

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: September 13, 2018

School(s): Woodmont Charter School
Winthrop Charter School
Henderson Hammock Charter School
Keys Gate Charter School
Clay Charter Academy
SouthShore Charter Academy
Waterset Charter School

Creekside Charter Academy
Union Park Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 13, 2018	1:10 pm	2:17 pm	October 11, 2018	1:00 pm	K. Robertson
Meeting Location:					
Telephonic access at all FCEF/BACF Affiliated Schools					
On-Site Location: Union Park Charter Academy – 32775 Oldwoods Ave., Wesley Chapel, FL 33543					

Attended by:	
Board Members: Rod Jurado – Chairman Valora Cole - Vice Chair Randy Walker – Treasurer Ramdas Chandra – Secretary Steve Knobl – Director Rod Cunningham – Director Telephonically: Absent: Eric Johnson – Director	Other Attendees: Jermaine Dawson – North Florida Area Director Terry Johnson – Principal, Winthrop Charter School Kristen Storm – Principal, SouthShore Charter Academy Corinne Baez – Principal, Keys Gate Charter School Talya Taylor – Principal, Clay Charter Academy Alisha Findlay – SOA, Clay Charter Academy – Parent Facilitator Jami Shetter – Principal, Henderson Hammock Charter School Sara Capwell – Principal, Waterset Charter School Lane Morris – Principal, Woodmont Charter School Tracy Ware – Principal, Union Park Charter Academy Athena Matherly – Parent Facilitator for Union Park Charter Dianne Stahl – Principal, Creekside Charter Academy Levi Williams – Board Attorney Ed Pozzuoli – Attorney, CSUSA Kerrian Robertson – Governing Board Manager, CSUSA Debbie Leite – Sr. Financial Analyst, CSUSA John Vella – Sr. Financial Analyst, CSUSA Derek Kelmanson – Director of Business Development, CSUSA Mike Santoro – Regional Facility Manager, RAD Member of the Public – Tommy Whitehead-Parent

CALL TO ORDER

FCEF-BACF

Pursuant to public notice, the meeting commenced at 1:10 p.m. with a Call to Order by Board Chair, Rod Jurado. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of July 20, 2018 Special Meeting Minutes

- The Board reviewed the board meeting minutes from July 20, 2018.
- The board meeting minutes was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Steve Knobl and seconded by Valora Cole to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Board Meeting Minutes from July 20, 2018. Motion was approved unanimously.

II. NEW BUSINESS

CSUSA Transformation Message

- Kerrian Robertson introduced Jermaine Dawson, North Florida Area Director for CSUSA. Mr. Dawson shared a brief summary of his background, and presented the CSUSA transformation message. All questions were answered by Mr. Dawson.
- Chairman Jurado spoke about the board's 20/20 vision, and explained that additional schools will be added to the board's portfolio of schools.
- The CSUSA transformation message was part of the agenda and was made a part of these minutes.

Approval of Metal Detector/Security Screening Policy

- The Board discussed the metal detector and security screening policy with Attorney Pozzuoli who explained that the policy is pertinent to major events such as high school football games, and will be used at a time and place as appropriate.
- The metal detector and security screening policy was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Valora Cole and seconded by Ramdas Chandra to adopt the metal detector and security screening policy as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

Approval of Proposed School Name for Lake – Seven Lakes Preparatory Academy

- The Board discussed the proposed school name Seven Lakes Preparatory Academy for Lake project with Derek Kelmanson. The school will be a K-8, and Mr. Kelmanson and team are working on a site plan for the location.
- Mr. Kelmanson explained that an information session will be held on Tuesday, September 18th at the Clermont Civic Center, and that on September 25th the city will make a decision on the site plan for the school.
- Mr. Kelmanson also explained to everyone that the board plans to submit another charter in Pasco County.
- The proposed school name for Lake was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to approve the school name Seven Lakes Preparatory Academy for the Lake project as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

Approval of Signature Designee

- Attorney Williams and the Board discussed the need for a signature designee.
- The discussion of the signature designee was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Steve Knobl and seconded by Randy Walker to appoint the Vice-Chair and/or Secretary as signature designee for the Chairman in his/her absence as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

Approval of Attestation for Employee Contracts - KGC

- Principal Baez presented the Keys Gate Charter School attestation for employee contracts for Board consideration, and all questions were answered by Ms. Baez.
- The Keys Gate Charter School attestation for employee contracts was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Steve Knobl to approve the Keys Gate Charter School attestation for employee contracts as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

ESOL/Out of Field Waivers

- Principal Corinne Baez presented the ESOL/Out of Field Waivers for Keys Gate Charter School, and all questions were answered by Ms. Baez.

