MEETING MINUTES

Name of Foundation:	Florida Charter Educational Foundation, Inc. Bay Area Charter Foundation, LLC.	
Board Meeting:	December 3, 2020	
School(s):	Woodmont Charter School	(
	Winthrop Charter School	l
	Henderson Hammock Charter School	
	Keys Gate Charter School	
	Clay Charter Academy	
	SouthShore Charter Academy	
	Waterset Charter School	
	Innovation Preparatory Academy	
	Winthrop College Prep Academy	

Creekside Charter Academy Union Park Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
December 3, 2020	1:00pm	2:35pm	January 14, 2020	1pm	R.Weaver
Meeting Location:					

On-Site Location: Union Park Charter Academy and the schools listed above.

Board Members:	Other Attendees:				
Valora Cole – Chair	Principals and Parent Facilitators of Above-Mentioned Schools				
Eric Johnson – Vice Chair	Levi Williams – Board Attorney				
Randy Walker – Treasurer	Lane Morris, Area Director				
Dr. Steve Knobl – Director	Rachel Windler-Freitag, Area Director				
Dr. Ramdas Chandra – Secretary	Dr.Eddie Ruiz, State Director				
(joined at 1:25pm)	Rita Weaver – Governing Board Senior Manager, CSUSA				
	Lisanne Morton, Finance Manager				
Absent:					
Rod Cunningham – Director					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:00 a.m. with a Call to Order by Vice Chair, Eric Johnson as Chair Valora Cole was on zoom. Mr. Johnson held the gavel for the duration of the meeting. Roll call was taken, and quorum established.

I. ADMINISTRATIVE Approval Board Meeting Minutes

FCEF-BACF

Meeting Minutes cont'd December 3, 2020 Page 2

• The Board reviewed the meeting minutes from the October 8, 2020 FCEF/BACF Board Meeting Minutes.

MOTION: A motion was made by Dr. Steve Knobl and seconded by Valora Cole to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from October 8, 2020, as presented. Motion was approved unanimously. (4-0, 2 absent).

II. CSUSA REPORTS

Equitable Opportunities and Outcome Priority Areas

 Rita Weaver and Dr. Eddie Ruiz updated the Board on National Conference held in October and gave an update on how CSUSA network of schools is providing equitable opportunities and measuring outcomes for all students, including looking at data to assess the COVID slide. Dr. Ruiz also discussed the upcoming Re-Accreditation visits by COGNIA.

Accountability Assessments

 Lane Morris, Area 3 Deputy Director, updated the board on the Board's portfolio assessment data from NWEA and iReady results. Mr. Morris outlined the schools that are meeting their goals in both proficiency and growth, and which schools had opportunities for growth in those areas. The board discussed assessments and strategies that the schools are implementing in order to achieve student success in those areas, which included tutoring, MSA analysis, and math engagement.

HR Staffing

• The board reviewed the CSUSA Staffing matrix which included information previously requested from the board, including percentage of certified teachers, number of perm subs, COVID resignations, teachers currently on accommodations, and instructional vacancies. The board reviewed the data, and all questions were answered by Dr. Eddie Ruiz, Rita Weaver, and Lane Morris. The Board reiterated its goal to have 100% of certified teachers, which is above the requirements of the state statute.

Enrollment

• The Board reviewed the October FTE Count and enrollment report for their portfolio of schools.

Marketing

 Maggie Ramsey, National Director of Marketing reviewed the data metrics for the Florida Charter Education Foundation, Inc. ("FCEF") and Bay Area Charter Foundation, LLC ("BACF") portfolio of schools which included the process for setting baseline metrics, the digital data campaign, and corporate strategic marketing goals. Mr. Johnson and Dr.

Meeting Minutes cont'd December 3, 2020 Page 3

Knobl thanked Ms. Ramsey and advised that this is the type of data analysis they like to see for their portfolio of schools.

III. FINANCIALS

Q1 FY21 Unaudited Financial Review

 Lisanne Morton reviewed the Q1 FY21 Unaudited Financial Review for the BACF FCEF Portfolio of schools. Randy Walker advised that he reviewed with Ms. Morton and all questions were answered by Ms. Morton.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to approve the Q1 FY21 Unaudited Financial Review of the portfolio of schools of Florida Charter Education Foundation, Inc. and Bay Area Charter Foundation, LLC., as presented. Motion was approved unanimously. (5-0, 1 absent)

IV. OLD BUSINESS

Spring 2021 Education Plans

• The board reviewed the Executive Order issued on November 30, 2020 by the FLDOE and discussed how the 4 assurances will be answered by the Board's management company, CSUSA and the deadlines of the FLDOE and the individual districts.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to acknowledge the Executive Order issued on November 30, 2020 and that Florida Charter Education Foundation, Inc. (FCEF BACF) is currently in compliance, and authorizes CSUSA to draft, make changes, and submit, in consultation with the Chairman of the Board and Board Attorney, as discussed and presented. Motion was approved unanimously. (5-0, 1 absent)

HB641 Teacher Salary Allocation

• The board reviewed the Salary Allocation Plan for the FCEF BACF portfolio of schools listed. Dr. Eddie Ruiz reviewed the plans and discussed the requested changes from the FLDOE and the starting salaries of the different counties and schools.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to ratify the HB641 Teacher Salary Allocations resubmittals, as presented. Motion was approved unanimously. (5-0, 1 absent)

V. NEW BUSINESS

Out of Field and ESOL Waivers

• The board reviewed the Out of Field and ESOL Waivers presented.

Meeting Minutes cont'd December 3, 2020 Page 4

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Out of Field and ESOL Waivers for the FCEF BACF cohort of schools, as presented. Motion passed unanimously.

Business Development

Derek Kelmanson reviewed with the Board the executive summary for the proposed • application submittal to Lake County and the assumptions and timeline for said application. The Board discussed the assumptions for the Lake County project including the grade span, enrollment, and potential partnerships. CSUSA will bring forth the charter application to Lake County School District at the FCEF BACF January 2021 Board Meeting.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to authorize CSUSA to move forward with the Lake County School District for the filing of a charter application, as presented. Motion passed unanimously. (5-0, 1 absent)

VI. **PUBLIC COMMENTS**

Board Attorney Levi Williams updated the Board on the Bond transaction discussed at • the October board meeting and would be sending a summary to the Board via email.

ADJOURMENT VII.

MOTION: Motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to adjourn the FCEF/BACF December 3, 2020 board meeting. Motion was approved unanimously.

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Valora Cole, Chair

	Keys Gate Charter School							
	ESOL AND OUT OF FIELD WAIVERS							
	TEACHERS' NAME		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	OOF WAIVER Subject		
	<u>FIRST</u>	<u>LAST</u>						
1	lleana	Hidalgo				X- ESE		
2								
3								