### **MEETING MINUTES**

Descul Massilium

#### Name of Foundation: Florida Charter Educational Foundation, Inc.

Ostalian 12, 2022

**Bay Area Charter Foundation, LLC.** 

Board Meeting: October 13, 2022	
School Principals: (See List Below)	
Clay Charter Academy–Brian Gifford	Union Park Charter Academy – Kristen Land
Creekside Charter Academy–Lane Morris	Waterset Charter School – Dr. Chad McBane
Henderson Hammock Charter School–Nirvani Ramnath	Winthrop Charter School – Terry Johnson
Innovation Preparatory Academy – Meagan Smith	Winthrop College Prep Academy – Timothy Greenier
Keys Gate Charter School – Corinne Baez	Woodmont Charter School – Marvin Jones
Southshore Charter Academy – Amy Sams	
The minutes of Sunshine Law meetings need not be verbatim	transcripts of the meeting. These minutes are a brief summary of

the events of the meeting.

Date	Start	End	Next Meeting	Next time	Prepared by	
October 13, 2022	1:01 p.m.	1:48 p.m.	October 13, 2022	1:00 pm	M.Llanes/R.Weaver	
Meeting Location:						
On-Site Location: At each scl	hool listed above					
Attended by:						
Board Members:		Other Atte	ndees:			
Dr. Ramdas Chandra–Vice Chair/Secretary		Principals and Parent Facilitators of Above-Mentioned Schools				
Randy Walker–Treasurer		Board Attorney Levi Williams				
Dr. Steve Knobl–Director (joi	ned at 1:24pm)	Dr. Eddie R	uiz, State Director			
Eric Johnson–Director		Dr. Sara Ca	pwell, Deputy Director	r		
Absent:		Christina H	amlin, Deputy Directo	r		
Valora Cole–Chair		LaShonda \	White, Deputy Director	r		
		Andres Meza Falconi, Finance Director - Florida				
		Rita Weaver – Governing Board Director				
Maggie Llanes, Executive Coordinator for Board Governance						

#### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:01 p.m. with a Call to Order by Vice Chair Dr. Ramdas Chandra. Roll call was taken, and quorum established.

#### I. PUBLIC COMMENTS

• Board Vice Chair Dr. Ramdas Chandra asked for public comments. There were none.

#### II. ADMINISTRATIVE

Approval of the September 23, 2022, Board Meeting Minutes

• The board reviewed the meeting minutes of the September 23, 2022, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. ("FCEF-BACF") Meeting.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the September 23, 2022, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, Meeting Minutes, as presented. Motion was approved unanimously. (3-0, 2 absent)

#### III. CSUSA REPORTS

#### State Director Update

- Dr. Eddie Ruiz shared with the board updates of each school after Hurricane Ian thanking those functional support teams that assisted in preparing for the hurricane as well as the aftermath. There was minor damage to some of the buildings and facilities is already in process with the minor repairs. Dr. Ruiz updated the board on the collaboration with the National functional departments and the State teams including IT, the deputy directors, all spearheaded by Ana Cordal in collaboration.
- Hillsborough County Schools closed on Monday, September 26<sup>th</sup> while storm was still over Cuba, but the FCEF schools remained open until September 27<sup>th</sup>.
- Dr. Ruiz encouraged the board to keep the Lee County schools run by CSUSA in their thoughts and prayers as many of our staff and students suffered losses from the hurricane. CSUSA managed schools are collecting items for relief since there are still many people who lost everything.
- Dr. Ruiz informed the board that the principals' meeting was cancelled for this week to give an opportunity to Principals to take care of the relief efforts and getting back to normal.
- Dr. Ruiz commended all Principals for National Principals' Month and for all their hard work and making a difference for students.

#### TSIA Updates

- The board reviewed the FY23 TSIA plans submitted to the FL DOE and is currently under review for approval.
- For Clay County staff, this is their third increase with non-instructional staff receiving \$1,000.
- For Pasco County staff, this is their second increase. The plan included base pay minimum of \$47,500 and funds available for a \$1,000 bonus.

## MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to accept the State Director's Report, as presented. Motion was approved unanimously. (3-0, 2 absent)

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to ratify the TSIA Plans, as presented. Motion was approved unanimously. (3-0, 2 absent)

#### IV. FINANCIALS

**Title I Budgets** 

- The board reviewed the Henderson Hammock Charter School Title I Budget.
- The board reviewed the Woodmont Charter School Title I Budget.

MOTION: Motion was made by Randy Walker and seconded by Eric Johnson to approve the Title I Budgets for Henderson Hammock Charter School, and Woodmont Charter School for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (3-0, 2 absent)

#### V. OLD BUSINESS

School Calendar - Emergencies

- The board reviewed the communication procedures during an emergency event.
- Dr. Ruiz reviewed the procedures in place now and suggested for the board to have a conversation about the process.

- Board Director Eric Johnson commended everyone for doing a great during the last hurricane emergency. Would like to have board directions clarified since there was a lot of confusion as to when to close or not close the schools right before Hurricane Ian. The board does not have an emergency communication policy, but that CSUSA does have communications protocol. Each school has a crisis manual. Mr. Johnson expressed concern and would like to receive a quicker communication to the board as to what message is going to be conveyed out and to consider the board's standpoint before that message goes out. Mr. Johnson wanted to be able to respond to the on the ground stakeholders.
- Board Attorney Levi Williams shared with the board that arrangements will be made with CSUSA to create
  a communication process and procedures to follow when and emergency arises on communication to the
  board and its constituents.
- Mrs. Weaver informed the board that make up days will be looked at after hurricane season ends.

#### **Renewal Updates**

• The board discussed the Creekside Charter Academy renewal visit and that the district has a draft contract being circulated for edits which includes a 15-year renewal term. The district has indicated that the earlies the school renewal would be brought to the district is the December Hillsborough School Board meeting.

#### VI. NEW BUSINESS

#### **Business Development Applications**

- The board reviewed the three charter applications to be submitted to Lake County for an August 2024 opening.
  - Dr. Ruiz shared with the board that the schools built in these areas will be a K-8 model and have partnered with Groveland Cities already to build a collaborative process for the school districts to identify.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the three charter applications from Florida Charter Educational Foundation, Inc. submission to Lake County School District, as presented. Motion was approved unanimously. (4-0, 1 absent)

#### K-8 Wellen Park Lease Agreement

- The board review the K-8 Wellen Park Lease Agreement. The charter for this not been approved and is still in appeal with the Florida State Board.
- Board Attorney Levi Williams shared with the board that this lease agreement meets legal form and sufficiency.

# MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the K-8 Wellen Park Lease Agreement for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 1 absent)

#### Innovation Preparatory Academy 2 5-8 Expansion Lease Agreement

• The board reviewed the Innovation Preparatory Academy 2 5-8 Expansion Lease Agreement. Rita updated the board Jeff Youngman at the Pasco County will ask senior leadership at the district if they are amenable to increasing the enrollment under the current Innovation Preparatory charter, which would be more efficient and allow the campus to have the two building but only one MSID number, budget, and

accountability. The board discussed that the board had previously requested expansion and was denied, however, it seems that now the district is willing to reconsider.

• Board Attorney Levi Williams shared with the board that this lease agreement has been approved for legal form and sufficiency.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Eric Johnson to approve the Innovation Preparatory Academy 2 Expansion Lease Agreement for Florida Charter Educational Foundation, Inc., as presented. Motion was approved unanimously. (4-0, 1 absent)

Out of Field Waivers

• The board reviewed the Out of Field Waivers.

MOTION: A motion was made by Dr. Steve Knobl and seconded by Randy Walker to approve the Out of Field Waivers for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC., portfolio of schools, as presented. Motion was approved unanimously. (4-0, 1 absent)

The board considered amending the Board Meeting Calendar.

 Board Director Eric Johnson expressed concern about changing the schedule for the year and prefers eliminating one or two meetings as recommended. Mrs. Weaver will bring back to the board a suggested schedule of meetings to eliminate.

#### VII. ADJOURMENT

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. October 13, 2022, Board Meeting at 1:48 p.m. Motion was approved unanimously. (4-0, 1 absent)

Valmalter

Valora Cole, Chair

11.14.22

Date:



August 8, 2022

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field. You have the right to know the professional qualifications of the teachers who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it.

