

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: October 10, 2019

School(s): Woodmont Charter School
Winthrop Charter School
Henderson Hammock Charter School
Keys Gate Charter School
Clay Charter Academy
SouthShore Charter Academy
Waterset Charter School

Creekside Charter Academy
Union Park Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
October 10, 2019	1:05 pm	1:41 pm	November 14, 2019	1:00 pm	R.Weaver
Meeting Location:					
On-Site Location: Creekside Charter Academy, 14036 U.S. 301 Riverview, FL 33578					

Attended by:	
Board Members: Valora Cole –Chair Eric Johnson – Vice Chair Randy Walker – Treasurer Rod Cunningham – Director Steve Knobl – Director Ramdas Chandra – Secretary (joined at 1:25pm) Absent:	Other Attendees: Principals of Above-Mentioned Schools Parent Facilitator at Above-Mentioned Schools Levi Williams – Board Attorney Dr. Eddie Ruiz, State Director Lane Morris, Area Director Rita Weaver – Governing Board Senior Manager, CSUSA Bill Benson, Keefe McCullough

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:05p.m. with a Call to Order by Chair, Valora Cole. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Approval Board Meeting Minutes

- The Board reviewed the meeting minutes from the September 5, 2019 FCEF/BACF Board Meeting.

MOTION: Motion was made by Eric Johnson, Vice-Chair and seconded by Randy Walker, Treasurer to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from September 5, 2019. Motion was approved unanimously. (5-0, 1 absent).

Board Membership

- Chair Cole discussed the open position for board membership. Eric Johnson, Vice-Chair discussed recruiting a Hillsborough County resident as most of the FCEF/BACR schools are in the Tampa area and the district's expectation is that the board be mostly from the Hillsborough/Tampa area.

MOTION: Motion was made by Eric Johnson, Vice-Chair to begin working with staff to recruit an additional board member from Hillsborough.

- Rod Cunningham, Director, had a candidate that was not from the area but one he wanted to present, and he discussed adding additional board seat. Randy Johnson requested how many seats was in the board By-Laws. Mr. Levi Williams Board attorney would pull the By-Laws and send out to the board members.

MOTION: Mr. Johnson rescinded his previous motion. Motion was made by Eric Johnson, Vice-Chair and seconded by Randy Walker, Treasurer to table adding an additional board member to the FCEF/BACF board until the board attorney can review and advise the board on the current By Laws of FCEF/BACF. Motion was approved unanimously.

II. CSUSA REPORTS

Enrollment

- Lane Morris and Dr. Eddie Ruiz reviewed the Enrollment Report with the board. All questions were answered by Dr. Ruiz and Mr. Morris. The board commended the Principals on a job well done with Enrollment.

III. FINANCE

FY19 Audited Financials

- Bill Benson, Sr. Partner with Keefe McCullough, reviewed the FY2019 Audited Financials for the board and reported that each of the schools under the Board's Direction have received an unqualified opinion with no findings. Keefe McCullough is still auditing the Bond Audits and will present that at a future meeting.

MOTION: A motion was made by Eric Johnson, Vice-Chair and seconded by Randy Walker, Treasurer to accept the FY2019 Audited Financials, as presented. Motion passed unanimously.

IV. OLD BUSINESS

Winthrop High Performing Expansion

- The board discussed expanding Winthrop to a K-12 under its High Performing Status. The board discussed timing and property and CSUSA will bring a comprehensive overview at a future meeting.

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to request to the District to expand Winthrop Charter School under its High Performing Status, adding grades up to 12th grade, 9 and 10 in the first year, adding an additional 1,200 in enrollment, and moving the entire campus to an additional location, as presented. Motion passed unanimously.

South Hillsborough High School Development Agreement

- The board reviewed the South Hillsborough High School Development Agreement that is like other agreements FCEF/BACF has signed with Red Apple Development.

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to approve and authorize the execution of the South Hillsborough High School Development Agreement with FCEF/BACF and Red Apple Development, as presented. Motion passed unanimously.

Pasco County Safety Assurances Form

- The board reviewed Pasco County Safety Assurance Form, previously approved, and now completed and filed with the district.

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to affirm the Pasco County Safety Assurances Form, as presented. Motion passed unanimously.

Keys Gate Charter School Improvement Plan

- The board reviewed the Keys Gate Charter School Improvement Plan. The board had previously approved the Title I Budget Narrative for Keys Gate Charter School.

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to approve the Keys Gate Charter School Improvement Plan, as presented. Motion passed unanimously.

V. NEW BUSINESS

Out of Field and ESOL Waivers Update

- The board reviewed the Out of Field and ESOL Waivers update for the FY20 school year by school. The board discussed the waivers and asked if CSUSA or the Principals kept track of where each teacher was in the waiver process. Mrs. Weaver advised that they

did and that CSUSA could provide the board with an end of year summation based on waivers being approved. Mrs. Weaver also advised the board of the waiver timing and process which is why they see more waivers in the beginning of the school.

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to approve the Out of Field and ESOL Waivers, as presented. Motion passed unanimously.

Miami Dade County Disclosure Form

- Rita Weaver reviewed the Miami Dade County Disclosure Form that each board member must complete and sign every three years.

MOTION: Motion was made by Randy Walker and seconded by Eric Johnson to approve Miami Dade County Disclosure Form, as presented. Motion passed unanimously.

Best and Brightest Teacher Program

- Rita Weaver and the Board discussed the deadline of the Best and Brightest Teacher program for the DOE and the districts. In the past, the board has authorized CSUSA and its Principals to vet and submit the qualified applicants for Best and Brightest Teacher Program participation and allocation. CSUSA will bring the final list of candidates to the board once the list has been finalized.

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to approve authorize CSUSA and all the Principals under the FCEF/BACF board to submit Best and Brightest Teacher candidates for allocation of funds and distribution of said funds for that program, as presented. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- There were no Public Comments

VII. ADJOURMENT

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to adjourn the FCEF/BACF October 10, 2019 board meeting. Motion was approved unanimously.



Valora Cole, Chair of the Board

Date: 11-14-19