Motion was made by Randy Walker and seconded by Valora Cole to approve the teacher certificate extensions for Southshore Charter Academy, as presented. Motion was approved unanimously. (4-0, 1 absent)**

School Start Time Keys Gate Charter School

- FCEF holds a K-8 charter for Keys Gate Charter School. Grades 6-8 share space with the high school, which charter is held with the Renaissance Charter School, Inc. board ("RECS")
- Principal Baez presented to the board that the RECS previously approved a start time change to grades 9-12 to 8:30a-3:30pm based on research. The board discussed also moving the 6-8 grades to this time schedule.

**MOTION: Motion was made by Randy Walker and seconded by Dr. Steve Knobl to approve changing the start time for the FY24 school year for grades 6-8 at Keys Gate Charter School to 8:30am and end at 3:30pm, as presented. Motion was approved unanimously. (4-0, 1 absent)**

FY24 School Calendars

- The board reviewed the FY24 school calendars for Dade, Clay, Hillsborough, Pasco, and Sarasota schools
- The school calendars mostly follow the district with one small change of a professional development day in November.

**MOTION: Motion was made by Dr. Steve Knobl and seconded by Randy Walker to approve the FY24 school year calendars, as presented. Motion was approved unanimously. (4-0, 1 absent)**

Articulation Agreement with Prodigy ELC, LLC and FCEF

- The board reviewed the Articulation Agreement with Prodigy ELC and the proposed amendment adding the FCEF portfolio of schools.

**MOTION: Motion was made by Randy Walker and seconded by Valora Cole to approve the amendment to the articulation agreement with Prodigy ELC, LLC and FCEF and authorize Chair to execute, as presented. The motion was approved unanimously. (4-0, 1 absent)**

**VII. ADJOURMENT**

**MOTION: Hearing no objections, Eric Johnson adjourned the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. April 13, 2023, Board Meeting at 1:42p.m.**



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Valora Cole, Chair

Date: 06/26/23