MOTION: Motion was made by Steve Knobl and seconded by Ramdas Chandra to approve the ESOL/Out of Field Waivers for Keys Gate Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Tracy Ware presented the ESOL/Out of Field Waivers for Union Park Charter Academy, and all questions were answered by Ms. Ware.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Union Park Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Talya Taylor presented the ESOL/Out of Field Waivers for Clay Charter Academy, and all questions were answered by Ms. Taylor.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Clay Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Terry Johnson presented the ESOL/Out of Field Waivers for Winthrop Charter School, and all questions were answered by Mr. Johnson.

MOTION: Motion was made by Rod Cunningham and seconded by Ramdas Chandra to approve the ESOL/Out of Field Waivers for Winthrop Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Lane Morris presented the ESOL/Out of Field Waivers for Woodmont Charter School, and all questions were answered by Mr. Morris.

MOTION: Motion was made by Ramdas Chandra and seconded by Steve Knobl to approve the ESOL/Out of Field Waivers for Woodmont Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Sara Capwell presented the ESOL/Out of Field Waivers for Waterset Charter School, and all questions were answered by Ms. Capwell.

MOTION: Motion was made by Rod Cunningham and seconded by Valora Cole to approve the ESOL/Out of Field Waivers for Waterset Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Kristen Storm presented the ESOL/Out of Field Waivers for SouthShore Charter Academy, and all questions were answered by Ms. Storm.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for SouthShore Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Jami Shetter presented the ESOL/Out of Field Waivers for Henderson Hammock Charter School. She explained that an updated copy was being presented to the board and will be included in the board meeting minutes. All questions were answered by Ms. Shetter.

MOTION: Motion was made by Steve Knobl and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Henderson Hammock Charter School as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

- Principal Dianne Stahl presented the ESOL/Out of Field Waivers for Creekside Charter Academy. She explained that the waivers were not in the board packet, but will be included in the board meeting minutes, and all questions were answered by Ms. Stahl.
- The ESOL/Out of Field Waivers were part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Randy Walker and seconded by Ramdas Chandra to approve the ESOL/Out of Field Waivers for Creekside Charter Academy as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. (See Attachment). Motion was approved unanimously.

III. OLD BUSINESS

Approval of Revised Calendar for Winthrop

- The Board discussed the changes to the Winthrop academic calendar with Principal Johnson.
- The revised calendar for Winthrop was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Rod Cunningham and seconded by Randy Walker to approve the revised calendar for Winthrop as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

IV. CSUSA REPORTS

Year in Review – FCEF/BACF Schools

- Jermaine Dawson shared the year in review for all the FCEF and BACF affiliated schools. He explained the letter grade achieved or maintained by each school for the 2017-18 school year. He also shared each school's performance and survey results. All questions were answered by Mr. Dawson.
- The year in review for all the FCEF/BACF schools was part of the agenda and was made a part of these minutes.

V. FINANCE

End of Year 2017-18 Financials – FCEF/BACF Schools

- Debbie Leite presented the end of year financials for all the FCEF/BACF schools and all questions were answered by Ms. Leite.
- The end of year 2017-18 financial report for all the FCEF/BACF schools was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the end of year 2017-18 financials as presented at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

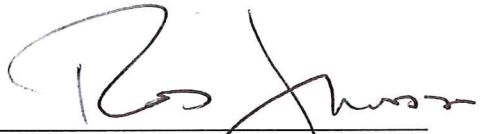
VI. PUBLIC COMMENTS

- Member of the public and parent of Winthrop Charter School, Tommy Whitehead thanked Mr. Johnson for his outstanding leadership at Winthrop. He explained to the Board that he made a public record request from CSUSA for the PTC funds at Winthrop, and suggested better management of the PTC funds. He also explained that after getting the records from CSUSA, he might be pursuing legal actions against a former PTC member. Ms. Robertson thanked Mr.

