

# MEETING MINUTES

**Name of Foundation:** Florida Charter Educational Foundation, Inc.  
Bay Area Charter Foundation, LLC.

**Board Meeting:** November 14, 2019

**School(s):** Woodmont Charter School  
Winthrop Charter School  
Henderson Hammock Charter School  
Keys Gate Charter School  
Clay Charter Academy  
SouthShore Charter Academy  
Waterset Charter School

Creekside Charter Academy  
Union Park Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
November 14, 2019	1:15 pm	1:55 pm	December 12, 2019	1:00 pm	R.Weaver
<b>Meeting Location:</b>					
<b>On-Site Location:</b> Waterset Charter School, 6540 Knowledge Lane, Apollo Beach, FL 33572					

<b>Attended by:</b>	
<p><b>Board Members:</b> Valora Cole –Chair Eric Johnson – Vice Chair Randy Walker – Treasurer</p> <p><b>Absent:</b> Rod Cunningham – Director Steve Knobl – Director Ramdas Chandra – Secretary</p>	<p><b>Other Attendees:</b> Principals of Above-Mentioned Schools Parent Facilitator at Above-Mentioned Schools Levi Williams – Board Attorney Lane Morris, Area Director Rita Weaver – Governing Board Senior Manager, CSUSA Derek Kelmanson, Director Business Development</p>

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 1:15p.m. with a Call to Order by Chair, Valora Cole. Roll call was taken, and quorum established. Ms. Cole yielded the gavel to Mr. Walker for the meeting as she was participating telephonically.

### **I. ADMINISTRATIVE**

Approval Board Meeting Minutes

- The Board reviewed the meeting minutes from the October 10, 2019 FCEF/BACF Board Meeting.

**MOTION: Motion was made by Eric Johnson, Vice-Chair and seconded by Valora Cole, Chair to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from October 10, 2019. Motion was approved unanimously. (3-0, 3 absent).**

## II. CSUSA REPORTS

### Schools' Strategic Priorities for Continuous Improvement

- Rita Weaver presented through the dashboard and oriented the board with the data and the board roll up dashboard.
- The Board reviewed all the school grade goals and Lane Morris presented out initiatives overall for the state and specifically for Woodmont Charter School. The board asked questions and either the Area Directors or the Principals answered all the board's questions.

### October FTE Count

- The Board reviewed the October FTE Count for each of its schools.

## III. FINANCE

- There were no Financials presented.

## IV. OLD BUSINESS

**MOTION: Motion was made by Eric Johnson and seconded by Valora Cole to add to the agenda "Lake Charter Update". Motion passed unanimously.**

### Lake Charter Update

- Derek Kelmanson, Director of Business Development, updated the board on the court decision that impacted the property location of the approved Lake County Charter. Mr. Kelmanson advised that we look forward to working with Lake County to serve its students in the future, but that the planning time does not allow for this charter to be opened timely.

**MOTION: A motion was made by Eric Johnson and seconded by Valora Cole to withdraw the the approved charter contract with FCEF and Lake County and authorize CSUSA to file another charter application in the future. Motion passed unanimously.**

### Winthrop High Performing Expansion Update

- Mr. Kelmanson updated the board on the Winthrop High Performing Expansion and his appointment with the District later that day. Mr. Kelmanson advised that if they were not approved under the High Performing Expansion Statute, that a new charter application would need to be filed. Under High Performing, the opening school year

would be 2020-21. If under Charter Application, the proposed opening date would be 2021-22. The board discussed the options with all questions being answered by Mr. Kelmanson and Mr. T. Johnson.

**MOTION: A motion was made by Eric Johnson and seconded by Valora Cole to approve and authorize the filing and execution of a charter application by CSUSA if Winthrop expansion under High Performing is not approved. Motion passed unanimously.**

Hillsborough Parent/Student Handbook

- During the Winthrop site visit by Hillsborough district, suggested language was given for the Winthrop Charter School Parent/Student Handbook. The board reviewed the updated Parent/Student Handbook for all the Hillsborough Schools in their portfolio.

**MOTION: A motion was made by Eric Johnson and seconded by Valora Cole to approve the Parent/Student Handbook for the following schools: Winthrop Charter School, Woodmont Charter School, Henderson Hammock Charter School SouthShore Charter Academy, Creekside Charter Academy, and Waterset Charter School, as presented. Motion passed unanimously.**

A+ Recognition Money

- The Board reviewed the A+ Recognition Money for the following schools: Clay Charter Academy, Southshore Charter Academy, Winthrop Charter School, Woodmont Charter, and Union Park Charter Academy.

**MOTION: A motion was made by Eric Johnson and seconded by Valora Cole to approve the A+ Recognition Funds distribution, as presented. Motion passed unanimously.**

- Mr. Kelmanson updated the board on other Business Development projects in the pipeline including the 2 Pasco County approved charters. Of those, one is scheduled for opening in August 2020 and has a property location already selected. The second charter is still looking for a property site and is scheduled for 2021 or 2022.
- Mr. Kelmanson updated the board on the Polk County Charter and advised that Red Apple is still searching for a property site and must open by August 2021.

**V. NEW BUSINESS**

Out of Field and ESOL Waivers Update

- The board reviewed the Out of Field and ESOL Waivers update for the FY20 school year by school.

**MOTION: A motion was made by Valora Cole and seconded by Eric Johnson to approve the Out of Field and ESOL Waivers, as presented. Motion passed unanimously.**

CSUSA Compensation Plan

- Rita Weaver reviewed the CSUSA Compensation Plan with the board. The board discussed the plan and all questions were answered by Mrs. Weaver and Mr. Morris.

**MOTION: Motion was made by Eric Johnson and seconded by Valora Cole to approve CSUSA Compensation Plan, as presented. Motion passed unanimously.**

Best and Brightest Teacher Program

- Rita Weaver and the Board discussed the deadline of the Best and Brightest Teacher program for the DOE and the districts. In the past, the board has authorized CSUSA and its Principals to vet and submit the qualified applicants for Best and Brightest Teacher Program participation and allocation. CSUSA will bring the final list of candidates to the board once the list has been finalized.

**MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to approve authorize CSUSA and all the Principals under the FCEF/BACF board to submit Best and Brightest Teacher candidates for allocation of funds and distribution of said funds for that program, as presented. Motion was approved unanimously.**

**VI. PUBLIC COMMENTS**

- There were no Public Comments

**VII. ADJOURMENT**

**MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to adjourn the FCEF/BACF October 10, 2019 board meeting. Motion was approved unanimously.**

*Valora Cole*

\_\_\_\_\_  
Valora Cole, Chair of the Board

Date: \_\_\_\_\_  
December 12, 2019