MEETING MINUTES

Name of Foundation: **Florida Charter Educational Foundation, Inc.**
Bay Area Charter Foundation, LLC.

Board Meeting: **February 14, 2019**
School(s): **Woodmont Charter School**
Winthrop Charter School
Henderson Hammock Charter School
Keys Gate Charter School
Clay Charter Academy
SouthShore Charter Academy
Waterset Charter School
Creekside Charter Academy
Union Park Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
February 14, 2019	1:03 pm	2:02 pm	April 11, 2019	1:00 pm	K. Robertson
Meeting Location:					
Telephonic access at all FCEF/BACF Affiliated Schools					
On-Site Location: Clay Charter Academy – 1417 Red Apple Rd., Middleburg, FL 32068					

Attended by:	
Board Members: Rod Jurado – Chairman Ramdas Chandra – Secretary Randy Walker – Treasurer Rod Cunningham – Director **Telephonically:** Steve Knobl – Director Eric Johnson – Director **Absent:** Valora Cole – Vice Chair	Other Attendees: Jermaine Dawson – North Florida Area Director Terry Johnson – Principal, Winthrop Charter School Dawn Lamb – Interim Principal, SouthShore Charter Academy Sara Capwell – Principal, Waterset Charter School Corinne Baez – Principal, Keys Gate Charter School Talya Taylor – Principal, Clay Charter Academy Alisha Findlay – Parent Facilitator, Clay Charter Academy Jami Shetter – Principal, Henderson Hammock Charter School Lane Morris – Principal, Woodmont Charter School Dianne Stahl – Principal, Creekside Charter Academy Levi Williams – Board Attorney Kerrian Robertson – Governing Board Manager, CSUSA Lisanne Morton – North Florida Director of FP&A, CSUSA Debra Leite – Sr. Financial Analyst, CSUSA Marlon Davis – Financial Analyst, CSUSA Myrna Laine-hyppolite – VP of FP&A, CSUSA Deborah Montella – VP of Marketing, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:03 p.m. with a Call to Order by Board Chair, Rod Jurado. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval Board Meeting Minutes

- The Board reviewed the board meeting minutes from December 13, 2018.
- The Board meeting minutes was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Eric Johnson and seconded by Ramdas Chandra to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Board Meeting Minutes from December 13, 2018. Motion was approved unanimously.

II. NEW BUSINESS

CSUSA Security Update

- Jermaine Dawson presented an overview of the CSUSA security update as it relates to the Marjory Stoneman Douglas High School Public Safety Act. He explained that CSUSA worked with a consultant by the name of CLPS to create and complete a timeline for staff security training at the schools. CSUSA has implemented best practices that are not requirements of the Act. There is also student intervention for students who are at risk. Mr. Dawson answered all questions. Mr. Dawson explained the use of hard corners and identified one located at Clay Charter.
- The CSUSA security update was part of the agenda and was made a part of these minutes.

2019 Extra Duty Officer for UPCA

- Chairman Jurado explained the purpose of the extra duty officer at Union Park Charter.
- The 2019 Extra Duty Officer for UPCA was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Randy Walker to approve the contract for the 2019 Extra Duty Officer for UPCA as presented at the Florida Charter Educational Foundation and Bay Area Charter Foundation. Motion was approved unanimously.

Lease Agreement for Seven Lakes

- Chairman Jurado shared background information of Seven Lakes' approval by the County. Attorney Levi Williams discussed with the Board the lease and rental agreement for Seven Lakes.
- The lease agreement for Seven Lakes was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the lease agreement for Seven Lakes pending final revision, thereby giving authority to the chair to sign the final agreement on behalf of the Board as discussed at the Florida Charter Educational Foundation and Bay Area Charter Foundation. Motion was approved unanimously.

High Performing Letter for Winthrop

- Kerrian Robertson asked the Board to amend their agenda to add the Winthrop High Performing Letter. Chairman Jurado read the high performing letter for Winthrop to the Board, and explained that the school is seeking an increased enrollment of 1300 students for the 2019-20 school year.

- The high performing letter for Winthrop was not part of the agenda but was made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Randy Walker to approve the high performing letter for Winthrop as presented at the Florida Charter Educational Foundation and Bay Area Charter Foundation. Motion was approved unanimously.

ESOL/Out of Field Waivers

- Principal Talya Taylor presented the updated ESOL/Out of Field Waivers for Clay Charter Academy, and Ms. Taylor answered all questions.

