

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: October 8, 2020

School(s): Woodmont Charter School
Winthrop Charter School
Henderson Hammock Charter School
Keys Gate Charter School
Clay Charter Academy
SouthShore Charter Academy
Waterset Charter School
Innovation Preparatory Academy
Winthrop College Prep Academy

Creekside Charter Academy
Union Park Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
October 8, 2020	1:02pm	2:41pm	November 11, 2020	1pm	R.Weaver
Meeting Location:					
On-Site Location: Virtual Meeting pursuant to Governor DeSantis Executive Order 20-69 dated March 20, 2020					

Attended by:	
<p>Board Members: Valora Cole –Chair Eric Johnson – Vice Chair Randy Walker – Treasurer Dr. Steve Knobl – Director Rod Cunningham – Director</p> <p>Absent: Dr. Ramdas Chandra – Secretary</p>	<p>Other Attendees: Principals and Parent Facilitators of Above-Mentioned Schools Levi Williams – Board Attorney Lane Morris, Area Director Rachel Windler-Freitag, Area Director Dr.Eddie Ruiz, State Director Nate Mariano, State Deputy Director Rita Weaver – Governing Board Senior Manager, CSUSA Lisanne Morton, Finance Manager Michael Braun, Hamlin Partners</p>

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:02 a.m. with a Call to Order by Chair, Valora Cole. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Approval Board Meeting Minutes

- The Board reviewed the meeting minutes from the September 10, 2020 FCEF/BACF Board Meeting Minutes.

MOTION: A motion was made by Eric Johnson and seconded by Randy walker to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from September 10, 2020, as presented. Motion was approved unanimously. (5-0, 1 absent).

II. CSUSA REPORTS

2020-21 School Reopening

- Dr. David Christiansen updated the Board on re-opening and that there will be some second quarter shifts as we have the possibility of achieving 100% As and Bs at all CSUSA managed schools and all the FCEF/BACF schools.
- Dr. Eddie Ruiz updated the board on salary allocation plan being filed with the DOE and we are awaiting feedback, protocols for COVID, and that all OWLS have been delivered to all the schools. We are now fully open with all three models at all the schools.
- The board will review and receive the NWEA/iReady Winter to Fall Assessment comparisons at the November board meeting.

Marketing

- Samantha Marting, North Florida Marketing Manager, presented to the board the 2020-21 Marketing Plan and the customized work Ms. Martin has done with each school. The Board also discussed the data metrics and analysis that CSUSA is tracking and the formula that can capture what metrics we need to analysis in order to increase enrollment. The data analysis of this will be presented at the next board meeting.
- Mr. Bradley Warren, Principal at Waterset Charter School reported out on Wellington's marketing plan and the customization that the plan has including working with community leaders and local parent groups to showcase what the school can offer as well as social media metrics that will ultimately help improve enrollment at the school.
- The board discussed the FTE funding hold harmless that the FLDOE has advised would be used to fund the October enrollment count. The board will review and receive the October FTE count at the November board meeting.

III. FINANCIALS

BACF 2020 Refund Bond Series Overview & Board Resolution Approval

- Michael Braun reviewed the presentation that outlined the Bond Purchase agreement and Preliminary Limited Offering Memorandum which included an overview of the transaction and estimated Bond Amounts for Series 2020A, 2020B, and 2020C. Board Attorney Levi Williams reviewed the Board Resolution for this 2020 Bond Series transaction and authorizing the Chair and her designee to enter into all necessary documents to close this transactions. All questions were answered by Mr. Braun and Mr. Williams.

MOTION: Motion was made by Eric Johnson and seconded by Dr. Steve Knobl to approve the Board Resolution for the 2020 Bond Series Transaction, as presented. Motion was approved unanimously. (5 in favor: V. Cole, E. Johnson, R. Walker, S. Knobl, R. Walker; 1 Absent: R. Chandra)

FY20 Audited Financial Review

- Cindy Calvert, Keefe McCullough Audit Partner, reviewed the audited results for FY20. The Audit firm issued an unmodified opinion of the FY20 Financial Results for the FCEF/BACF schools. The Board reviewed the results, as presented, and Ms. Calvert advised that there were no matters considered a material weakness, no incorrect statements and no schools in the FCEF/BACCF portfolio are in a financial emergency. The firm is now continuing work on Bond Audits, the Form 990, and the Consolidated Audit for FCEF/BACF.

