

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: March 12, 2020
School(s): Woodmont Charter School
 Creekside Charter Academy
 Winthrop Charter School
 Union Park Charter Academy
 Henderson Hammock Charter School
 Keys Gate Charter School
 Clay Charter Academy
 SouthShore Charter Academy
 Waterset Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
March 12, 2020	1pm		April 9, 2020	1pm	R.Weaver
Meeting Location:					
On-Site Location: Woodmont Charter School, 10402 N. 56 th Street, Temple Terrace, FL 33617					

Attended by:	
Board Members: Valora Cole –Chair Eric Johnson – Vice Chair Randy Walker – Treasurer Rod Cunningham – Director Ramdas Chandra – Secretary Dr. Steve Knobl – Director Absent:	Other Attendees: Principals of Above-Mentioned Schools Parent Facilitator at Above-Mentioned Schools Levi Williams – Board Attorney Lane Morris, Area Director Rita Weaver – Governing Board Senior Manager, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at p.m. with a Call to Order by Chair, Valora Cole. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Approval Board Meeting Minutes

- The Board reviewed the meeting minutes from the February 13, 2020 FCEF/BACF Board Meeting Minutes.

MOTION: A motion was made by Dr. Steve Knobl and seconded by Eric Johnson to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from February 12, 2020, as presented. Motion was approved unanimously. (6-0).

II. CSUSA REPORTS

Continuous Improvement Cycles

- Rita Weaver reviewed the Continuous Improvement Cycle along with the school identity challenge and the Cognia Re-Accreditation process for CSUSA's network.

Enrollment Update

- Rita Weaver updated the board on the February FTE count for the FCEF BACF schools.

III. FINANCIALS

- There were no Financials.

IV. OLD BUSINESS

Business Development Update

- Eric Johnson updated the board on the interview with the Hillsborough District Charter Office. Rita Weaver also advised the board that Ms. Jenna Hodges from the Hillsborough District Charter office will be doing a hard hat tour of the site on March 26th. Details to be sent out to the board.

Title I Budget Amendment Keys Gate Charter School

- Principal Baez updated the board on her updated Title I Budget Amendment and was awaiting finalized approval from the District which included the name changes and additional changes.

MOTION: A motion was made by Dr. Steve Knoble and seconded by Randy Walker to approve the Title I Budget Amendment for Keys Gate Charter School, as presented. Motion passed unanimously.

CSP Grant Amendments for Creekside Charter School and Union Park Charter Academy

- The board reviewed the CSP Grant Amendments for Creekside Charter School and Union Park Charter Academy. Chairperson Cole spoke to the organization of the Principals and Ms. Heiges and thanked them for their diligence at the audit meeting and throughout the year.

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to approve the CSP Grant Amendments for Creekside Charter School and Union Park Charter Academy, as presented. Motion passed unanimously.

V. NEW BUSINESS

2020-2021 School Year Calendars

- The board reviewed the 2020-2021 School Year Calendars for the Hillsborough Charter Schools, and Innovation Prep Academy in Pasco County.

MOTION: A motion was made by Dr. Steve Knoble and seconded by Randy Walker to approve the 2020-2021 School Year calendars, as presented. Motion passed unanimously.

Out of Field Waiver

- The board reviewed the Out of Field Waivers for: Creekside Charter School and Woodmont Charter School.

MOTION: A motion was made by Randy Walker and seconded by Dr. Steve Knoble to approve the Out of Field Waivers for , as presented. Motion passed unanimously.

2010 Bond Group Refinance for Renaissance Charter School, Inc. Attorney Waiver of Conflict of Interest

- Rita Weaver updated the board on the use agreement with Renaissance Charter School, Inc. for Keys Gate Charter School and Keys Gate Charter High School but that the FCEF board has no financial responsibility with regards to the 2010 Bond or refinance of the 2010 Bond.
- Board Attorney Levi Williams requested ratification of the Waiver of Conflict of Interest for the 2010 Bond Group Refinance for Renaissance Charter School, Inc.