MOTION: Motion was made by Ramdas Chandra and seconded by Randy Walker to approve the ESOL/Out of Field Waivers for Clay Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Dianne Stahl presented the updated ESOL/Out of Field Waivers for Creekside Charter Academy, and Ms. Stahl answered all questions.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Creekside Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Dawn Lamb presented the updated ESOL/Out of Field Waivers for SouthShore Charter Academy, and Ms. Lamb answered all questions.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for SouthShore Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Jermaine Dawson presented the ESOL/Out of Field Waivers for Union Park Charter Academy, which were primarily of new teachers. Mr. Dawson answered all questions.

MOTION: Motion was made by Rod Cunningham and seconded by Ramdas Chandra to approve the ESOL/Out of Field Waivers for Union Park Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Sara Capwell presented the updated ESOL/Out of Field Waivers for Waterset Charter School, and Ms. Capwell answered all questions.

MOTION: Motion was made by Randy Walker and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Waterset Charter School as presented at the Florida Charter

Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Lane Morris presented the updated ESOL/Out of Field Waivers for Woodmont Charter School, and Mr. Morris answered all questions.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Woodmont Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Jami Shetter presented the updated ESOL/Out of Field Waivers for Henderson Hammock Charter School, and Ms. Shetter answered all questions.

MOTION: Motion was made by Randy Walker and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Henderson Hammock Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Terry Johnson presented the updated ESOL/Out of Field Waivers for Winthrop Charter School, and Mr. Johnson answered all questions.
- The ESOL/Out of Field Waivers were part of the agenda and were made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Winthrop Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

III. OLD BUSINESS

- There was no old business

IV. CSUSA REPORTS

School Report – FCEF/BACF Schools

NWEA Winter Results – FCEF/BACF Schools

- Chairman Jurado explained the frequency of the NWEA assessment, which are done during fall, winter, and spring terms.
- Jermaine Dawson shared the preliminary results of the NWEA winter assessment. He explained that the schools were performing beyond the national norm, and are working on closing the achievement gaps in each subject area. He also explained that the schools have shown growth over the winter term.

Marketing/Enrollment Update

- Deborah Montella shared the marketing and enrollment report for the FCEF/BACF schools and explained that the leaders were some of the best leaders in the school network. She highlighted the marketing strategies and explained the transition in the schools' websites to real time updates. She also mentioned the importance of ADA compliance for all the schools' websites.

Ms. Montella shared the schools' enrollment application results and recommit by each medium, and explained that word of mouth and friend referrals produced the highest results followed by social media.

- The school report for the FCEF/BACF schools was part of the agenda and was made a part of these minutes.

V. FINANCIALS

Q2 Financial Report – FCEF/BACF Schools

- Debra Leite presented the quarter two financial report for the FCEF/BACF schools, and Ms. Leite answered all questions.

MOTION: Motion was made by Rod Cunningham and seconded by Ramdas Chandra to approve the second quarter financial report for the FCEF/BACF schools as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- Chairman Jurado used this opportunity to remind the Board of the next board meeting, which will commence on April 11 at Winthrop Charter.

VII. ADJOURNMENT

Chairman Rod Jurado adjourned the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting at 2:02 p.m. Motion was approved unanimously.

Rod Jurado

Rod Jurado, Chairman

Date: 4-11-2019

CLAY CHARTER ACADEMY

February 6, 2019

Dear Parent(s)/Guardian(s):

All of our professional educators are responsible for upgrading their skills and increasing their level of expertise through continuing course work and/or training sessions. At Clay Charter Academy, some of our teachers are participating in continuing education in order to expand their certification to include their current teaching assignment.

These teachers are:

Name	Current Area of Certification	Out-of-Field Subject Area
ClaireMarie Gonzalez	Middle Grades Math 5-9	ESOL
Rachel Vaughn	Middle Grades English 5-9	ESOL/Reading
Ashley Currin	Elementary Education K-6	ESOL
Carolyn Smith	Primary Education 1st-3rd	ESOL
Cherish Orr	Elementary Education K-6	ESOL
Emily Barnes	Elementary Education K-6	ESOL
Danielle Irwin	Elementary Education K-6	ESOL
Lindsay Perry	Elementary Education K-6	ESOL
Rachel Gleske	Elementary Education K-6	ESOL
Jessica Mosley	English 5-9	ESOL
Nichole Courey	Science 5-9	ESOL/Social Studies Elem
Estefan Olivares	Elementary Education K-6	ESOL
Shannon Smith	Elementary Education K-6	ESOL
Angelina Wilson	Elementary Education K-6	ESOL/Science 5-9
Matthew Robinson	Math 6-12	ESOL/Science 5-9
Stephanie Egleston	Social Science 6-12	English 5-9/Reading