MOTION: A motion was made by Dr. Steve Knobl and seconded by Eric Johnson to approve the FY20 Audited Financial Review of the portfolio of schools of Florida Charter Education Foundation, Inc. and Bay Area Charter Foundation, LLC., as presented. Motion was approved unanimously.

IV. OLD BUSINESS

Keys Gate Charter School Title I Budget Allocation Revised

- The board reviewed the Keys Gate Charter School Title I Budget Allocation revision.

MOTION: A motion was made by Dr. Steve Knoble and seconded by Randy Walker to approve the Keys Gate Charter School Title I Budget Allocation revision, as presented. Motion passed unanimously.

Active Assailant Policy Assurances

- The Board reviewed the forms for Innovation Preparatory Academy and Union Park Charter Academy for the Assailant and Security Assurances previously approved by the Board. The board noted that Pasco has requested these specific forms are approved for submission.

MOTION: A motion was made by Eric Johnson and seconded by Dr Steve Knobl to accept and approve the Active Assailant Policy and Assurances Form, as presented. Motion passed unanimously.

Strategic Session Action Items

- The Board discussed the following action items from the strategic planning session:
 - Assist with enrollment at schools
 - Focus on communications which is critical for growth. Dr. Ruiz will bring to the board the finalized Florida Growth Plan for CSUSA and discuss with the board areas that the board is interested in expanding into
 - Support for Board Governance from management organization. Dr. Ruiz said that there will be some shifts moving forward that he will bring to the board.

V. NEW BUSINESS

Out of Field and ESOL Waivers

- The board reviewed the Out of Field and ESOL Waivers presented.

MOTION: A motion was made by Eric Johnson and seconded by Rod Cunningham to approve the Out of Field and ESOL Waivers for the FCEF BACF cohort of schools, as presented. Motion passed unanimously.

Keys Gate Charter School Performance Goals

- The Board reviewed the Keys Gate Charter School Performance Goals and noted that this is a requirement of the new standard contract enacted by the Legislature last year and Keys Gate Charter School, while not currently contracted with the new standard contract, did submit the goals last year and therefore will submit this year. As each of the schools move into the new standard contract this will be something that will be a requirement.

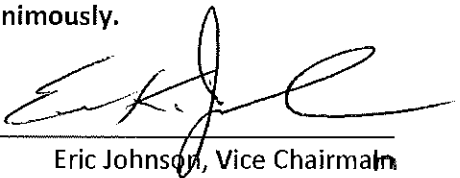
MOTION: A motion was made by Eric Johnson and seconded by Rod Cunningham to accept the Keys Gate Charter School Performance Goals, as presented. Motion passed unanimously.

VI. PUBLIC COMMENTS

- There were no public comments.

VII. ADJOURNMENT

MOTION: Motion was made by Eric Johnson and seconded by Dr. Steve Knobl to adjourn the FCEF/BACF October 8, 2020 board meeting. Motion was approved unanimously.



Eric Johnson, Vice Chairman

Date: 12/3/2020



October 5, 2020

Dear Parent(s)/Guardian(s):

Clay Charter Academy employs the best teachers available to meet the needs of our students and school. Your child's teacher is a Florida certified teacher. It is sometimes necessary to assign teaching duties to teachers dealing with subject matter that is outside the field in which the teachers are certified. Your child's teacher has been appointed by the Florida Charter Educational Foundation, Inc Board for the 2020-2021 school year as an out-of-field teacher. The following teacher's at Clay Charter Academy are out-of-field:

<u>Name</u>	<u>Current Area of Certification</u>	<u>Out-of-Field Subject Area</u>
Terina Thomas	Business Education	ESOL/Elementary Education K-6
Jackelyn Eller	Elementary Education K-6	Middle Grades Math 5-9/ESOL
Cassandra Agee	Pre-Kindergarten-Grade 3	ESOL
Jacquelyn Gardner	Social Science 5-9	Elementary Education K-6
Jasmine Jones	Math Grades 5-9	ESOL
Elizabeth O'Sullivan	Elementary Education K-6	ESOL
Nichole Courey	Science Grades 5-9	ESOL
Marie Nookiah	Elementary Education K-6	ESOL
Melissa Neely	Elementary Education K-6	ESOL
Bianca Collins	Elementary Education K-6	Gifted

As a condition of school board approval, your child's teacher must complete state training requirements during this school year in order to be reappointed to this position in the future.