Whitehead for his comments/suggestions, and explained that CSUSA is in the process of fulfilling his public record request.

VII. ADJOURNMENT

Chairman Rod Jurado adjourned the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting at 2:17 p.m. Motion was approved unanimously.



Rod Jurado, Chairman

Date: 10/11/18

KEYS GATE CHARTER SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Camila	Schuab	X			
2	Taylor	Bell	X			
3	Zulmarelis	Burgos	X			
4	Julie	Donovan	X			
5	Jessica	Rodriguez	X			
6	Ivy	de la Torre	X			
7	Andre	Shinbein	X			
8	Dany	Duran	X			
9	Elisse	Zimbelmann	X			
10	Kristen	Colon	X			X-Elem K-6
11	Mercedes	Alvarez-Giboyeaux	X			X-Gifted
12	Tekoya	Middlebrooks	X			
13	Melissa	O'Hare	X			
14	Tachi	Miese	X			X-Reading
15	Maria	Ramirez	X			X-English
16	Rayehannah	Salkey				X-Science 5-9
17	Emily	Peruyera				X-Gifted
18						
19						
20						



September 6, 2018

Dear Parent(s)/Guardian(s):

All of our professional educators are responsible for upgrading their skills and increasing their level of expertise through continuing course work and/or training sessions. At Clay Charter Academy, some of our teachers are participating in continuing education in order to expand their certification to include their current teaching assignment.

These teachers are:

<u>Name</u>	<u>Current Area of Certification</u>	<u>Out-of-Field Subject Area</u>
ClaireMarie Gonzalez	Middle Grades Math 5-9	ESOL
Rachel Vaughn	Middle Grades English 5-9	ESOL/Reading
Carolyn Smith	Primary Education 1 st -3 rd	ESOL
Cherish Orr	Elementary Education K-6	ESOL
Emily Barnes	Elementary Education K-6	ESOL
Lindsay Perry	Elementary Education K-6	ESOL
Rachel Gleske	Elementary Education K-6	ESOL
Jessica Mosley	English 5-9	ESOL
Nichole Courey	Science 5-9	ESOL
Estefan Olivares	Elementary Education K-6	ESOL
Shannon Smith	Elementary Education K-6	ESOL
Angelina Wilson	Elementary Education K-6	ESOL/Science
Matthew Robinson	Math 6-12	ESOL

During the course of the year, the teacher(s) will work to complete requirements for certification compliance.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Talya M. Taylor
Principal

1417 Red Apple Road, Middleburg, FL 32068
Phone: 904-406-1607 • Fax: 904-406-1608
www.claycharter.org

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<u>Union Park Charter Academy</u>						
<u>ESOL AND OUT OF FIELD WAIVERS</u>						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>LAST</u>	<u>FIRST</u>				
1	Jung	Megan	x			
2	Santillo	Taylor	x			
3	Bayas	Alexandra	x			
4	Cortes	Ariel	x			
5	Windows	Angela	x			
6	Goodhue	Michele-Elise	x			
7	Dickens	Brittany	x			
8	Aguilera	Maria	x			
9	Bueche	Allegra	x			
10	Kinney	Grace	x			
11	Schou	Tracy	x			
12	Seipp	Gabriela	x			
13	Ellis	Kerrijo	x			x
14	Wolffe	Melissa	x			
15	Cuevas	Su-Elene	x			
16	Todd	Michelle	x			
17	Richardson	Frank	x			
18	Washington	Myndee	x			
19	Levy	Christopher	x			x



Date: September 9, 2018

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)739-6633.

