

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: June 11, 2020

School(s): Woodmont Charter School
Winthrop Charter School
Henderson Hammock Charter School
Keys Gate Charter School
Clay Charter Academy
SouthShore Charter Academy
Waterset Charter School
Innovation Preparatory Academy
Winthrop Charter Prep Academy

Creekside Charter Academy
Union Park Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

| Date: | Start | End | Next Meeting: | Next time: | Prepared by: |
|---|--------|--------|---------------|------------|--------------|
| June 11, 2020 | 1:04pm | 2:29pm | July 2020 | TBD | R.Weaver |
| Meeting Location: | | | | | |
| | | | | | |
| On-Site Location: Virtual Meeting pursuant to Governor DeSantis Executive Order 20-69 dated March 20, 2020 | | | | | |

| Attended by: | |
|--|---|
| Board Members: Valora Cole –Chair Eric Johnson – Vice Chair Randy Walker – Treasurer Ramdas Chandra – Secretary Dr. Steve Knobl – Director | Other Attendees: Principals of Above-Mentioned Schools Levi Williams – Board Attorney Lane Morris, Area Director Rachel Windler-Freitag, Area Director Dr. Eddie Ruiz, State Director Nate Mariano, State Deputy Director Rita Weaver – Governing Board Senior Manager, CSUSA |
| Absent: Rod Cunningham – Director | Lisanne Morton, Finance Manager Derek Kelmanson, Business Development Cheryl McDonnough Business Development |

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:04 p.m. with a Call to Order by Chair, Valora Cole. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Approval Board Meeting Minutes

- The Board reviewed the meeting minutes from the April 9, 2020 FCEF/BACF Board Meeting Minutes.

MOTION: A motion was made by Dr. Steve Knobl and seconded by Randy Walker to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from April 9, 2020, as presented. Motion was approved unanimously. (6-0).

II. CSUSA REPORTS

Summer Bridge Plans

- Lane Morris, Area Director updated the Board on the Summer Bridge plans to identify areas of improvement for students who are in the 25th quartile and also to be able to do pre-work for students taking advance classes via online bootcamp.

Fall Re-Opening

- Lane Morris Area Director presented to the Board the variety of models possible for the upcoming 20/21 school year and re-opening of schools in the Fall. There will be a mobile learning plan presented to the board at the next board meeting.

III. FINANCIALS

Q3 Financial Review

- The board reviewed the Q3 2020 financials for their portfolio of schools. Ms. Lianne Morton presented the board with the Financials which included variances in the budget.

MOTION: Motion was made by Randy Walker and seconded by Dr. Ramdas Chandra to approve the Q3 2020 Financial Review for the Florida Charter Educational Foundation, Inc. and the Bay Area Charter Foundation, LLC. portfolio of schools, as presented. Motion was approved unanimously. (6-0)

FY21 Budget Review

- The board reviewed the FY21 Budget Financials for their portfolio of schools. Ms. Lianne Morton presented the board with the Budget. The Board discussed the financial situation of Keys Gate Charter School and Rachel Windler-Freitag discussed initiatives within the school to maintain its fund balance.

MOTION: Motion was made by and seconded by to approve the FY20 Support Center Cost Reimbursement Adjustments and the FY21 Support Center Cost Reimbursements in the Budget Review for the Florida Charter Educational Foundation, Inc. and the Bay Area Charter Foundation, LLC. portfolio of schools, as presented. Motion was approved unanimously. (6-0)

MOTION: Motion was made by and seconded by to approve the FY21 Budget Review for the Florida Charter Educational Foundation, Inc. and the Bay Area Charter Foundation, LLC. portfolio of schools, as presented. Motion was approved unanimously. (6-0)

IV. OLD BUSINESS

INPA CSP Grant Budget Amendment

- The Board reviewed the updated INPA CSP Grant Budget Amendment and Rita Weaver updated the board that the CSP Budget is a living document that can fluctuate based on enrollment.