Be assured that Clay Charter Academy is dedicated to serving every student with excellence as the standard. If you have any questions regarding your teacher's qualifications, please feel free to call me.

Sincerely,

Talya M. Taylor
Principal

1417 Red Apple Road, Middleburg, FL 32068
Phone: 904-406-1607 • Fax: 904-406-1608
www.claycharter.org

A Member of the Charter Schools USA Family of Schools.

September 30, 2020

Dear Parents,

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Individuals who are teaching out-of-field are certified in at least one area and are qualified to teach, but are required to take additional coursework or testing to add a coverage/endorsement to their certificate.

The state also requires a teacher to take coursework/in-service towards an

English to Speakers of Other Languages (ESOL) endorsement, when the teacher is the primary language arts provider and/or reading teacher for an ESOL student. The following table lists teachers currently out of field:

Teacher	Teaching Assignment	Start Date	Certifications Held	Out of Field Area
Laura Ghezzi	Grade 3	8/24/20	Elem Ed K-6 Expired 2018 Re-Issuance <u>In</u> Process at DOE	Elem Ed K-6
Evena Seneque	Grade 4	8/24/20	PreK-Grade 3	Elem Ed K-6
Wanda DeLeon	Grade 5	8/24/20	Chemistry 6-12 Biology 6-12	Elem Ed K-6
Johanna Mendez	Spanish	8/24/20	English for Speakers of Other Languages K-12	Spanish K-12

Sincerely,

Sara Capwell, Principal

Innovation Preparatory Academy

W.I.S.H

Keys Gate Charter School

ESOL AND OUT OF FIELD WAIVERS

	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER Subject</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Steve	Cochran			X	
2	Eloisa	Perez	X			
3						
4						
5						
6						
7						



Date 09/28/2020

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-419-5340.

The table below lists teachers who are currently out-of-field.

Sincerely,


 Marsha VanHook
 Principal

Teacher	Classes Taught/Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
K. Arseneau	ESE Teacher	08/26/2020	ESE & ESOL	Elem Ed K-6
A. Brevard	2 nd Grade Teacher	08/12/2019	Social Science 6-12	Elem Ed K-6 & ESOL
K. Eakes	1 st Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
O. Garcia	4 th Grade Teacher	09/12/2019	Elem Ed K-6	ESOL
S. Horne	Stem Teacher	08/24/2020	Elem Ed K-6 Biology & Chemistry	ESOL
J. Sierra	3 rd Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
J. Richardson	3 rd Grade Teacher	08/24/2020	Elem Ed K-6 & ESE	ESOL
S. McCastlain	2 nd Grade Teacher	08/24/2020	Elem Ed K-6	ESOL
J. Schrock	3 rd Grade Teacher	08/26/2020	Math 5-9 & ESE K-12	Elem Ed K-6 & ESOL
T. Lewis-Renaud	1 st Grade Teacher	09/10/2019	PreK-3 rd	ESOL
B.J. Warren	Kindergarten	08/12/2019	Elem Ed K-6	ESOL
M. Zacherl	1 st Grade Teacher	08/24/2020	ELEM ED K-6	ESOL

14020 US Highway 301, Riverview, FL • 33578 Phone: 813-419-5340 • Fax: 813-419-5341

www.creeksidecharter.org

Home of the Tigers!

A Member of the Charter Schools USA Family of Schools



Date 09/26/2020

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Southshore Charter Academy is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-769-1209.

The table below lists teachers who are currently out-of-field.