The table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,

Jami Shetter

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Natalie Horner	1 st grade	08/01/2014	K-6	ESOL	YES
Eileen Bugea	Kindergarten	08/01/2013	K-6	ESOL	YES
Carly Loewenthal	2 nd	12/01/2013	K-6	ESOL	YES
Maxine Medina (Scott)	1 st	08/01/2014	K-6	ESOL	YES
Mackenzie Simmonds	MS Science	08/01/2015	Biology 6-12	ESOL	YES
Jean O'Connor	2nd	08/05/2015	Prekinder-3 rd grade	ESOL	YES
Michelle Murphey	MS Art	8/1/2016	Social Science 6-12	ESOL/ Art	YES
Carissa Kuper	3 rd grade	8/1/2016	Math (6-12)	ESOL/ Elem Edu K-6	YES
Veronica Case (Lazzara)	2 nd grade	8/1/2016	K-6	ESOL	YES
Kyle Miller	MS SS	8/1/2013	Social Sciences 6-12	ESOL	YES
Chelsie Roach (Shetty)	MS LA	8/1/2016	English 6-12	ESOL	YES
Alyssa Baur	MS SS	8/1/2016	Social Sciences 6-12	ESOL	YES

Adolfo Juarez	MS Music	8/1/2015	Music K-12	ESOL	YES
Tia Smith	3 rd grade	8/1/2017	K-6	ESOL	YES
Rebecca Gutknecht	5 th grade	8/1/2017	K-6	ESOL	YES
Sarah Slusser (Hudspeth)	1 st grade	8/1/2017	K-6	ESOL	YES
Nicholas DeAngelo	MS ELS	8/1/2017	K-6	ESOL	YES
Wilamrie Falconi	4 th grade	8/1/2018	English 6-12	ESOL/ Elem Ed	YES
Katelyn Temple	5 th grade	8/1/2017	K-6	ESOL	YES
Rhaiza Sarkan	ESOL	8/1/2016	K-6	ESOL	YES
Natalia Richards	Elective	8/1/2018	K-6	ESOL	YES
Judy Core	MS ELA	8/1/2017	English 6-12	ESOL	YES
Anna Maroudis	Co-Teacher K-6	8/1/2018	K-6	ESOL	YES
Louis Mahonchak	Kindergarten	8/1/2017	K-6	ESOL	YES
James Realon	PE	8/1/2018	Physical Ed K-12	ESOL	YES
Patricia Jacobs	ESE	8/1/2017	ESE	ESOL	YES



Dear Parents/Guardians:

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Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)235-4811.

The table below lists teachers who are currently out-of-field.

Sincerely,
Terry Johnson

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Katelyn Bull	MS Mathematics	August 1 st	Chemistry and Math 5-9	Gifted Endorsement
Kelsey Smith Samples	Kindergarten	August 1 st	Elem Ed. K-6	ESOL
Jazmin Force	1 st Grade	August 1 st	Pre-K/Primary (Age 3 – Grade 3), ESE K-12	ESOL
Alexandra Lowden	1 st Grade	August 1 st	Elem Ed K-6	ESOL
Lisa Jones	1 st Grade	August 1 st	Business Ed.	Elem. Ed. K-6, ESOL
Kimberly Fields-Miller	1 st Grade	August 1 st	Pre-K/Primary (Age 3 – Grade 3),	ESOL
Kimberly Fowler	Kindergarten	August 1 st	Elem Ed. K-6	ESOL
Amy Anastasia	MS Language Arts	August 1 st	English 6 - 12	ESOL
Christina Arthurs (Steen)	Kindergarten	August 1 st	Elem Ed K-6	ESOL
Carrie Chronik	3 rd Grade	August 1 st	Elem Ed K-6,	ESOL
Nicole Girard	5 th Grade	August 1 st	Elem Ed K-6	ESOL
Roshonda Exantus	Co-Teacher	August 1 st	Mathematics 5-9, Health K-12	Gifted Endorsement
Jessica Facto	3 rd Grade Teacher	August 1 st	Eleme Ed K-6	ESOL
Tracy Holmes	MS Math	August 1 st	Elem. Ed. 1 st – 6 th , Mathematics 5-9, ESOL End	Gifted Endorsement
Lauren Fechtmann	2 nd Grade	August 1 st	Pre-K/Primary (Age 3 – Grade 3)	ESOL
Isis Cainis	ESE	August 1 st	ESE K-12	English, ESOL
Rebecca	MS Language Arts	August 1 st	English 6-12	ESOL

Meloy				
Whitney Winther	MS Language Arts	August 1 st	English 6-12	ESOL
Maria Cook	MS Language Arts	August 1st	English 6-12, ESOL, Reading Endorsement	Gifted Endorsement
Jeremy Rosa	MS Language Arts	August 1 st	English 6-12	ESOL
Lydia Smith	4 th Grade	August 1 st	Elem Ed K-6	ESOL
Ernest Watkins	ESE	August 1st	ESE K-12	ESOL
Lisa Spriggs	Co-Teacher	September 4 th	Elem Ed K-6	ESOL

6204 Scholars Hill Lane, Riverview, FL 33578
Phone: (813) 235-4811 Fax: (813) 315-4403
www.winthropcharter.org

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Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field and/or highly qualified. All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)235-4811. The table below lists teachers who are currently out-of-field.

