

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: January 14, 2021
School(s): Woodmont Charter School
 Creekside Charter Academy
 Winthrop Charter School
 Union Park Charter Academy
 Henderson Hammock Charter School
 Keys Gate Charter School
 Clay Charter Academy
 SouthShore Charter Academy
 Waterset Charter School
 Innovation Preparatory Academy
 Winthrop College Prep Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 14, 2021	1:02pm	1:36pm	February 4, 2021	1pm	R.Weaver
Meeting Location:					
On-Site Location: Schools listed above					

Attended by:	
Board Members: Valora Cole –Chair Eric Johnson – Vice Chair Randy Walker – Treasurer Dr. Steve Knobl – Director Dr. Ramdas Chandra – Secretary (joined at 1:10pm) Rod Cunningham – Director Absent: none	Other Attendees: Principals and Parent Facilitators of Above-Mentioned Schools Levi Williams – Board Attorney Lane Morris, Area Director Rachel Windler-Freitag, Area Director Dr.Eddie Ruiz, State Director Rita Weaver – Governing Board Senior Manager, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:02 a.m. with a Call to Order by Chair, Valora Cole. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Approval Board Meeting Minutes

- The Board reviewed the meeting minutes from the December 3, 2020 FCEF/BACF Board Meeting Minutes.

MOTION: A motion was made by Eric Johnson and seconded by Dr. Steve Knobl to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from December 3, 2020, as presented. Motion was approved unanimously. (5-0, 1 absent).

II. CSUSA REPORTS

Fall Survey Results

- Lane Morris reviewed the Fall survey data for the CSUSA Network as well as the FCEF BACF portfolio of schools. Survey data in the categories of school loyalty and safety scored higher than previous results and higher than the district results. The board discussed increasing the participation rates for the staff surveys and the COVID specific results. Principal Terry Johnson reviewed Winthrop Charter School's survey results and participation rates and Dr. Sara Capwell reviewed the participation results and survey rates for Innovation Preparatory Academy.

Q1 School Report Card Review

- The Board reviewed each school's data report card to review their strategic initiatives and continuous improvement priorities. All questions were answered by Mrs. Weaver and Mr. Morris.

III. FINANCIALS

- There were no Financials to be reviewed this month.

IV. OLD BUSINESS

Union Park Charter Academy Renewal Application

- The Board reviewed the draft renewal application for Union Park Charter Academy and discussed the edits needed to be made to finalize for submission to Pasco County.

MOTION: A motion was made by Eric Johnson and seconded by Rod Cunningham to approve the draft application and any non-material changes to the application with Chair and Board Attorney review. Motion was approved unanimously. (6-0)

Business Development Update

- Rita Weaver updated the Board on the Lake County Charter Application and waiting to file until CSUSA has secured an MOU with a partner for the WISH model to be included in the application.

Out of Field and ESOL Waivers

- The board reviewed the Out of Field and ESOL Waivers presented.

MOTION: A motion was made by Eric Johnson and seconded by Dr. Steve Knobl to approve the Out of Field and ESOL Waivers for the FCEF BACF cohort of schools, as presented. Motion passed unanimously.

Leasing of FF&E Equipment for Innovation Preparatory Academy

- Board Attorney Levi Williams updated the board on a finance transaction for FF&E equipment for Innovation Preparatory Academy ("INPA") and is working with Tripp Scott and a third-party company to finance necessary equipment for INPA.

MOTION: A motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to approve Board Attorney working with the Chair and/or Vice-Chair to develop a procurement process with CSUSA, as presented. Motion passed unanimously. (6-0)

Guardian Policy: Innovation Preparatory Academy

- Rita Weaver updated the board on the resignation of the Guardian hired by the board for Innovation Preparatory Academy and discussed expanding the coverage of the security company, Dynamic, that the Board is already contracted with. The coverage of continuing compliance with the MSD Act will create an overage in the budget line item. Dynamic will begin covering INPA on February 1st. The board discussed the importance of compliance with the MSD Act and the preference to have the Dynamic Contract cover the schools rather than hiring a Guardian directly.

MOTION: A motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to approve the additional spend creating an overage in the security budget to remain in compliance with the MSD Act and Security Coverage and to extend the Dynamic contract coverage into Pasco County, as presented. Motion passed unanimously.

V. NEW BUSINESS

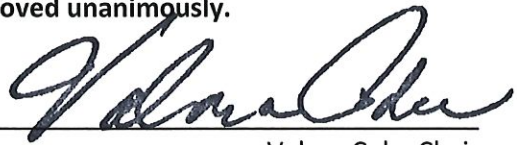
- There was no New Business.

VI. PUBLIC COMMENTS

- There were no Public Comments.

VII. ADJOURMENT

MOTION: Motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to adjourn the FCEF/BACF December 3, 2020 board meeting. Motion was approved unanimously.



Valora Cole, Chair

Date: 2/5/2021



February 8, 2021

Dear Parent(s)/Guardian(s):

Clay Charter Academy employs the best teachers available to meet the needs of our students and school. Your child's teacher is a Florida certified teacher. It is sometimes necessary to assign teaching duties to teachers dealing with subject matter that is outside the field in which the teachers are certified. Your child's teacher has been appointed by the Florida Charter Educational Foundation, Inc Board for the 2020-2021 school year as an out-of-field teacher. The following teacher's at Clay Charter Academy are out-of-field:

<u>Name</u>	<u>Current Area of Certification</u>	<u>Out-of-Field Subject Area</u>
Terina Thomas	Business Education	ESOL/Elementary Education K-6
Jackelyn Eller	Elementary Education K-6	Middle Grades Math 5-9/ESOL
Cassandra Agee	Pre-Kindergarten-Grade 3	ESOL
Jacquelyn Gardner	Social Science 5-9	Elementary Education K-6
Jasmine Jones	Math Grades 5-9	ESOL
Elizabeth O'Sullivan	Elementary Education K-6	ESOL
Nichole Courey	Science Grades 5-9	ESOL
Marie Nookiah	Elementary Education K-6	ESOL
Melissa Neely	Elementary Education K-6	ESOL
Bianca Collins	Elementary Education K-6	Gifted
Gregory Read	Social Science 5-9	Elementary Education K-6
Hannah Burke	Art K-12	Elementary Education K-6, Science 5-9
Cornelia Fedd	Social Science 5-9	English 5-9
Jasmine Hamilton	Social Science 6-12	Elementary Education K-6
Chassity Brown	School Social Worker PK-12	Elementary Education K-6

As a condition of school board approval, your child's teacher must complete state training requirements during this school year in order to be reappointed to this position in the future.

Be assured that Clay Charter Academy is dedicated to serving every student with excellence as the standard. If you have any questions regarding your teacher's qualifications, please feel free to call me.

Sincerely,

Talya M. Taylor
Principal

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A Member of the Charter Schools USA Family of Schools.