During the course of the year, the teacher(s) will work to complete requirements for certification compliance.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Talya M. Taylor
Principal

1417 Red Apple Road, Middleburg, FL 32068
Phone: 904-406-1607 • Fax: 904-406-1608
www.claycharter.org

Union Park Charter Academy						
ESOL AND OUT OF FIELD WAIVERS						
	TEACHERS' NAME		ESOL	Reading	Gifted	OOF WAIVER
	FIRST	LAST				
1	Maria	Aguilera				X
2	Alexandra	Bayas				X
3	Allegra	Bueche				X
4	Su-Elene	Cuevas				X
5	Kerrijo	Ellis				X
6	Amber	Hicks				X
7	Tracy	McCool				X
8	Felicia	Pittman				X
9	Dania	Schloeter				X
10	Gabriella	Seipp				X
11	Vallecillo	Sofia				X
12	Myndee	Washington				X
13	Lynette	Correa				X
14						
15						
16						
17						
18						
19						
20						

CREEKSIDE
CHARTER ACADEMY

02/11/2019

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field and/or highly qualified. All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)235-4811. The table below lists teachers who are currently out-of-field.

Sincerely,

Dianne Stahl
Principal

Teacher	Classes Taught/Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
E. Buckley	Kindergarten Teacher	07/19/2018	Pre K/Primary Ed	ELA (not ESOL End.)
K. Bender	1st Teacher	07/19/2018	Elem Ed K-6	ELA (not ESOL End.)
K. Simonetti	1st Grade Teacher	07/19/2018	Elem Ed K-6	ELA (not ESOL End.)
R. Doyle	2nd Grade Teacher	07/19/2018	Elem Ed K-6, ESOL Endorsed	Gifted Program
J. Sierra	2nd Grade Teacher	07/19/2018	Elem Ed K-6	ELA (not ESOL End.)
E. Davis	3rd Grade Teacher	07/19/2018	Elem Ed K-6	ELA (not ESOL End.)
E. Hoblitzell	4th Grade Teacher	10/16/2018	Elem Ed K-6	ELA (not ESOL End.)
P. Farenga	4th Grade Teacher	07/19/2018	Elem Ed K-6, ESOL Endorsed	Gifted Program
O. Garcia	4th Grade Teacher	10/15/2018	Elem Ed K-6, ESE K-12	ELA (not ESOL End.)
J. Ferry	5th Grade Teacher	07/19/2018	Elem Ed K-6	ELA (not ESOL End.)
K. Williams	5th Grade Math	07/19/2018	Ed. Leader (all levels) Elem Ed K-6, ESOL Endorsed & Math 5-9	Gifted Program
E. Knight	6th Grade ELA	07/19/2018	English 6-12	ELA (not ESOL End.)
E. Gray	6th Grade Science	07/19/2018	Agriculture, Biology, Earth-Space Science, Elem Ed K-6	Gifted Program
A. Relford	Reading Coach	07/19/2018	Elem Ed K-6	ELA (not ESOL End.)
D. Repaal	ESE Teacher	07/19/2018	Elem Ed K-6, Middle School Math	ELA (not ESOL End.)
M. Acevedo	ESE Teacher	07/19/2018	World Language K-12, ESE	ELA (not ESOL End.)
Waters Horne, Shauneille	3rd Teacher	02/11/2019	Biology (Grade6-12), Chemistry Grade (6-12)	ELA (Not Esol End.) Elem Ed K-6 (Agreement to Earn)

HENDERSON HAMMOCK
CHARTER SCHOOL

Date: February 14, 2018

Dear Parents/Guardians:
All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (*813*)739-6633.