Sincerely,

Dianne Stahl
Principal
Creekside Charter Academy
14020 U.S. Highway 301
Riverview, Florida 33578
Home of the Tigers - Cultivating strong and confident learners

Kindergarten	Job Code	DOE Number	Subject	Endorse.	Type Certificate		Certificate Date
Buckley, Elyse	Teacher	1298196	Pre K/Primary Ed	N/A	Professional		07/01/2016 - 06/30/2018
1st Grade							
Bender, Katrina	Teacher	Out State Cert	Elem Ed K-6	N/A	Professional App in process	N/A	App in Process- Request an Update
Duncan, Mowett	Teacher	863291	Elem Ed, ESOL and Reading	N/A	N/A	N/A	Renewal in Process App 5/14/18

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Phone: 813-419-5340 • Fax: tel: 813-419-5341
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Simonetti, Kimberly	Teacher	1331733	Elem Ed K-6	N/A	Professional	N/A	07/01/2016 - 06/30/2021
2nd Grade							
Doyle, Rachel	Teacher	1313652	Elem Ed K-6, Esol Endorse	Esol Endorsement	Professional		07/01/2016 - 06/30/2021
Eckerle (Rubright) Nicole	Teacher	924313	Elem Ed K-6	N/A	Professional		07/01/2016 -6/30/2022
Sierra, Jamie	Teacher	1344992	Elementary Ed K-6	N/A	Non-Renewable Temp	3 yr Non Renewable Temp	07/01/2017 - 06/30/2020
3rd Grade							
Davis, Erika	Teacher	1353871	Elem Ed k-6	N/A	Status Eligibility		10/17/2017 - 10/10/2020
Furst, Rebecca	Teacher	1072741	Elem Ed K-6, Esol Endorse	Esol Endorsement	Professional		07/01/2012 - 06/30/2022
Paul, Deborah	Teacher	1210881	Elem Ed K-6, Esol Endorse & Reading Endorsement	Reading Endorsement	Professional		07/01/2017 - 06/30/2022
Sparks, Deana	Teacher	1224430	Elem Ed K-6, ESE K-12	N/A	Professional		07/01/2017 - 06/30/2022
4th Gr							
Farenga, Priscilla	Teacher	1343535	Elem Ed K-6, Esol Endorse	Esol Endorsement	Professional		07/01/2016 - 06/30/2021
Cazenavette, Patricia	Teacher	1213577	Elem Ed K-6, ESE K-12	N/A	Professional		07/01/2018 - 06/30/2023
DiGerolmo, Nichole	Teacher	1170434	Elem Ed, ESOL	Esol Endorsement	Professional		07/01/2016 - 06/30/2021
Nettles, Aaron	Teacher	1140926	Elem Ed K-6, PE K-6	N/A	Professional		07/01/2015 - 06/30/2020
5th Grade							
Ferry, Jillian	Teacher	1316632	Elem Ed K-6	N/A	Status Eligibility	3 yr Non Renewable Temp	06/30/2019 - 07/01/2026
Engel, Amy	Teacher	1313812	Elem Ed K-6	N/A	Professional		07/01/2016 - 06/30/2021