Sincerely,


 Dr. Cecilia Garcia
 Principal

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
BERMUDEZ-VINNETT, LINDA	ELEM	9/24/2020	ELEM	ESOL
BOLDUC, JENNEFFER	K	8/24/2020	PREK-3	ESOL
BOWMAN, JOCELYN	MS ELA	8/24/2020	BUS ED; AGREEMENT TO EARN (ELA)	ELA 6-12; ESOL
BUTLER, KAYLEIGH	ELEM	8/24/2020	ELEM	ESOL
CINCOTTA JESSICA	K	8/24/2020	ELEM	ESOL
GOSIZK, TONI	MS ELA	8/24/2020	EXCEP; ELEM; AGREEMENT TO EARN ELA	ELA 6-12; ESOL
GUERZON, AMY	MS ELA	8/24/2020	ELA 6-12;	ESOL
HEIL, BRENDA	K	8/24/2020	PREK-3	ESOL
HUGHES, ROBIN	ESE	8/24/2020	EXCEPTIONAL;	RDG;
LAMB, MATTHEW	ELEM	8/24/2020	ELEM	ESOL

MARC, VANEL	MS SCIENCE	8/24/2020	BUS ED; AGREEMENT TO EARN -SCIENCE	MS SCIENCE
MCCOY, HEATHER	ELEM	8/24/2020	HEALTH; PE; agreement to earn	ELEM; ESOL
MCCUSKER, ANNE	ELEM	8/24/2020	ART; agreement to earn	ELEM; ESOL
MINNES, BROCK	ELEM	8/24/2020	ELEM	ESOL
MOREIRA, KAREN	ELEM	8/24/2020	BUSINESS; MATH; AGREEMENT TO EARN (ELEM)	ELEM; ESOL
OSISEK, AMANDA	K	8/24/2020	PREK-3	ESOL
RAMOS, JENNIFER	MS ELA	8/24/2020	ELEM; ELA 6-12	ESOL
RAULERSON, KAYLA	ELEM	8/24/2020	ELEM	ESOL
REINOSO, TATIANA	ELEM	8/24/2020	ELEM	ESOL
REYES, MYREIDA	MS ELA	8/24/2020	ENG 5-9	ESOL
RODRIGUEZ-GRACIA	MS MATH	8/26/2020	CHEMISTRY 6-12; BIOLOGY; AGREEMENT TO EARN	MS MATH
RUGEL, JENNA	MS ELA	8/24/2020	ENG 5-9	ESOL
SERRANO, DESI	ELEM	8/24/2020	ELEM	ESOL
SIDAQUI, ZENIA	ELEM	8/24/2020	PREK-3	ESOL
SUMMEY, KATIE	ELEM	8/24/2020	ELEM	ESOL
ZINTEL, AMBER	ELEM	8/24/2020	ELEM	ESOL



Teacher	Class Taught Assignments	Assignment Start Date	Certifications Held	Out-of-Field Area/Class
Fantuz, Moriah	1st grade Teacher	07/27/2020	Social Science grades (6-12)	ESOL
Maxwell, Audrea	4 th grade Teacher	08/03/2020	Music grade (K-12)	Elementary Education ESOL
Fonseca, Crystal	2 nd grade Teacher	07/27/2020	Elementary education (Grades K-6)	Elementary Education ESOL
Stewart, Gina	1 st grade Teacher	08/03/2020	Elementary education (Grades K-6)	ESOL
Valecillo, Sofia	2 nd grade Teacher	08/03/2020	Elementary Education, preschool education, prekindergarten/Primary Education	ESOL
Villafane, Stephanie	Kindergarten Teacher	07/27/2020	ESOL (Grades K-12)	Elementary Teacher (K-6)
Waymire, Shelby	7 th Grade Teacher	07/27/2020	Social Science grades (6-12)	ESOL

Date Rev: 09/14/2020



Dayna Morales, Principal

Kristen Land, Assistant Principal

32775 Oldwoods Ave. Wesley chapel, FL 33543
Phone: (813) 358-7306 Fax: (813)358-7307
www.unionparkacademy.org

Dayna Morales, Principal
Kristen Land, Assistant Principal

9/14/2020

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Pasco County Public School is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The District is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field and/or highly qualified.