The table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,

Jami Shetter

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Natalie Horner	1st Grade	08/01/2014	K-6	ESOL	Yes
Maxine Medina (Scott)	1st Grade	08/01/2014	K-6	ESOL	Yes
Nathalie Grullon	1st Grade	09/01/2017	K-12 ESE and K-6	ESOL	Yes
Angelica Jones	2nd Grade	09/25/2017	K-3	ESOL	Yes
Michelle Melnick	Kindergarten	7/26/2018	K-6	ESOL	Yes
Louise Mahonchak	Kindergarten	02/15/2018	K-3	ESOL	Yes
Carissa Kuper	3rd grade	08/01/2016	Math (6-12), K-6	ESOL	Yes
Veronica Case (Lazzara)	2nd grade	08/01/2016	K-6	ESOL	Yes
Kyle Miller	MS SS	08/01/2013	Social Sciences 6-12	ESOL	Yes
Chelsie Roach (Shetty)	MS LA	08/01/2016	English 6-12	ESOL	Yes
Tia Smith	3rd grade	08/01/2017	K-6	ESOL	Yes

Deanna Butler	4th grade	10/30/2018	K-6	ESOL	Yes
Nicholas DeAngelo	MS ELS	08/01/2017	K-6	ESOL	Yes
Wilamrie Falconi	4th grade	08/01/2018	English 6-12	ESOL/ Elem Ed	Yes
Christina Fassett	CRT	07/25/2016	K-6	ESOL	Yes
Rhaiza Sarkan	ESOL	08/01/2016	K-6	ESOL	Yes
Judy Core	MS ELA	08/01/2017	English 6-12	ESOL	Yes
Anna Maroudis	Co-Teacher K-6	08/01/2018	K-6	ESOL	Yes
Maria Lugo	1st Grade	10/01/2018	K-6	ESOL	Yes
Carly Loewenthal	Gifted, 3rs Grade	1/15/2019	K-6	Gifted	Yes
Dory Muller	Elementary and MS Gifted	1/05/2019	MS Social Studies	Gifted, ESOL	Yes

11667 Big Bend Road Riverview, FL 33579
P: (813) 769-1269 F: (813) 769-2161
www.southshorecharter.org

Dawn Lamb, Principal
Joshua Torres, Assistant Principal

SOUTHSHORE CHARTER ACADEMY

1/3/2019

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-769-1269.

The enclosed table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,

Joshua Torres

Southshore Charter Academy

11667 Big Bend Road Riverview, FL 33579
P: (813) 769-1269 F: (813) 769-2161
www.southshorecharter.org

Dawn Lamb, Principal
Joshua Torres, Assistant Principal

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Acevedo, Andrea	CO-Teacher	8/10/2016	Elementary Education (Grade K-6)	ESOL
Arias, Karla	ESE Teacher	9/27/2016	World Language-Spanish (Grades K-12), ESE Social Science (Grades 6-12), Social Studies (Grades 5-9)	ESOL
Cole, Beverly	Co-Teacher-Gifted	7/27/2018	Elementary Education (Grades K-6) General Science (Grades 5-9)	Gifted ESOL
Blaschick Kerns, Suzanne	MS ELA	8/10/2018	English (Grades 6-12)	ESOL
Collazo, Yadirah	MS ELA	11/6/2017	English (Grades 6-12), World Language – Spanish (Grades K-12)	ESOL
Crouse, Elizabeth	5th Grade Teacher	8/10/2016	Elementary Education (Grades K-6)	ESOL
Garcia, Sherryia	1st Grade Teacher	8/10/2017	PK-Primary Education (Age 3- Grades 3)	ESOL
Guley, Amanda	3rd Grade Teacher	2/27/2017	Elementary Education (Grades K-6)	ESOL
Hart, Jamie	MS Math Teacher	3/19/2018	Elementary Education (Grades K-6)	Mathematics (Grades 6—12)
Hartnett, Colleen	4th Grade Teacher	8/10/2018	Elementary Education (Grades K-6), PK-Primary Education (age 3- Grade3)	ESOL
Jones-Smith, Shawndell	3rd Grade Teacher	8/10/2018	Elementary Education (Grades K-6)	ESOL
Klenk, James	MS Intensive Math Teacher	7/30/2018	Elementary Education (Grades K-6)	Mathematics (Grades 6-12)
Knight, Amanda	4th Grade Teacher	7/27/2018	Pre-Kindergarten-Primary Education	ELEM ED K-6 ESOL
Lyons, Catherine	Kindergarten Teacher	8/10/2016	Pre-Kindergarten-Primary Education	ESOL
Moreira, Karen	5th Grade Teacher	11/3/2017	Business Education (Grade 6-12)	Elementary Education (K-6) ESOL
Mejia, Ramona	Co-Teacher	10/16/18	ESOL (Grades K-12)	Elementary Education (K-6)
Murphy, Tosha	Co-Teacher	7/31/2017	Pre-Kindergarten-Primary Education	ESOL
O'Donohoe, Amy	Intensive Reading Teacher	8/3/2017	Family & Consumer Science (Grades 6-12) Reading Endorsement	English (Grade 6-12), ESOL
Ooley, Kaycie	Kindergarten Teacher	8/10/2018	Pre-Kindergarten-Primary Education	ESOL
Perry, Regina	Co-Teacher	8/10/2017	Elementary Education (Grades K-6)	ESOL
Ramos, Jennifer	MS ELA	8/10/2018	Elementary Education (Grades K-6), English Grades 6-12)	ESOL
Sangster, Shanetta	2nd Grade Teacher	8/10/2018	Elementary Education (Grades K-6)	ESOL