MOTION: A motion was made by Dr. Steve Knoble and seconded by Randy Walker to ratify the Waiver of the Conflict of Interest for Board Attorney Levi Williams, as presented. Motion passed unanimously.

Charter Renewal Approval

- The board discussed the following schools up for charter renewal for the following schools: Southshore Charter Academy, Union Park Charter Academy, and Woodmont Charter School.

MOTION: A motion was made by Randy Walker and seconded by Dr. Steve Knoble to approve requesting renewals of the charters for: Southshore Charter Acadmey, Union Park Charter Academy, and Woodmont Charter School; and, authorize Charter Schools USA to begin the renewal process for these schools, as presented. Motion passed unanimously.

- Ms. Weaver advised the board that the Clay County District Charter office will be having their renewal site visit at Clay Charter Academy on Monday, March 16th and have scheduled a board interview for 12noon. Ms. Cole advised Principal Taylor that she will attend the meeting.

VI. PUBLIC COMMENTS

- Dr. Ramdas Chandra asked about COVID-19 preparations at the schools and Ms. Weaver reported that CSUSA is following the DOE and CDC guidelines and would keep the board updated with the latest information as soon as it was available. Mr. Johnson reported on a meeting he was a part of with the DOE in Tallahassee, FL and that they would be making decisions in the coming days on closures. Dr. Chandra urged all involved keep remain calm and not panic, but be prepared.

VII. ADJOURMENT

MOTION: Motion was made by Dr. Steve Knoble and seconded by Randy Walker to adjourn the FCEF/BACF March 12, 2020 board meeting. Motion was approved unanimously.



Valora Cole, Chair of the Board

Date: 4/10/2020



02/18/2020

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field and/or highly qualified. All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it.

If you would like more information, please contact the school at (813)419-5340. The table below lists teachers who are currently out-of-field.

Sincerely,

Marsha VanHook
Principal

Teacher	Classes Taught/Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
A. Brevard	2 nd Grade Teacher	08/12/2019	Social Science 6-12	Elem Ed K-6 & ESOL
K. Eakes	1 st Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
E. Hoblitzell	4 th Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
M. Stevens	2 nd Grade Teacher	08/12/2019	Social Science 6-12	ESOL- Elem Ed K-6
J. Sierra	2 nd Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
R. Prince	3 rd Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
B. Walli	3 rd Grade Teacher	08/12/2019	Math	Pre K -3 rd & ESOL
A.Relford	4 th Grade Teacher	08/12/2019	Elem Ed K-6	ESOL
N. Girard	6 th /7 th Math	08/12/2019	Elem Ed K-6	Math 5-9
C. Snapp	SCIENCE (6TH & 7TH)	12/02/2019	PREK-3 RD -MATH 5-9 READING & ESOL ENDORSEMENT	SCIENCE 5-9
T. Lewis-Renaud	1 st Grade Teacher	09/10/2019	PreK-3 rd	ESOL
B.J. Warren	Kindergarten	08/12/2019	Elem Ed K-6	ESOL

14020 US Highway 301, Riverview, FL • 33578 Phone: 813-419-5340 • Fax: 813-419-5341

www.creeksidecharter.org

Home of the Tigers!

A Member of the Charter Schools USA Family of Schools



February 18, 2020

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-708-1596.

The table below lists teachers who are currently out-of-field.

Sincerely,

Dr. Christopher Hammill
Principal

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
C. SIMMONS	5 TH GRADE	8/12/19	ELEM ED K-6	ESOL
H. MILLER	KINDERGARTEN	8/12/19	ELEM K-6	ESOL
J. LAMB	KDG	04/01/2019	ELEM ED	ESOL
J. MILLER	4 TH GRADE	08/10/2017	ESE K-12-ELEM ED K-6	ESOL
C. DEACON	4 TH GRADE	07/25/2016	ELEM ED K-6	ELEM ED
E. JOHNSON	5 TH MA/SCI	08/12/19	ESE K-12	ELEM ED/ESOL
P. WARD	INTENSIVE READ	12/6/19	READING K-12	ESOL
R. SOTO	2 ND GRADE	8/12/19	ESE K-12	ELEM ED