MOTION: A motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to accept the INPA CSP Grant Budget Amendment, as presented. Motion passed unanimously. (6-0)

Security Threat Assessment Policy

- The Board reviewed the filed Threat Assessment Review Form for the DOE Office of Safety and Security as well as the Threat Assessment Policy, and Behavior Threat Assessment Procedures.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Security Threat Assessment Policy, as presented. Motion passed unanimously. (6-0)

Miami Dade Calendar

- The Board reviewed the updated Miami Dade Calendar for Keys Gate Charter School and noted the differences between the school's calendar and the Miami Dade District Calendar.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Eric Johnson to approve the Miami Dade Calendar, as presented. Motion passed unanimously. (6-0)

Winthrop Charter Prep Academy

- The Board reviewed the Winthrop Charter Prep Academy Charter Contract that was approved by the Hillsborough School Board on June 9, 2020. Chair Cole wanted to congratulate the team and especially thank Mr. Eric Johnson, Vice-Chair for taking the lead and working with CSUSA and the District to get this accomplished.

MOTION: A motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to accept the Winthrop Charter Prep Academy, as presented. Motion passed unanimously. (6-0)

V. NEW BUSINESS

2020 CD Bond Use Agreement for Keys Gate Charter School

- Levi Williams, Board Attorney, updated the board on the Renaissance Charter School, Inc. bond refinance and the need to update the Use Agreement that FCEF has with RECS,

assign Mr. Randy Walker as Chair Cole's designee and waive the conflict of interest for Mr. Williams as he represents Renaissance Charter School, Inc. All questions were answered by Mr. Williams.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Eric Johnson to approve the Conflict of Interest Waiver Letter and assign Randy Walker as the Board Chair Designee, as presented. Motion passed unanimously. (6-0)

Teacher Certificate Agreement to Earn

- The Board reviewed the requests to approve Teacher Certificate extensions.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to approve the Teacher Certificate Agreement to Earn requests, as presented. Motion passed unanimously. (6-0)

Parent/Student Handbook

- The Board reviewed the 2020-21 School Year Parent/Student Handbook and noted that there will need to be an amendment/addendum to the Handbook to address the COVID19 Pandemic. All questions were answered by Mrs. Weaver and Mr. Morris.

MOTION: A motion was made by Dr. Steve Knobl and seconded by Dr. Ramdas Chandra to approve the Parent/Student Handbook, as presented. Motion passed unanimously. (6-0)

2020-21 Mental Health Plan

- The Board reviewed the 2020-21 Mental Health Plan for each of their schools and Mrs. Weaver updated the Board on the additional language regarding Tier 3 interventions triage and the brief-solution oriented treatment plan.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to approve the Mental Health Plan for the Florida Charter Education and Bay Area Charter Foundation portfolio of schools, as presented. Motion passed unanimously. (6-0)

INPA and UPCA Guardian Hire and Extra Detail Contract

- The Board Reviewed the Guardians for the INPA and UPCA schools in Pasco County as well as the Extra Detail Contract for both schools.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to hire Richard Baldwin as Security Guardian for INPA, and Erasmo Fuentes as Security Guardian at UPCA and approve the Extra Detail Contract with Pasco for backup coverage, as presented. Motion passed unanimously. (6-0)

Southshore Charter Academy Hours of Operation

- Lane Morris updated the Board on the hours of operation to be 8:00a to 3:15p at Southshore Charter Academy for the 2020-21 School Year.

MOTION: A motion was made by Dr. Ramdas Chandra and seconded by Dr. Steve Knobl to approve the Southshore Charter Academy hours of operation from 8a-315p, as presented. Motion passed unanimously. (6-0)

2020-21 Board Meeting Calendar

- The Board reviewed the proposed dates for the 2020-21 Board Meeting Calendar and discussed the necessity to meet prior to the beginning of school due to the COVID 19 pandemic.

MOTION: A motion was made by Eric Johnson and seconded by Dr. Ramdas Chandra to approve the 2020-21 Board Meeting calendar allowing Chair Cole to add regular meetings as needed and as presented. Motion passed unanimously. (6-0)

Strategic Planning Session

- The Board discussed scheduling a Strategic Planning Session as due to COVID19 Pandemic, the Strategic Planning session for this year has been canceled. The Board wants to meet via zoom to have a Board Strategic planning session to discuss next steps for growth, resource development, and the direction of the Board. The Chair directed Mrs. Weaver to work with Leadership at CSUSA and the Board members to draft an agenda and to invite CEO Jon Hage to participate in the meeting.

VI. PUBLIC COMMENTS

- There were no Public Comments

VII. ADJOURMENT

MOTION: Motion was made by Dr. Ramdas Chandra and seconded by Randy Walker to adjourn the FCEF/BACF June 11, 2020 board meeting. Motion was approved unanimously. (6-0)


Valora Cole, Chair of the Board

Date: 7/14/2020