

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: February 10, 2022

School(s): Clay Charter Academy
Creekside Charter Academy
Henderson Hammock Charter School
Innovation Preparatory Academy
Keys Gate Charter School
SouthShore Charter Academy
Union Park Charter Academy
Waterset Charter School
Winthrop Charter School
Winthrop College Prep Academy
Woodmont Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
February 10, 2022	1:00 pm	1:41 pm	March 10, 2022	1:00 pm	M.Llanes/R.Weaver
Meeting Location:					
On-Site Location: At each school listed above					
Attended by:					
Board Members: Valora Cole –Chair Dr. Ramdas Chandra – Vice Chair and Secretary Randy Walker – Treasurer Eric Johnson – Director Dr. Steve Knobl – Director Absent: none			Other Attendees: Principals and Parent Facilitators of Above-Mentioned Schools Board Attorney Levy Williams Dr. Eddie Ruiz, State Director Dr. Sara Capwell, Area 3 Deputy Director Christina Hamlin, Area 5 Deputy Director Rita Weaver – Governing Board Director, CSUSA Maggie Llanes, Executive Coordinator Board Governance		

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:00 p.m. with a Call to Order by Chair, Valora Cole. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Board Members and Officers Election

- The board nominated and elected the officers of the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. for the new year as follows:

- Board Chair

MOTION: Motion made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to reappoint Valora Cole as Chairwoman of the Board. Motion was approved unanimously. (5-0)

- Board Chair Valora Cole shared with the board that she is humbled and honored to serve this board as the Chair.

- Vice Chair/Secretary

MOTION: Motion made by Dr. Steve Knobl and seconded by Eric Johnson to reappoint Dr. Ramdas Chandra as Vice Chair and Secretary of the Board. Motion was approved unanimously. (5-0)

- Board Chair Valora Cole thanked Dr. Ramdas Chandra for his continued service to the board.

- Treasurer

MOTION: Motion made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to reappoint Randy Walker as Treasurer of the Board. Motion was approved unanimously. (5-0)

- Board Chair Valora Cole thanked Mr. Randy Walker for his continued service to the board.

Approval of the January 13, 2022 Board Meeting Minutes

- The board reviewed the meeting minutes of the January 13, 2022, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Meeting.

MOTION: Motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to approve the Meeting Minutes from the January 13, 2022, FCEF-BACF Board Meeting, as presented. Motion was approved unanimously. (5-0)

II. CSUSA REPORTS

State Director Report

- Dr. Eddie Ruiz updated the board on the CSUSA State Directors' Retreat and the State and Deputy Directors reviewing each of their schools by tiers with CSUSA Executive leadership. Dr. Ruiz and the Deputies planned out short, mid, and, long term goals and strategies for the Board's schools for the rest of the FY22 school year.
- The board reviewed each of their school's dashboards which included current enrollment data, financial health, and a breakdown of benchmark testing and projections for state assessment testing. The board also reviewed the Tier 3 schools which included Clay Charter Academy and Woodmont Charter School.
- Board Member Eric Johnson noted that the Board's schools have not had a C since prior to 2018 and that the board prides itself on high academic achievement. Dr. Ruiz, Principal Gifford, and Deputy Director Christina Hamlin discussed strategies in place at Clay Charter Academy to improve student achievement.

- Board Member Dr. Ramdas Chandra asked about Math and Science initiatives and all questions were answered by Dr. Ruiz and Mr. Gifford.
- Board Member Dr. Steve Knobl shared with the board that it took him almost 4 years in the past to get a high school from an F to a C. Dr. Knobl noted that the Board's schools have had higher achievement data than districts during COVID and that the pandemic has contributed to the learning gaps. Dr. Knobl advises that Leadership should not be setting bar too high so that staff gets burned out, and instead should provide them support .

III. FINANCIALS

- There were no Financials.

IV. OLD BUSINESS

Teacher Certification Extension

- The board reviewed the certification extension.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Teacher Certification Extension, as presented. Motion was approved unanimously. (5-0)

V. NEW BUSINESS

Out of Field Waivers

- The board reviewed the Out of Field Waivers.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Out of Field Waivers, as presented. Motion was approved unanimously. (5-0)

Mrs. Weaver reminded the board that the next board meeting of the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. is on March 10, 2022 at 1:00 p.m. at Keys Gate Charter School.