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Dawn Lamb, Principal
Joshua Torres, Assistant Principal

Sedgeman, Hilary	ES Technology Teacher	5/8/2018	Pre-Kindergarten-Primary Education, ESE (GradesK-12)	Business Education (Grade 6-12)
Soto Quintana, Glorianna	ES Spanish	7/27/2017	Social Science (Grades 6-12)	World Language Spanish (Grades K-12)
Summey, Katie	1st Grade Teacher	7/27/2017	Speech –Language Impaired Associate (Grades K-6) Elementary Education (Grades K-6)	ESOL
Tamanaco, Angela	3rd Grade Teacher	8/10/2018	Elementary Education (Grades K-6)	ESOL
Vargas, Paola	2nd Grade Teacher	8/10/2018	Elementary Education (Grades K-6)	ESOL
Young, Lindsey	4th Grade Teacher	8/10/18	Elementary Education (Grades K-6)	ESOL

REV: 1/3/2019

WATERSET CHARTER SCHOOL

January 25, 2019

Dear Parents,

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Individuals who are teaching out-of-field are certified in at least one area and are qualified to teach, but are required to take additional coursework or testing to add a coverage/endorsement to their certificate. The state also requires a teacher to take coursework/in-service towards an

English to Speakers of Other Languages (ESOL) endorsement, when the teacher is the primary language arts provider and/or reading teacher for an ESOL student. The following table lists teachers currently out of field:

Teacher	Teaching Assignment	Start Date	Certifications Held	Out of Field Area
Alexis Alaimo	Kindergarten	11/01/17	Elem Education	ESOL
Kathryn Rivera-Torres	Kindergarten	07/20/17	PreSchool-Grade 3	ESOL
Melody Gann	Grade 1	8/6/18	Pre-K/Primary Education	ESOL
Tracey Mineo	Grade 1	07/20/17	Elem Ed K-6 ESE K-12 PreSchool-Grade 3	ESOL
Erica Butler	Grade 2	08/01/18	Elem Ed	ESOL
Haley St. John	Grade 1	7/26/18	Elem Ed	ESOL
Rachel Tackett	Grade 2	07/26/18	Elem Ed	ESOL
Julie Whittington	Grade 2	07/20/17	Elem Ed K-6	ESOL
Eileen Miller	Grade 3	07/20/12	Elem Ed K-6	ESOL
Melissa Whitford	Grade 3	11/29/17	Pre-k/Primary Education	ESOL
Brittany Rodriguez	Grade 6	07/20/17	English 5-9	ESOL
Linda Stein	Intensive Reading	11/17/17	Reading	ESOL
Bahiya Watson hadi	Grade 6	07/20/17	Elem Ed K-6	ESOL
Elizabeth Wayne	Grade 5	07/20/17	Elem Ed K-6	ESOL

Sincerely,

Sara Capwell, Principal

Waterset Charter School

WINTHROP CHARTER SCHOOL

2/14/19

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (*813*)235-4811.

The table below lists teachers who are currently out-of-field.