All our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certifications. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ASK FOR IT. If you will like more information, please contact the school at 813-358-7306.

The enclosed table below list teachers who are correctly out-of-field

Sincerely,

A handwritten signature in black ink that reads 'Dayna Morales'.

Dayna Morales
Union Park Charter Academy



UNION PARK
Charter Academy





Date 09/25/2020

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-602-0622

The table below lists teachers who are currently out-of-field.

Sincerely,

 Principal's Signature

Bradley Warren

Teacher	Classes Taught	Assignment start date	Certification(s) held	Out -of -Field Area/Classes
Andrew Von Preysing	Grade 4	8/10/2020	Social Studies 6-12	ESOL , Elem k-6
Jonathan Bergeron	Grade 4	8/19/2020	Elementary k-6	ESOL
Brendan Trumble	Grade 5	8/18/2020	Social Studies 6-12	Elementary k-6
				ESOL
Johnetta Clark	Grade 5	2/28/2020	Social Studies 6-12	Elementary k-6
				ESOL
Lanitra Sanchez-Moore	MS ELA	4/1/2020	Social Studies 6-12	MS ELA 6-12
				ESOL
Nicoya Miller	Kindergarten	4/23/2020	Business Education	Primary Prek-3, ESOL, Reading
Rosemarie Sledge	MS ELA	8/31/2020	Social Science 5-9	MS ELA 5-9, ESOL
Joshua Krych	Grade 5	7/29/2019	ESE K-12	ESOL, Elementary Ed k-6
Brittany Bunn	Grade K	10/1/2020	Spanish	Primary Prek-3
Sara Cichon	Grade 1	9/22/2020	Biology 5-9	Primary Prek-3
				ESOL
Sarah Skonicki	MS ELA	1/6/2020	Elem k-6	MS ELA

Scott Ehrlich	MS ELA	09/27/2020	English 6-12	ESOL
Brittany Rodriguez	MS ELA	07/20/2017	MS ELA	ESOL



Fecha 09/25/2020

Estimados padresencargados:

Todos los maestros en Florida son supervisados para asegurar que cumplan con los requisitos de certificación y capacitación, según lo establece la ley. De acuerdo al Estatuto de Florida 1012.42, cuando un maestro se le asigna una posición docente fuera de su área en la cual se ha certificado, los padres de todos los estudiantes en esa clase serán notificados por escrito.

Las Escuelas Públicas del Condado de Hillsborough están comprometidas a proporcionar una enseñanza de calidad para todos los estudiantes, y lo hace empleando a las personas más capacitadas para enseñar y apoyar a cada estudiante en el salón de clase. El distrito está ayudando a nuestros maestros con el desarrollo de un *Plan Individual de Desarrollo Profesional* para completar los requisitos necesarios para que sean certificados en esa área.

Todos nuestros maestros están certificados para enseñar, aunque algunos de ellos están actualmente enseñando fuera de su área de certificación, y están obteniendo certificaciones en otras áreas. Usted tiene el derecho de saber las credenciales profesionales de los maestros o auxiliares docentes que están enseñando a su hijo(a). La ley federal le permite solicitar información sobre los maestros de su hijo(a) y al mismo tiempo, nos obliga a proporcionársela en un tiempo adecuado, si usted lo solicita. Si desea más información, por favor comuníquese con la escuela al 813-602-0622

La gráfica a continuación muestra los maestros que están actualmente enseñando fuera de su área de certificación .

Atentamente,

 Principal's Signature

Bradley Warren

Teacher	Classes Taught	Assignment start date	Certification(s) held	Out -of -Field Area/Classes
Andrew Von Preysing	Grade 4	8/10/2020	Social Studies 6-12	ESOL , Elem k-6
Jonathan Bergeron	Grade 4	8/19/2020	Elementary k-6	ESOL
Brendan Trumble	Grade 5	8/18/2020	Social Studies 6-12	Elementary k-6 ESOL
Johnetta Clark	Grade 5	2/28/2020	Social Studies 6-12	Elementary k-6 ESOL
Lanitra Sanchez-Moore	MS ELA	4/1/2020	Social Studies 6-12	MS ELA 6-12 ESOL
Nicoya Miller	Kindergarten	4/23/2020	Business Education	Primary Prek-3, ESOL, Reading
Rosemarie Sledge	MS ELA	8/31/2020	Social Science 5-9	MS ELA 5-9, ESOL
Joshua Krych	Grade 5	7/29/2019	ESE K-12	ESOL, Elementary Ed k-6
Brittany Bunn	Grade K	10/1/2020	Spanish	Primary Prek-3
Sara Cichon	Grade 1	9/22/2020	Biology 5-9	Primary Prek-3 ESOL