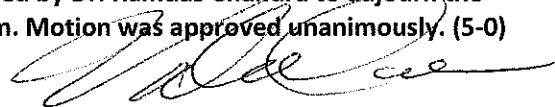
Board Member Eric Johnson asked Principal Michael Kotkin how dual enrollment is doing at Winthrop College Prep. Mr. Kotkin informed the board that there is a lot of interest, and they are in the middle of registration now and will do a virtual open house very soon.

VI. PUBLIC COMMENTS

Chair Cole asked for public comments. There were no public comments.

VII. ADJOURNMENT

MOTION: Motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to adjourn the FCEF BACF February 10, 2022, Board Meeting at 1:41 p.m. Motion was approved unanimously. (5-0)



Valora Cole, Chair

Date: 3-10-22



Date 02/09/2022

Dear Parent/Guardian:

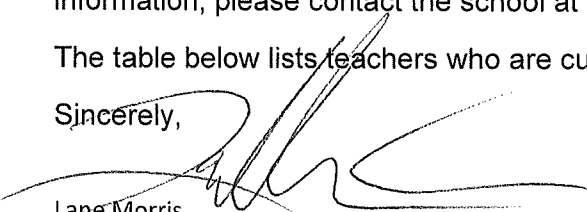
All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-419-5340.

The table below lists teachers who are currently out-of-field.

Sincerely,


Lane Morris
Principal

Teacher	Classes Taught/Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
A. Brevard	2 nd Grade Teacher	08/12/2019	Social Science 6-12	ESOL
C. Contreras	4 th Grade Teacher	08/30/2021	PreK-3 rd	Elem Ed K-6
K. Eakes	1 st Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
C. Fahie	MS ELA Teacher	08/10/2021	English 5-9	ESOL
K. Ferdinand	KDG Teacher	08/10/2021	Pre K-3 rd	ESOL
Q. Fleming-English	5 th Grade Teacher	08/10/2021	Physical Ed K-12	ELEM Ed K-6 & ESOL
S. Jean	MS Science	01/10/2022	Business ED	Science
J. Mitchell	MS ELA Teacher	01/11/2021	English 5-9	ESOL
T. Lewis-Renaud	1 st Grade Teacher	09/10/2019	PreK-3 rd	ESOL
J. Peterson	4 th Grade Teacher	08/17/2021	ESE	ESOL
D. Reynolds	Gifted	8/10/2021	Elem Ed K-6-Gifted-ESOL-	ELA 5-9
R. Simon	Stem K-8	08/10/2021	Biology 6-12	Elem Ed K-6
K. Sloley	Art Teacher	08/23/2021	Social Science	Art K-12
G. Tinson	3 rd Grade Teacher	08/10/2021	Elem Ed K-6	ESOL
B.J. Warren	Kindergarten	08/12/2019	Elem Ed K-6	ESOL
T. Woolley	3 rd Grade Teacher	12/06/2021	Elem Ed K-^	ESOL
M. Zacherl	1 st Grade Teacher	08/24/2020	ELEM ED K-6	ESOL

14020 US Highway 301, Riverview, FL • 33578 Phone: 813-419-5340 • Fax: 813-419-5341

www.creeksidecharter.org

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Date 02/09/2022

Dear Parent/Guardian:

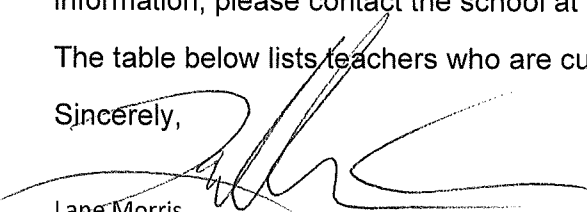
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The table below lists teachers who are currently out-of-field.