14020 US Highway 301, Riverview, FL 33578
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Kittel, Jamie	Teacher	1171459	Elem Ed K-6, Esol Endorsement	Esol Endorsement	Professional		07/01/2016 - 06/30/2021
Williams, Kelvin	Teacher	1169293	Ed Leader (all levels) Elem Ed K-6, ESOL Endorse & Math 5-9	Esol Endorsement	Professional		07/01/2015 - 06/30/2020
6th GR							
Walli, Brittany	Teacher	1273086	Mathematics 6-12	N/A	Status Eligibility/Prof Cert	Prof Cert in process	03/25/2015 - 03/25/2018
Knight, Elizabeth	Teacher	1370056	English 6-12	N/A	Professional	Prof Cert in process	05/17/2018 - 05/11/2019
Gray, Eric M	Teacher	1140671	Agriculture, Biology, Earth-Space Science, Elem Ed K-6	N/A	Certified	3 yr Non Renewable	07/01/2018 - 06/30/2020
Specials							
Patalano, Hailey (Art Teacher)	Teacher	1365591	Art K-12	N/A	Status Eligibility/Prof Cert	Prof Cert in process	06/05/2018 - 06/05/2021
Cook, Megumi (Technology TE)	Teacher	1357595	Elem Ed K-6	N/A	Status Eligibility /Temp Cert		01/10/2018 - 01/10/2021
Vega, Jacqueline(Foreign Lang)	Teacher	1341619	Spanish K-12	N/A	Status Eligibility /Temp Cert	N/A	07/01/2018 - 10/04/2020
Alvarado, Gregorio (PE TE)	Teacher	1150979	Physical Ed (K-12)	N/A	Status Eligibility		07/28/2018 - 07/12/2019
Co-Teachers							
Relford, Alissa (Reading Coach)	Teacher	1243732	Elem Ed K-6	N/A	Professional		07/01/2013 - 06/30/2023
CRT							
Leon, K	Inst /CRT	1255946	English 6-12	N/A	Professional	N/A	07/01/2017 - 06/30/2022
Weston, Danielle	Inst /CRT	1133519	Ed leadership, Elem Ed K-6, ESOL K-12, Gifted	ESOL & Gifted	Professional	N/A	07/01/2014 - 06/30/2019
ESE Teacher							
Reepal, Diane	Teacher	569437	Varying Exceptionalities	N/A	N/A	N/A	Renewal in Process App 5/14/18

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Student Services							
Ziesemer, Kellie	Adm, TE	916544	Elem Ed K-6, Guidance and Counseling PK- Grade 12	N/A	N/A	N/A	07/01/2015 - 06/30/2020
Leadership							
Stahl, Dianne	Principal	871937	Earth-Space Science 6-12, ED Leadership All Levels	N/A	Professional		07/01/2017 - 06/30/2022
Brown, Roger	Asst Principal	984436 1	ED Leadership, Elem Ed K-6, ESOL K-12, School Principal	N/A	Professional		07/01/2015 - 06/30/2020

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September 6, 2018

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)769-1209.

The enclosed table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,

Kristen Storm-Taylor
Southshore Charter Academy

Enclosure

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Arias, Karla	ESE Teacher –Pre K/Primary	9/27/2016	Exceptional Student Education (Grades K-12) World Language-Spanish (Grades K-12) Social Science (Grades 6-12) Social Science (Grades 5-9)	ESOL
Bean, Heather	1st Grade Teacher	7/27/2018	Prekindergarten/Primary Education (Age 3-Grade 3), Reading Endorsement	ESOL
Blashick Kerns, Suzanne	English Teacher 8 Grade	7/27/18	English (Grades 7-12)	ESOL
Canipe, Amber	6 th Grade Science Teacher	7/27/18	Elementary Education (Grade K-6)	ESOL
Collazo, Yadirah	MS Language Arts Teacher	11/6/17	World Language (Spanish), English (Grades 6-12)	ESOL
Cole, Beverly	Co-Teacher Gifted	7/27/17	Elementary education (K-6) General Science (grades 5-9)	Gifted ESOL
Crouse, Elizabeth	5 th Grade Teacher	8/3/17	Elementary Education (Grades K-6)	ESOL
Frankson-Hanson, Charmalee	MS Technology Teacher	7/27/2017	Business Education (Grades 6-12)	ESOL
Garcia, Sherryia	1 st Grade Teacher	7/27/2017	Prekindergarten/Primary Education (Age 3-Grade 3)	ESOL
Garthwait, Stanley	MS English/Language Art Teacher	8/2/17	Social Science (Grades 6-12), Educational Leadership (all levels)	MS English, ESOL
Guley, Amanda	3 rd grade teacher	7/27/2017	Elementary Education (Grades K-6)	ESOL
Hartnett, Colleen	4 th Grade Teacher	11/3/2017	Elementary Education (Grades K-6), PreK/Primary Ed (Age 3-Grade 3)	ESOL
Hoffman, Kenneth	Middle School Social Studies Teacher	7/18/16	Social Science (Grades 6-12)	ESOL
Jackson, Brenda	6 th Grade ELA	8/2/18	Exceptional Student Education (K-12), Reading Endorsement (K-12)	MS English, ESOL
Jones-Smith, Shawndell	3 rd Grade Teacher	8/1/18	Elementary Education (Grades K-6)	ESOL
Johnson, Mary	Elementary Art	7/27/18	Art (Grades K-12), ESOL	ESOL
Klenk, James	MS Intensive Math Teacher	7/30/18	MS Math, ESOL	ESOL
Knight, Amanda	4 th Grade Teacher	7/27/18	Prekindergarten/Primary Education (Age 3-Grade 3)	Elem Education (K-6), ESOL