The table below lists teachers who are currently out-of-field. All of those listed are currently in-progress to fulfill any remaining requirements.

If you have any questions, please contact the school at 813-769-1209.

Sincerely,

Amy Sams, Principal

Teacher	Teaching	Certifications Held	Out of Field Area
	Assignmnet		
Allen	US History	Social Science/English	ESOL
Bobbitt	3 <sup>rd</sup> grade	PreK/Primary Edc	ESOL
Boyd	1 <sup>st</sup> grade	PreK/Primary Edc	ESOL
Bridges	2 <sup>nd</sup> grade	PreK/Primary Edc	ESOL
Butler	1 <sup>st</sup> grade	Elementary Edc	ESOL
		Health (K-12)	Elementary Edc &
Galicia	Kindergarten		ESOL
		Mathematics and	ESOL
Masonjones	MS Math	Gifted	ESOL
		Humanities K-12	Elementary Edc &
Raulerson	3 <sup>rd</sup> grade		ESOL
		Health K-12	Elementary Edc &
Smith	4 <sup>th</sup> grade		ESOL
Chase	2 <sup>nd</sup> grade	Elem Edc	ESOL
Gosizk	7 <sup>th</sup> /8 <sup>th</sup> ELA		ESOL
Guilbaud	4 <sup>th</sup> grade	Elem Edc	ESOL
G. Hughes	SEL	PE K-12	ESOL
J. Johnson	MS SS	Social Science 6-12	ESOL
R. Hughes	ESE	ESE and Reading	ESOL
Lamb	4 <sup>th</sup> grade	Elem Edc	ESOL
Lopez	3 <sup>rd</sup> grade	Elem Edc	ESOL
Miller	7 <sup>th</sup> grd Science	Biology	ESOL
Nicholson	1 <sup>st</sup> grade	Elem Edc	ESOL



Osisek	Kindergarten	Primary Edc	ESOL
Ragans	5 <sup>th</sup> grade	Elem Edc	ESOL
Pacheco-Ortiz	Kindergarten	Spanish	ESOL
Peters	5 <sup>th</sup> grade	Elem Edc K-6	ESOL
Reyes, C.	3 <sup>rd</sup> grade	Elem Edc	ESOL
Reyes-Burgos, M.	6 <sup>th</sup> ELA		ESOL
Robinson	MS Math	Math 5-9	ESOL
Ricci	MS Art	Art K-12	ESOL
Rodriguez	6 <sup>th</sup> grd Science	Chemistry, Biology	ESOL
Rivera	Music	Music K-12	ESOL
Rosado	Science/Bio	Biology	ESOL
Rugel	8 <sup>th</sup> grd ELA	English 5-9	ESOL
Serrano	1 <sup>st</sup> grade	Elem Edc	ESOL
Springs	PE	Physical Edc K-12	ESOL
Crego	2 <sup>nd</sup> grade	Elem Edc	ESOL
Viera	2 <sup>nd</sup> grade	Elem Edc	ESOL
Zintel	2 <sup>nd</sup> grade	Elem Edc	ESOL
Wilson	PE	Physical Edc K-12	ESOL
Whittington	PE	Physical Edc K-12	ESOL
Williams	Civics/History	Social Science	ESOL
Torres	MS Electives	Business Edc	ESOL
Murphy	Elementary Art	Art K-12	ESOL