Sincerely,


Lane Morris
Principal

Teacher	Classes Taught/Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
A. Brevard	2 nd Grade Teacher	08/12/2019	Social Science 6-12	ESOL
C. Contreras	4 th Grade Teacher	08/30/2021	PreK-3 rd	Elem Ed K-6
K. Eakes	1 st Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
C. Fahie	MS ELA Teacher	08/10/2021	English 5-9	ESOL
K. Ferdinand	KDG Teacher	08/10/2021	Pre K-3 rd	ESOL
Q. Fleming-English	5 th Grade Teacher	08/10/2021	Physical Ed K-12	ELEM Ed K-6 & ESOL
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J. Peterson	4 th Grade Teacher	08/17/2021	ESE	ESOL
D. Reynolds	Gifted	8/10/2021	Elem Ed K-6-Gifted-ESOL-	ELA 5-9
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M. Zacherl	1 st Grade Teacher	08/24/2020	ELEM ED K-6	ESOL

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February 1, 2022

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field. All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-602-0622.

The table below lists teachers who are currently out-of-field.

Sincerely,

Bradley Warren

Teacher	Teaching Assignment	Start Date	Certifications Held	Out of Field Area
Angela Arteaga	ESE Teacher	1/31/2022	Pre-Kindergarten Education k-3, Social Science 6-12	ESE Reading
Sonja Armstrong	Kindergarten	1/25/2021	Prek-3	ESOL
Jonathan Bergeron	MS Math	08/19/2020	Elementary k-6	MS Math
Johnetta Clark	Grade 5	02/28/2020	Social Studies 6-12	Elementary k-6
Sarah Collazo	CRT/Gifted	11/01/2017	Elem Ed K-6 Reading	ESOL
Nicole DeCicco	Grade 2	08/17/2020	Primary prek-3	ESOL
Scott Ehrlich	MS ELA	09/27/2020	English 6-12	ESOL
Justine Ellison Sharp	Grade 5	9/4/2019	PE Elementary Ed	ESOL Reading
Rachel Espinosa	Grade 3	08/24/2021	Social Science	Elementary k-6 ESOL
Danielle Forrester	Art k-5	04/20/2020	Social Science 5-9 Social Science 6-12	Art k-12
Amanda Fox	MS Technology	11/12/2020	Marketing 6-12	Business Education



Amanda Guley	Grade 2	08/10/2020	Elementary k-6 Reading	ESOL
Derek Hovey	MS ELA	07/26/2018	Elem Ed	ESOL MS ELA 5-9
Lynda Illames	Grade 4	08/05/2021	Business	Elem Ed
Christine Kelly	ESE	07/26/2021	ESE	Reading
Joshua Krych	ESE	07/29/2019	ESE K-12	Elem Ed ESOL Reading
Marci Lewis	5 th	07/27/2021	Business Edu	Elementary Ed
Faith Lissitz	3 rd Grade	7/26/2021	Social Science 5-9	Elem Education, ESOL
Vanessa Mangroo	Kindergarten	07/01/2020	MS ELA 5-9	ESOL, Elementary k-6
Abbey McLuckie	Grade 2	10/03/2019	Pre K-3	ESOL
Lacitia Meggs	MS ELA	7/26/2021	Social Studies 5-9	MS ELA ESOL
Eileen Miller	Grade 3	07/20/2017	Elem Ed K-6	ESOL
Tracey Mineo	Grade 1	07/20/2017	Elem Ed K-6 ESE K-12 Pre K-Grade 3	ESOL
Michelle Perry	Grade 4	07/26/2021	Elem Education	ESOL
Carmen Prada	Grade 3	08/03/2020	Primary prek-3	ESOL
Cecilia Rhoads	Grades 3	08/21/2020	Primary Prek -3	ESOL
Kathryn Rivera-Torres	Kindergarten	07/20/2017	Pre-School-Grade 3	ESOL
Brittany Rodriguez	MS ELA	07/20/2017	MS ELA	ESOL
Lanitra Sanchez-Moore	MS ELA	04/01/2020	Social Studies 6-12	MS ELA 6-12, ESOL
Sindhu Sethunath	MS Science	07/01/2020	Biology 6-12	MG General Science
Kelli Starks-Harris	Grade 2	07/27/2020	PE	ESOL, Elem k-6
Brendan Trumble	Grade 5	08/18/2020	Social Studies 6-12	Elementary k-6 , ESOL
Rhonda Vogt	Kindergarten	08/03/2020	Primary prek-3	ESOL
Andrew Von Preysing	Grade 4	08/10/2020	Social Studies 6-12	ESOL Elementary k-6
Melissa Whitford	Grade 3	11/29/2017	Pre K-Grade 3 ESOL	Reading
Margaret Woodward-Thym	Elem Science and MS Health	07/26/2021	Elementary k-6	MS Health