Sincerely,
Terry Johnson

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Kimberly Fowler	Kindergarten	August 1st	Elem Ed. K-6	ESOL
Christina Arthurs (Steen)	Kindergarten	August 1st	Elem Ed K-6	ESOL
Jazmin Force	1st Grade	August 1st	Pre-K/Primary (Age 3 – Grade 3), ESE K-12	ESOL
Alexandra Lowden	1st Grade	August 1st	Elem Ed K-6	ESOL
Lisa Jones	1st Grade	August 1st	Business Ed.	Elem. Ed. K-6, ESOL
Kimberly Fields-Miller	1st Grade	August 1st	Pre-K/Primary (Age 3 – Grade 3),	ESOL
Lauren Fechtmann	2nd Grade	August 1st	Pre-K/Primary (Age 3 – Grade 3)	ESOL
Jessica Facto	3rd Grade	August 1st	Eleme Ed K-6	ESOL
Carrie Chronik	3rd Grade	August 1st	Elem Ed K-6	ESOL
Samantha Fiala	4th Grade	August 1st	Elem Ed K-6	ESOL
Lydia Smith	4th Grade	August 1st	Elem Ed K-6	ESOL
Nicole Girard	5th Grade	August 1st	Elem Ed K-6	ESOL
Richard Gamboa	5th Grade	August 1st	Elem Ed K-6	ESOL
Rebecca Meloy	MS Language Arts	August 1st	English 6-12	ESOL
Whitney Winther	MS Language Arts	August 1st	English 6-12	ESOL
Maria Cook	MS Language Arts	August 1st	English 6-12, ESOL,	Gifted Endorsement

			Reading Endorsement	
Amy Anastasia	MS Language Arts	August 1st	English 6 - 12	ESOL
Jeremy Rosa	MS Language Arts	August 1st	English 6-12	ESOL
Christine Woodard	Co-teacher	August 1st	ESE grade K-12, English 5-9, Prekindergarten/Primary Ed (age 3- Grade 3)	ESOL
Lisa Spriggs	Co-Teacher	September 4th	Elem Ed K-6	ESOL
Emily Miller	Co-Teacher	October 1st	Temp Biology Grades 6-12	Elem. Ed. K-6, ESOL
Jaime DeAngelo	Co-Teacher	December 3rd	Statement of Eligibility Elem. Ed. K-6	ESOL

6204 Scholars Hill Lane, Riverview, FL 33578
Phone: (813) 235-4811 Fax: (813) 315-4403
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10402 N. 56th Street, Temple Terrace, FL 33617
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www.woodmontcharter.org

Lane Morris, Principal
Sherly Laguerre, Assistant Principal

WOODMONT
CHARTER SCHOOL

01/25/2019

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-708-1596.

The table on the back that lists teachers who are currently out-of-field.

Sincerely,

Lane Morris

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
S. MORSE	CO-TEACHER	11/16/2018	ELEM ED K-6	ESOL & MATH 5-9
C. SNAPP	5TH GRADE	11/16/2018	PREK-3RD	MATH 5-9
C. CARNES	3RD GRADE	08/10/2018	ELEM ED K-6	ESOL
K. CLETHEN	PHYSICAL ED	8/10/2018	PE K-12	ESOL
T. DAY	CRT	08/10/2018	ELEM ED K-6	ESOL
J. HARPER JUDD	SCIENCE	11/06/2018	SCIENCE	ESOL
J. FARMER	MS ELA	08/10/2016	ENGLISH 6-12	ESOL

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J. LLIL	5TH GRADE	08/10/2018	PERK-3RD	ELEM ED K-6 & ESOL
A. DEKKAN	3RD GRADE	08/10/2016	ELEM ED	ESOL
J. PARDO	KDG	08/10/2017	PREK-3RD	ESOL
H. KHAN	KDG	8/10/2017	PREK-3RD	ESOL
A. REID	1ST GRADE	09/17/2018	ELEM ED K-6	ESOL
N. RAMNATH	GIFTED	8/10/2018	ELEM ED K-6 & GIFTED	LANGUAGE ARTS 5-9
M. RODRIGUEZ	2ND GRADE	8/11/2017	ELEM ED K-6	ESOL
T MCMILLON	3RD GRADE	08/10/2018	PREK-3RD	ESOL
J. MILLER	4TH GRADE	08/10/2017	ESE K-12-ELEM ED K-6	ESOL
C. ELLIS	3RD GRADE	08/10/2017	ELEM ED K-6	ESOL
K, KARR	KDG	08/10/2018	ELEM ED K-6	ELEM ED K-6 & ESOL
T. WARREN	CO-TEACHER	08/10/2018	ELEM ED K-6 ED LEADERSHIP	ESOL

REV: 01/25/2019