Lamastra, Kathryn	2 nd Grade Teacher	8/3/18	Health (Grades K-12), Physical Ed (Grades K-12)	Elementary Education (K-6), ESOL
Leavitt, Janice	3 rd Grade teacher	7/18/2016	Elementary Education (Grades K-6) Mathematics (Grades 5-9)	ESOL
Lyons, Catherine	Kindergarten Teacher	7/18/2016	Prekindergarten/Primary Education (age 3-grade 3)	ESOL
Maraj, Travis	8 th Grade MS Math	7/27/18	Math (Grades 6-12)	ESOL
McCusker, Kasey	MS Math Teacher	7/27/18	MS Math (Grades 5-9)	ESOL
Mettler, Nicole	Kindergarten Teacher	7/18/2016	Elementary Education (grades K-6)	ESOL
Murphy-Philon, Tosha	Co-Teacher	7/31/2017	Prekindergarten/Primary education (Age 3-Grade 3)	ESOL
Noble, Shauna	MS Social Studies Teacher	9/25/17	Social Science (Grades 5-9)	ESOL
O'Donohoe, Amy	Intensive Reading Teacher	8/3/2017	Family and Consumer Science (Grades 6-12) Reading Endorsement	ESOL
Ojeda, Montalvo, Francheska	Co-Teacher	7/18/2016	Elementary Education (Grades K-6)	ESOL
Ooley, Kaycie	Kindergarten Teacher	7/27/18	Prekindergarten/Primary Education (Age 3-Grade 3)	ESOL
Osisek, Amelia	Kindergarten Teacher	7/27/18	Prekindergarten/Primary Education (Age 3-Grade 3), Reading Endorsement	ESOL
Perry, Regina	Curriculum Resource Teacher	7/27/2017	Pre K-3; Social Worker	ESOL
Ramos, Jennifer	8 th Grade ELA	7/27/18	ELA (Grades 7-12)	ESOL
Sangster, Shanetta	2 nd Grade Teacher	7/27/18	Elementary Education (PreK-6)	ESOL
Soto Quintana, Glorianna	ES Spanish	7/27/2017	Social Science (Grades 6-12)	ESOL World Language-Spanish (Grades K-12)
Summey, Katie	1 st grade Teacher	7/27/2017	Speech-language Impaired Associate (Grades K-12)	Elementary Education (Grades K-6), ESOL
Tamanaco, Angela	Grade 3 Teacher	7/27/18	Elementary Education (K-6)	ESOL
Waggoner, Christina	7 th Grade Science	7/27/18	English (Grades 6-12), Elementary (Grades K-6), Social Studies (Grades 6-12)	MS Science, ESOL
Vargas, Paolo	2 nd Grade Teacher	8/2/18	Elementary Education (K-6)	ESOL
Washington, Kevin	MS History Teacher	7/18/16	PreK/Primary Ed (Ages 3-Grade3), Business Education (Grades 6-12)	MS History, ESOL



September 5, 2018

Dear Parents,

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Individuals who are teaching out-of-field are certified in at least one area and are qualified to teach, but are required to take additional coursework or testing to add a coverage/endorsement to their certificate. The state also requires a teacher to take coursework/in-service towards an

