

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: **March 9, 2023**

School Principals:

Clay Charter Academy–Brian Gifford	Union Park Charter Academy–Kristen Land
Creekside Charter Academy–Lane Morris	Waterset Charter School–Dr. Chad McBane
Henderson Hammock Charter School–Nirvani Ramnath	Winthrop Charter School–Terry Johnson
Innovation Preparatory Academy–Meagan Smith	Winthrop College Prep Academy–Timothy Greenier
Keys Gate Charter School–Corinne Baez	Woodmont Charter School–Marvin Jones
Southshore Charter Academy–Amy Sams	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date	Start	End	Next Meeting	Next time	Prepared by
March 9, 2023	1:00pm	1:33pm	TBA	TBA	R. Weaver

Meeting Location: VIA ZOOM

On-Site Location: At each school listed above

Attended by:

Board Members:

Valora Cole–Chair
Randy Walker–Treasurer
Dr. Ramdas Chandra–Vice Chair/Secretary
Dr. Steve Knobl–Director
Eric Johnson–Director

Absent: none

Other Attendees:

Principals and Parent Facilitators of Above-Mentioned Schools
Board Attorney Levi Williams
Dr. Eddie Ruiz, Florida State Director
Dr. Sara Capwell, Area 3 Deputy Director
Christina Hamlin, Area 5 Deputy Director
LaShonda White, Area 1 Deputy Director
Andres Falconi, Sr. Finance Analyst
Lisanne Morton, Finance Director
Rita Weaver, Sr. Director of Board Governance

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:00pm with a Call to Order by Board Chair Valora Cole. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Valora Cole asked for public comments. There were none.

II. ADMINISTRATIVE

Approval of the February 9, 2023, Board Meeting Minutes

- The board reviewed the meeting minutes of the February 9, 2023, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. ("FCEF-BACF") Meeting.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Randy Walker to approve the December, 2022, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, Meeting Minutes, as presented. The motion was approved unanimously. (4-0, 1 absent)

Hearing no objections, Chair Cole moved to Item IV. of the agenda and proceeded to follow in that order with the CSUSA Reports coming as Item VI.

III. CSUSA REPORTS

State Director Update

- Dr. Eddie Ruiz updated the board on recent activities which included second QUEST visits at the Tier 3 schools and preparing for PM3 testing as well as updating and finalizing the TSIA Worksheets for submission. Chair Cole advised the board that she attended part of the QUEST visit at Woodmont and was impressed with the resources leaning in to assist in driving instruction.
- FTE February Survey Count
 - The board reviewed the FTE February Survey Count.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to accept the CSUSA State Director Report, as presented. The motion was approved unanimously. (5-0)

IV. FINANCIALS

2023 Bond Refinance Discussion Henderson Hammock Charter School and Innovation Preparatory School

- The board tabled this agenda item and discussed scheduling a special meeting the week of March 30-April 4 to review.

MOTION: Motion was made by Randy Walker and seconded by Dr. Steve Knobl to table the 2023 Bond Refinance Discussion for Henderson Hammock Charter School and Innovation Preparatory School and scheduled a special meeting between March 30 and April 4, as presented. Motion was approved unanimously. (5-0)

Q2 FY23 Unaudited Financial Review

- The agenda incorrectly state Q3. The board reviewed the Q2 FY23 Unaudited Financials for their portfolio of schools and all questions were answered by Mr. Andres Falconi.
- Board Treasurer Walker advised that he met prior to the board meeting with staff and that he is concerned about two under enrolled schools, Keys Gate Charter School and Clay Charter Academy.

MOTION: Motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to approve the Q2 FY23 Unaudited Financial Review for the FCEF BACF portfolio of schools, as presented. Motion was approved unanimously. (5-0)

V. OLD BUSINESS

Title I Budget Amendment – Keys Gate Charter School

- The board reviewed the Title I Budget Amendment for Keys Gate Charter School.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to approve the Title I Budget Amendment for Keys Gate Charter School, as presented. Motion was approved unanimously. (5-0)

Teacher Certificate Extension

- The board reviewed the teacher certificate extension request.

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Teacher Certificate Extension, as presented. Motion was approved unanimously. (5-0)

VI. NEW BUSINESS

Out of Field Waivers

- The board reviewed the Out of Field Waivers.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to approve the Out of Field Waivers, as presented. Motion was approved unanimously. (5-0)

Business Development Update

- Mrs. Rita Weaver updated the board on the Lake contracts currently being negotiated and the Winthrop expansion site plan undergoing the approval process.
- Sarasota County rescinded its denial of the replication application and has approved it and that contract is currently being negotiated as well.

VII. PUBLIC COMMENTS

- Board Chair Cole called for public comments again. There were no public comments.

VIII. ADJOURMENT

MOTION: Motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. March 9, 2023, Board Meeting at 1:33p.m.



~~Valora Cole, Chair~~
Eric Johnson, Director

Date: 4/13/2023