Teacher	Class Taught Assignments	Assignment Start Date	Certifications Held	Out-of-Field Area/Class
Perez-Arocho, Tiffany	Kindergarten	07/26/2021	Elementary Education (Grades K-6)	ESOL K-12
Gotcher, Jared	6 <sup>th</sup> grade English teacher	09/19/2022	<ul><li>English grades 6-12</li><li>English grades 5-9</li></ul>	ESOL K-12
Fernandez, Jennifer	3 <sup>rd</sup> grade teacher	07/27/2022	Elementary Education (Grades K-6)	ESOL K-12
Fonseca, Crystal	1st grade teacher	07/27/2020	Elementary Education (Grades K-6)	ESOL K-12
Stewart, Gina	1 <sup>st</sup> grade teacher	08/03/2020	Elementary Education (Grades K-6)	ESOL K-12
Krishna, Haydee	2 <sup>nd</sup> grade teacher	3/21/2022	<ul><li> Pk-3 certification</li><li> Math grades 5-9</li></ul>	ESOL K-12
Garcia, Aubrey	1 <sup>st</sup> grade teacher	3/21/2022	PK-3 certification	ESOL K-12
Ramos, April	4 <sup>th</sup> grade teacher	7/26/2021	Elementary Education (Grades K-6)	ESOL K-12
Bare, David	3 <sup>rd</sup> grade teacher	7/26/2021	Elementary Education (Grades K-6)	ESOL K-12
Core, Judy	8 <sup>th</sup> grade English teacher	8/10/2020	<ul> <li>Social Studies grades 6-12</li> <li>Business Education grades 6-12</li> <li>English grades 5-9</li> </ul>	ESOL K-12
Dzadek, Ashley	7 <sup>th</sup> grade English teacher	3/26/2022	ELA grades 6-12	ESOL K-12
Whiting, Diana	ESOL	8/10/2022	PK-3 ESOL endorsement	ESOL K-12
Grone, John	5 <sup>th</sup> grade teacher	2/8/2021	6-12 Social Studies	Elem. Ed ESOL K-12
Harvey, LauraJeanne	5 <sup>th</sup> grade teacher	11/16/2021	6-12 Physics	Elem. Ed ESOL K-12
Merritt, Sally	2 <sup>nd</sup> grade teacher	8/10/2022	Elementary Education (Grades K-6)	ESOL K-12

Date Rev: 10/7/2022



September 20, 2022

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in -field. All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-602-0622.

The table below lists teachers who are currently out-of-field.

Sincerely, McBane

Principal

Teacher	Teaching Assignment	Start Date	Certifications Held	Out of Field Area
Jessica Ahwash	Grade 1	07/26/2021	Primary Education	ESOL
Sonja Armstrong	Kindergarten	1/25/2021	Primary Education	ESOL
Johnetta Clark	Grade 5	02/28/2020	Social Studies 6-12	Elementary k-6
Sarah Collazo	CRT/Gifted	11/01/2017	Elem Ed K-6 Gifted Reading	ESOL
Nicole DeCicco	Grade 2	08/17/2020	Primary prek-3	ESOL
Brandy Dorcin	MS Math Gifted	07/27/2022	Gifted ESOL Elem Ed k-6	MS Math 5-9
Scott Ehrlich	MS ELA	09/27/2020	English 6-12	ESOL, Reading
Justine Ellison Sharp	Grade 5	9/4/2019	PE Elementary Ed	ESOL Reading
Rachel Espinosa	Grade 3	08/24/2021	Social Science	Elementary k-6 ESOL
Meghan Etzkorn	Grade 2	07/27/21	ESE Primary Education Preschool Education	ESOL



	"Network			
			Reading	
Owen Heckman	MS ELA	03/11/2022	Social Science	MS ELA 5-9,ESOL, Reading
Derek Hovey	MS ELA	07/26/2018	Elem Ed	ESOL MS ELA 5-9 Reading
Christine Kelly	ESE	07/26/2021	ESE Elementary Education	Reading
Joshua Krych	ESE	07/29/2019	ESE K-12	Elem Ed ESOL Reading
Jonathan Lapp	ELL	07/26/2021	ESOL	Reading
Jancie Leavitt	Gifted	07/18/2016	Gifted Elementary Education Mathematics ESOL	Reading
Marci Lewis	Grade 5	07/27/2021	Business Education	Elementary Ed ESOL
Faith Lissitz	Grade 3	7/26/2021	Social Science 5-9	Elem Education, ESOL
Kylee Macy	Grade 1	07/27/2022	Elementary Ed k-6	ESOL
Vanessa Mangroo	Kindergarten	07/01/2020	MS ELA 5-9	ESOL, Elementary k-
Lacitia Meggs	MS ELA	7/26/2021	Social Studies 5-9	MS ELA ESOL
Tracey Mineo	Grade 1	07/20/2017	Elem Ed K-6 ESE K-12 Pre K-Grade 3	ESOL
Lauren Mossing	MS Science	07/27/2027	GM Science	Health
Michelle Perry	Grade 4	07/26/2021	Elem Education	ESOL
Carmen Prada	Grade 3	08/03/2020	Primary Education	ESOL
Cecilia Rhoads	Grades 3	08/21/2020	Primary Education	ESOL
Kathryn Rivera-Torres	Kindergarten	07/20/2017	Pre-School-Grade 3	ESOL
Lanitra Sanchez-Moore	MS ELA	04/01/2020	Social Studies 6-12	MS ELA 6-12, ESOL, Reading
Sindhu Sethunath	MS Science	07/01/2020	Biology 6-12	MG General Science
Kelli Starks-Harris	Grade 2	07/27/2020	Physical Education	ESOL, Elem k-6
Rhonda Vogt	Kindergarten	08/03/2020	Primary Education Reading	ESOL
Andrew Von Preysing	Grade 4	08/10/2020	Social Studies 6-12	ESOL Elementary k-6
Lauren Welling	Kindergarten	07/27/2022	World Language - Spanish	ESOL Primary Education
Taylor Wilcox	Grade 4	03/11/2022	Physical Education	Elementary k-6, ESOL
Margaret Woodward- Thym	Elem Science and MS Health	07/26/2021	Elementary k-6	MS Health