1 de febrero de 2022

Estimados Padre o encargados:

Todos los maestros en Florida son supervisados para asegurar que cumplan con los requisitos de certificación y capacitación, según lo establece la ley. De acuerdo al Estatuto de Florida 1012.42, cuando un maestro se le asigna una posición docente fuera de su área en la cual se ha certificado, los padres de todos los estudiantes en esa clase serán notificados por escrito. Las Escuelas Públicas del Condado de Hillsborough están comprometidas a proporcionar una enseñanza de calidad para todos los estudiantes, y lo hace empleando a las personas más capacitadas para enseñar y apoyar a cada estudiante en el salón de clase. El distrito está ayudando a nuestros maestros con el desarrollo de un Plan Individual de Desarrollo Profesional para completar los requisitos necesarios para que sean certificados en esa área. Todos nuestros maestros están certificados para enseñar, aunque algunos de ellos están actualmente enseñando fuera de su área de certificación, y están obteniendo certificaciones en otras áreas. Usted tiene el derecho de saber las credenciales profesionales de los maestros o auxiliares docentes que están enseñando a su hijo(a). La ley federal le permite solicitar información sobre los maestros de su hijo(a) y al mismo tiempo, nos obliga a proporcionársela en un tiempo adecuado, si usted lo solicita. Si desea más información, por favor comuníquese con la escuela al 813-602-0622.

La gráfica a continuación muestra los maestros que están actualmente enseñando fuera de su área de certificación.

Atentamente,

Bradley Warren

Maestro(a)	Clases impartidas/ Asignación(es)	Fecha de inicio de la asignación	Certificación(es) obtenidas	Clases/área Fuera de certificación
Angela Arteaga	ESE Teacher	1/31/2022	Pre-Kindergarten Education k-3, Social Science 6-12	ESE Reading
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Jonathan Bergeron	MS Math	08/19/2020	Elementary k-6	MS Math
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Andrew Von Preysing	Grade 4	08/10/2020	Social Studies 6-12	ESOL Elementary k-6
Melissa Whitford	Grade 3	11/29/2017	Pre K-Grade 3 ESOL	Reading
Margaret Woodward-Thym	Elem Science and MS Health	07/26/2021	Elementary k-6	MS Health



January 11, 2022

Dear Winthrop College Prep Academy Parent/Guardian:

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The table below lists teachers who are currently out-of-field.

Teacher	Classes Taught Assignments	Assignment Start Date	Certifications Held	Out-of-field Area/Classes
Colon, Celines	English 1, English 4 Honors	8.10.2021	Middle Grades English	English 4 Honors, ESOL
Cook, Shamorrow	English 3 Honors, AICE English	8.10.2021	General Curriculum Language Arts (6-12) Social Science	English ESOL
Velasquez, Dean	Computer Science Math	8.10.2021	Math	Programming Essentials
Taccone, Jali	2 D Art, 2 D Art 2, AP Drawing	12.12.2021	French	Art

Sincerely,

Michael C. Kotkin
Principal
Winthrop College Preparatory Academy

Winthrop College Prep Academy

12802 US Hwy 301
Riverview, FL 33578
Phone: (813)678-2030

winthropprep.org

MICHAEL C. KOTKIN
Principal

JENNIFER SILVERS
Assistant Principal

RICH SYRING
Director of Student Services

MADELEINE HARRIS
School Operations Administrator

MELISSA ROSADO
School Enrollment Administrator

BRIAN BRILMYER
Athletic Director



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charterschoolsusa.com.