

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: **February 9, 2023**

School Principals:

Clay Charter Academy–Brian Gifford	Union Park Charter Academy–Kristen Land
Creekside Charter Academy–Lane Morris	Waterset Charter School–Dr. Chad McBane
Henderson Hammock Charter School–Nirvani Ramnath	Winthrop Charter School–Terry Johnson
Innovation Preparatory Academy–Meagan Smith	Winthrop College Prep Academy–Timothy Greenier
Keys Gate Charter School–Corinne Baez	Woodmont Charter School–Marvin Jones
Southshore Charter Academy–Amy Sams	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date	Start	End	Next Meeting	Next time	Prepared by
February 9, 2023			March 9, 2023	1:00pm	R. Weaver

Meeting Location: VIA ZOOM

On-Site Location: At each school listed above

Attended by:

Board Members:

Valora Cole–Chair
Randy Walker–Treasurer
Dr. Ramdas Chandra–Vice Chair/Secretary
Dr. Steve Knobl–Director

Absent: Eric Johnson–Director

Other Attendees:

Principals and Parent Facilitators of Above-Mentioned Schools
Board Attorney Levi Williams
Dr. Eddie Ruiz, Florida State Director
Dr. Sara Capwell, Area 3 Deputy Director
Christina Hamlin, Area 5 Deputy Director
LaShonda White, Area 1 Deputy Director
Rita Weaver, Sr. Director of Board Governance

CALL TO ORDER

Pursuant to public notice, the meeting commenced at pm with a Call to Order by Board Chair Valora Cole. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Valora Cole asked for public comments. There were none.

II. ADMINISTRATIVE

Elections of Officers and Retention of Board Directors

- Chair Cole called for nominations for Chair person. Dr. Steve Knobl nominated and Randy Walker seconded the nomination for Valora Cole to remain as Chair of the Florida Educational Foundation, Inc. and Bay Area Charter Foundation, LLC ("FCEF BACF"). Mrs. Cole closed nominations. Mrs. Cole accepted the nomination.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Randy Walker to appoint Valora Cole as Chair person of the FCEF BACF governing board. The motion was approved unanimously. (4-0, 1 absent)

- Chair Cole called for nominations for Vice Chair. Randy Walker nominated and Dr. Knobl seconded the nomination of Dr. Ramdas Chandra to remain as Vice-Chair of the FCEF BACF governing board. Mrs. Cole closed nominations. Dr. Chandra accepted the nomination.

MOTION: Motion was made by Randy Walker and seconded by Dr. Steve Knobl to appoint Dr. Ramdas Chandra as Vice-Chair person of the FCEF BACF governing board. The motion was approved unanimously. (4-0, 1 absent)

- Chair Cole called for nominations for Secretary. Randy Walker nominated and Dr. Chandra seconded the nomination for Dr. Steve Knobl to remain as Secretary of the FCEF BACF governing board. Mrs. Cole closed nominations. Dr. Knobl accepted the nomination.

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to appoint Dr. Steve Knobl as Secretary of the FCEF BACF governing board. The motion was approved unanimously. (4-0, 1 absent)

- Chair Cole called for nominations for Treasurer. Dr. Chandra nominated and Dr. Steve Knobl seconded the nomination for Randy Walker to remain as Treasurer of the FCEF BACF governing board. Mrs. Cole closed nominations. Mr. Walker accepted the nomination.

MOTION: Motion was made by Dr. Ramdas Chandra and seconded Dr. Steve Knobl by to appoint Randy Walker as Treasurer of the FCEF BACF governing board. The motion was approved unanimously. (4-0, 1 absent)

- Chair Cole called for retention of current board of directors, including Eric Johnson.

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to retain all of the board of directors: Valora Cole, Dr. Ramdas Chandra, Dr. Steve Knobl, Randy Walker, and Eric Johnson for the FCEF BACF governing board. The motion was approved unanimously. (4-0, 1 absent)

Conflict of Interest Policy

- The board reviewed the Conflict of Interest Policy for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. ("FCEF-BACF").

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Conflict of Interest Policy for the FCEF BACF governing board, as presented. The motion was approved unanimously. (4-0, 1 absent)

Approval of the December 8, 2022, Board Meeting Minutes

- The board reviewed the meeting minutes of the December 8, 2022, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. ("FCEF-BACF") Meeting.

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to approve the December, 2022, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, Meeting Minutes, as presented. The motion was approved unanimously. (4-0, 1 absent)

III. CSUSA REPORTS

State Director Update

- Dr. Eddie Ruiz updated the board on recent activities which included a Principal Meeting the day prior and the Tier 3 Quest school visits as well as short term initiatives to impact the PM Assessments in the Spring as well as reviewing the projections for the schools.
- Mid-Year Assessment

- The board reviewed the mid-year school dashboards reviewing the Tier 3 schools with Dr. Ruiz and Dr. Sara Capwell.
- Enrollment Target Goals
 - The board reviewed the Enrollment Targets for FY24.

Dr. Ruiz asked the board to save the date of May 18, 2023 for the Winthrop College Prep Academy graduation to be held at the Straz Center of Performing Arts in Tampa, FL. Invitations will be sent out.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Randy Walker to accept the CSUSA State Director Report, as presented. The motion was approved unanimously. (4-0, 1 absent)

IV. FINANCIALS

2023 Bond Refinance Discussion Henderson Hammock Charter School and Innovation Preparatory School

- The board reviewed the engagement letters for the 2023 Bond Refinance, which will be presented closer to the issuance date. The engagement letter are a part of the due diligence work for the bond.

MOTION: Motion was made by Dr. Ramdas Chanand seconded by Randy Walker to approve the Keefe McCullough Engagement Letters for the 2023 Bond Refinance of Henderson Hammock Charter School and Innovation Preparatory Academy, as presented. Motion was approved unanimously. (4-0, 1 absent)

V. OLD BUSINESS

Business Development

- The board reviewed the development agreements for Lake County in Groveland, Lake Louisa, and Mount Dora.
- The board also reviewed the development agreement for the Winthrop Charter School expansion. Dr. Ruiz updated the board as to the plans for the expansion.

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to approve the development agreements between Red Apple Development LLC and The Florida Charter Educational Foundation, Inc. for Winthrop Expasnsion, Groveland, Lake Louisa, and Mount Dora, as presented. Motion was approved unanimously. (4-0, 1 absent)

VI. NEW BUSINESS

Out of Field Waivers

- The board reviewed the Out of Field Waivers.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to approve the Out of Field Waivers, as presented. Motion was approved unanimously. (4-0, 1 absent)

Teacher Certificate Extensions

- The board reviewed the teacher extensions.

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the teacher certificate extensions, as presented. Motion was approved unanimously. (4-0, 1 absent)

Special Magistrate Policy

- The board reviewed the new Florida Rule 6A and the Special Magistrate Memo from the Florida Department of Education dated
- The board also reviewed the policy to comply with the Rule.


MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Special Magistrate Policy for FCEF BACF portfolio of schools, as presented. Motion was approved unanimously. (4-0, 1 absent)

Consent Agenda Discussion

- The board discussed utilizing a consent agenda when appropriate.

VII. ADJOURMENT

MOTION: After hearing no objection, Board Chair Valora Cole adjourned the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. February 9, 2023, Board Meeting at 2:25p.m.



Valora Cole, Chair

Date: 03-09-2023