•

20 de Septiembre de 2022



Estimados Padre o encargados:

Todos los maestros en Florida son supervisados para asegurar que cumplan con los requisitos de certificación y capacitación, según lo establece la ley. De acuerdo al Estatuto de Florida 1012.42, cuando un maestro se le asigna una posición docente fuera de su área en la cual se ha certificado, los padres de todos los estudiantes en esa clase serán notificados por escrito. Las Escuelas Públicas del Condado de Hillsborough están comprometidas a proporcionar una enseñanza de calidad para todos los estudiantes, y lo hace empleando a las personas más capacitadas para enseñar y apoyar a cada estudiante en el salón de clase. El distrito está ayudando a nuestros maestros con el desarrollo de un Plan Individual de Desarrollo Profesional para completar los requisitos necesarios para que sean certificados en esa área. Todos nuestros maestros están certificados para enseñar, aunque algunos de ellos están actualmente enseñando fuera de su área de certificación, y están obteniendo certificaciones en otras áreas. Usted tiene el derecho de saber las credenciales profesionales de los maestros o auxiliares docentes que están enseñando a su hijo(a). La ley federal le permite solicitar información sobre los maestros de su hijo(a) y al mismo tiempo, nos obliga a proporcionársela en un tiempo adecuado, si usted lo solicita. Si desea más información, por favor comuníquese con la escuela al 813-602-0622.

La gráfica a continuación muestra los maestros que están actualmente enseñando fuera de su área de certificación.

Atentamente,

had Mc Bane

Principal

Maestro(a)	Clases impartidas/	Fecha de inicio	Certificación(es)	Clases/área Fuera
	Asignación(es)	de la	obtenidas	de certificación
		asignación		
Jessica Ahwash	Grade 1	07/26/2021	Primary Education	ESOL
Sonja Armstrong	Kindergarten	1/25/2021	Primary Education	ESOL
Johnetta Clark	Grade 5	02/28/2020	Social Studies 6-12	Elementary k-6
Sarah Collazo	CRT/Gifted	11/01/2017	Elem Ed K-6	ESOL
			Gifted	
······			Reading	
Nicole DeCicco	Grade 2	08/17/2020	Primary prek-3	ESOL
Brandy Dorcin	MS Math	07/27/2022	Gifted	MS Math 5-9
	Gifted		ESOL	
			Elem Ed k-6	
Scott Ehrlich	MS ELA	09/27/2020	English 6-12	ESOL, Reading
Justine Ellison Sharp	Grade 5	9/4/2019	PE	ESOL
			Elementary Ed	Reading
Rachel Espinosa	Grade 3	08/24/2021	Social Science	Elementary k-6
				ESOL
Meghan Etzkorn	Grade 2	07/27/21	ESE	ESOL
			Primary Education	