English to Speakers of Other Languages (ESOL) endorsement, when the teacher is the primary language arts provider and/or reading teacher for an ESOL student. The following table lists teachers currently out of field:

Teacher	Teaching Assignment	Start Date	Certifications Held	Out of Field Area
Alexis Alaimo	Kindergarten	11/01/17	Elem Education	ESOL
Kathryn Rivera-Torres	Kindergarten	07/20/17	PreSchool-Grade 3	ESOL
Melody Gann	Grade 1	8/6/18	Pre-K/Primary Education	ESOL
Tracey Mineo	Grade 1	07/20/17	Elem Ed K-6 ESE K-12 PreSchool-Grade 3	ESOL
Erica Butler	Grade 2	08/01/18	Elem Ed	ESOL
Haley St. John	Grade 1	7/26/18	Elem Ed	ESOL
Rachel Tackett	Grade 2	07/26/18	Elem Ed	ESOL
Julie Whittington	Grade 2	07/20/17	Elem Ed K-6	ESOL
Eileen Miller	Grade 3	07/20/12	Elem Ed K-6	ESOL
Melissa Whitford	Grade 3	11/29/17	Pre-k/Primary Education	ESOL
Brittany Rodriguez	Grade 6	07/20/17	English 5-9	ESOL
Linda Stein	Intensive Reading	11/17/17	Reading	ESOL
Bahiya Watson hadi	Grade 6	07/20/17	Elem Ed K-6	ESOL
Rita Gainer	Co-Teacher Gifted	07/20/17	Elem Ed K-6 PreK-3	Gifted K-12

Sincerely,

Sara Capwell, Principal

Waterset Charter School

10402 N. 56th Street, Temple Terrace, FL 33617
P: (813) 708-1596 F: (813) 739-7301
www.woodmontcharter.org

Lane Morris, Principal
Sherly Laguerre, Assistant Principal



08/10/2018

Dear Parents/Guardians:

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The table on the back that lists teachers who are currently out-of-field.

Sincerely,

Lane Morris

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
J. ALIANO	5 TH GRADE	08/10/2017	ELEM ED-ESE-SOCIAL SCIENCE	ESOL
A. BONDS	MS SOCIAL STUDIES	8/10/2018	SOCIAL SCIENCE 5-9	ESOL
K CARMONA	6 TH GRADE ELA	08/01/2015	ELEM ED-MGI 5-9-PREK-3RD	ESOL
C. CARNES	3 RD GRADE	08/10/2018	ELEM ED K-6	ESOL
K. CLETHEN	PHYSICAL ED	8/10/2018	PE K-12	ESOL
J. FARMER	MS ELA	08/10/2016	ENGLISH 6-12	ESOL
L. FLEMING	ESE TEACHER	08/10/2016	PREK-3 RD	ELEM ED K-6

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Lane Morris, Principal
Sherly Laguerre, Assistant Principal

J. LLIL	5 TH GRADE	08/10/2018	PERK-3 RD	ELEM ED K-6 & ESOL
A. DEKKAN	3 RD GRADE	08/10/2016	ELEM ED	ESOL
J. PARDO	KDG	08/10/2017	PREK-3 RD	ESOL
H. KHAN	KDG	8/10/2017	PREK-3 RD	ESOL
C. LOS SCHUMACHER	MS MATH	08/10/2018	MATH 5-9 SOCIAL SCIENCE 5-9	ESOL
V. ROBINSON	5 TH GRADE	12/01/2017	SCIENCE	ESOL & ELEM ED K-6
M. RODRIGUEZ	2 ND GRADE	8/11/2017	ELEM ED K-6	ESOL
T MCMILLON	3 RD GRADE	08/10/2018	PREK-3 RD	ESOL
J. MILLER	4 TH GRADE	08/10/2017	ESE K-12	ELEM ED K-6 & ESOL
C. ELLIS	3 RD GRADE	08/10/2017	ELEM ED K-6	ESOL
P.WARD	3 RD GRADE	08/10/2017	READING	ESOL
B. BURNS	INTENSIVE READING	8/10/2017	ELEM ED K-6	READING
K, KARR	KDG	08/10/2018	ELEM ED K-6	ELEM ED K-6

REV: 08/20/2018