Sarah Skonicki	MS ELA	1/6/2020	Elem k-6	MS ELA
Scott Ehrlich	MS ELA	09/27/2020	English 6-12	ESOL
Brittany Rodriguez	MS ELA	07/20/2017	MS ELA	ESOL



WINTHROP CHARTER SCHOOL

9/18/20

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)235-4811.

The table below lists teachers who are currently out-of-field.

Sincerely,
Terry Johnson

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Kimberly Fowler	Kindergarten	August 24 th	Elem Ed. K-6	ESOL
Kelsey Samples	Kindergarten	August 24 th	Elem Ed. K-6	ESOL
Lisa Jones	1 st Grade	August 24 th	Business Education	Elem Ed K-6, ESOL
Jazmin Force	1 st Grade	August 24 th	Pre-K/Primary (Age 3 – Grade 3), ESE K-12	ESOL
Kimberly Fields-Miller	1 st Grade	August 24 th	Pre-K/Primary (Age 3 – Grade 3)	ESOL
Antonia Lowden	1 st Grade	August 24 th	Elem Ed K-3	ESOL
Tre Berrien	3 rd Grade	August 24 th	Pre-K/Primary (Age 3 – Grade 3)	ESOL
Lauren Fechtmann	3 rd grade	August 24 th	Pre-K/Primary (Age 3 – Grade 3)	ESOL, Reading Endorsement
Lauren Toro	3 rd grade	August 24 th	Prof. Social Science, Elem Ed K-8	ESOL
Megan Bruce	3 rd Grade	August 24 th	Elem Ed. K-6	Reading Endorsement
Maria Snider	3 rd Grade	August 24 th	Elem Ed. K-6	Reading Endorsement
Jaime DeAngelo	3 rd Grade	August 24 th	Elem Ed. K-6	ESOL
Bridgett Newell	4 th Grade	August 24 th	Elem Ed K-6, Math 5-9, Science 5-9, ESE K-12	ESOL
Richard Gamboa	5 th Grade	August 24 th	Elem Ed K-6	ESOL
Jessica Facto	5 th Grade	August 24 th	Elem Ed K-6	ESOL
Sara Azinger	MS Language Arts	August 24 th	Statement of Eligibility,	ESOL

Rebecca Meloy	MS Language Arts	August 24 th	English 6-12	ESOL
Whitney Winther	MS Language Arts	August 24 th	English 6-12	ESOL
Maria Cook	MS Language Arts	August 24 th	English 6-12, ESOL, Reading Endorsement	Gifted Endorsement
Olivia Reeb	MS Mathematics	August 24 th	Social Science 6-12	Mathematics
Nicole Girard	MS Mathematics	August 24 th	Elem Ed K-6	ESOL, Mathematics
Mary Corrigan	MS History	September 21 st	Statement of Eligibility	ESOL
Christine Woodard	Co-teacher	August 24 th	ESE grade K-12, English 5-9, Prekindergarten/Primary Ed (age 3- Grade 3)	ESOL
Jazmine Rodriguez	Co-teacher	August 24 th	ESE K-12	Elem Ed. K-6, English 6 -12, ESOL
Lisa Spriggs	Co-Teacher	August 24 th	Elem Ed K-6	ESOL
Samantha Fiala	Co-Teacher	August 24 th	Elem Ed K-6	ESOL

6204 Scholars Hill Lane, Riverview, FL 33578
Phone: (813) 235-4811 Fax: (813) 315-4403
www.winthropcharter.org

A Member of the Charter Schools USA Family of Schools.