Г

			Preschool Education Reading	
Owen Heckman	MS ELA	03/11/2022	Social Science	MS ELA 5-9,ESOL, Reading
Derek Hovey	MS ELA	07/26/2018	Elem Ed	ESOL MS ELA 5-9 Reading
Christine Kelly	ESE	07/26/2021	ESE Elementary Education	Reading
Joshua Krych	ESE	07/29/2019	ESE K-12	Elem Ed ESOL Reading
Jonathan Lapp	ELL	07/26/2021	ESOL	Reading
Jancie Leavitt	Gifted	07/18/2016	Gifted Elementary Education Mathematics ESOL	Reading
Marci Lewis	Grade 5	07/27/2021	Business Education	Elementary Ed ESOL
Faith Lissitz	Grade 3	7/26/2021	Social Science 5-9	Elem Education, ESOL
Kylee Macy	Grade 1	07/27/2022	Elementary Ed k-6	ESOL
Vanessa Mangroo	Kindergarten	07/01/2020	MS ELA 5-9	ESOL, Elementary k-
Lacitia Meggs	MS ELA	7/26/2021	Social Studies 5-9	MS ELA ESOL
Tracey Mineo	Grade 1	07/20/2017	Elem Ed K-6 ESE K-12 Pre K-Grade 3	ESOL
Lauren Mossing	MS Science	07/27/2027	GM Science	Health
Michelle Perry	Grade 4	07/26/2021	Elem Education	ESOL
Carmen Prada	Grade 3	08/03/2020	Primary Education	ESOL
Cecilia Rhoads	Grades 3	08/21/2020	Primary Education	ESOL
Kathryn Rivera-Torres	Kindergarten	07/20/2017	Pre-School-Grade 3	ESOL
Lanitra Sanchez-Moore	MS ELA	04/01/2020	Social Studies 6-12	MS ELA 6-12, ESOL, Reading
Sindhu Sethunath	MS Science	07/01/2020	Biology 6-12	MG General Science
Kelli Starks-Harris	Grade 2	07/27/2020	Physical Education	ESOL, Elem k-6
Rhonda Vogt	Kindergarten	08/03/2020	Primary Education Reading	ESOL
Andrew Von Preysing	Grade 4	08/10/2020	Social Studies 6-12	ESOL Elementary k-6
Lauren Welling	Kindergarten	07/27/2022	World Language - Spanish	ESOL Primary Education
Taylor Wilcox	Grade 4	03/11/2022	Physical Education	Elementary k-6,ESOL
Margaret Woodward- Thym	Elem Science and MS Health	07/26/2021	Elementary k-6	MS Health



10/6/22

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (*813*)235-4811.

The table below lists teachers who are currently out-of-field.

#### Sincerely,

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Kimberly Fowler	Kindergarten	August 10 <sup>th</sup>	Elem Ed. K-6	ESOL
Kimberly Fields-Miller	Kindergarten	August 10 <sup>th</sup>	Pre-K/Primary (Age 3 – Grade 3)	ESOL
Kelsey Samples	Kindergarten	August 10 <sup>th</sup>	Professional Elem Educ K- 6	ESOL
Kristahl Parker	1 <sup>st</sup> Grade	August 10 <sup>th</sup>	Temporary K-3	ESOL
Katelyn Reid (Mack)	2 <sup>nd</sup> Grade	August 10 <sup>th</sup>	Temporary Pre-K to Primary Age 3- Grade 3	ESOL
Danyele Schneider	2 <sup>nd</sup> Grade	August 10 <sup>th</sup>	Temporary Elem Educ K-6	ESOL
Precious Joy	5 <sup>th</sup> Grade	August 10 <sup>th</sup>	Temporary Elementary Education K-6	ESOL
Sara Azinger	MS Language Arts	August 10th	Statement of Eligibility, English 6-12	ESOL
Aja Jordan	Co-Teacher	August 10th	Temporary for ESE k-12	English, 6-12, ESOL
Whitney Winther	MS Language Arts	August 10th	English 6-12	ESOL
Martha Peterson	MS Language Arts	August 10th	Temporary English 6-12	ESOL
Erika Ford	Co-Teacher	August 10th	Temporary English 5-9	ESOL
Steve Sanning	Technology Teacher	August 10 <sup>th</sup>	Temporary Physical Education K-12	Technology

Terry Johnson

6204 Scholars Hill Lane, Riverview, FL 33578 Phone: (813) 235-4811 Fax: (813) 315-4403 www.winthropcharter.org

A Member of the Charter Schools USA Family of Schools.