

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: May 24, 2018

School(s): Woodmont Charter School
Winthrop Charter School
Henderson Hammock Charter School
Keys Gate Charter School
Clay Charter Academy
SouthShore Charter Academy
Waterset Charter School

Creekside Charter Academy
Union Park Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
May 24, 2018	1:07 pm	2:05 pm	June 28, 2018	1:00 pm	K. Robertson
Meeting Location:					
Telephonic access at all FCEF/BACF Affiliated Schools					
On-Site Location: Woodmont Charter School – 10402 N 56 th Street, Temple Terrace, FL 33617					

Attended by:	
Board Members: Rod Jurado – Chairman Ramdas Chandra – Director Randy Walker – Director Telephonically: Rod Cunningham – Treasurer Steve Knobl – Director Absent: Valora Cole - Vice Chair Richard Louis – Director	Other Attendees: Adam Cross – Regional Education Director Michelle Thompson – Regional Education Director Terry Johnson – Principal, Winthrop Charter School Kristen Taylor – Principal, SouthShore Charter Academy Corinne Baez – Principal, Keys Gate Charter School Talya Taylor – Principal, Clay Charter Academy Alisha Findlay – SOA, Clay Charter Academy – Parent Facilitator Felicia Finkler – AP, Clay Charter Academy Jaime Shetter – Principal, Henderson Hammock Charter School Sara Capwell – Principal, Waterset Charter School Lane Morris – Principal, Woodmont Charter School Tracy Ware – Principal, Union Park Charter Academy Cathleen Leonard – SOA, Union Park Charter Academy Levi Williams – Board Attorney Kerrian Robertson – Governing Board Manager, CSUSA Doreen Ayafor – Sr. Financial Analyst, CSUSA Penny Walcott – Manager of FP&A, CSUSA Mike Santoro – Regional Facility Manager, CSUSA Members of the public

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:07 p.m. with a Call to Order by Board Chair, Rod Jurado. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of April 26, 2018 Meeting Minutes of FCEF-BACF

- The Board reviewed the minutes from April 26, 2018 Meeting.

MOTION: Motion was made by Ramdas Chandra and seconded by Randy Walker to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Meeting Minutes from April 26, 2018. Motion was approved unanimously.

Approval of April 27, 2018 Strategic Planning Minutes

- The Board reviewed the minutes from April 26, 2018 Strategic Planning Meeting.
- The board meeting minutes was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Rod Cunningham to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Strategic Planning Meeting Minutes from April 27, 2018. Motion was approved unanimously.

II. OLD BUSINESS

- There was no old business.

III. NEW BUSINESS

Parent Facilitator Nominee for UPCA and Creekside

- The Board reviewed and discussed the parent facilitator nominee for Union Park Charter Academy.

MOTION: Motion was made by Ramdas Chandra and seconded by Steve Knobl to approve Tracy Ware as the Parent Facilitator for Union Park Charter Academy as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

- The Board reviewed and discussed the parent facilitator nominee for Creekside Charter Academy.
- The parent facilitator nominee for UPCA and Creekside was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Ramdas Chandra and seconded by Steve Knobl to approve Dianne Stahl as the Parent Facilitator for Creekside Charter Academy as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

- Board Chairman Rod Jurado informed the Board that Hillsborough Community College President Allen Witt will be visiting Woodmont on May 30th to do a facility assessment in an effort to make

the school a satellite campus. If all goes well the school would become a satellite campus for HCC beginning this Fall.

IV. FINANCIALS

CSUSA Q3 Financial Reports – FCEF/BACF Schools

- The third quarter financial report was reviewed with Treasurer Rod Cunningham before presenting to the Board at the board meeting.
- Doreen Ayafor presented the CSUSA Q3 financial reports for all the FCEF/BACF schools, and all questions were answered by Ms. Ayafor.
- The CSUSA Q3 financial reports for the FCEF/BACF schools was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Randy Walker and seconded by Ramdas Chandra to approve the CSUSA Q3 financial reports for all the FCEF/BACF school as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

CSUSA FY2018-19 Proposed Budget – FCEF/BACF Schools

- The FY2018-19 proposed budget was reviewed with Treasurer Rod Cunningham before presenting to the Board at the board meeting.
- Doreen Ayafor presented the CSUSA FY2018-19 proposed budget for all the FCEF/BACF schools, and all questions were answered by Ms. Ayafor.
- The CSUSA FY2018-19 proposed budget for the FCEF/BACF schools was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Randy Walker and seconded by Rod Cunningham to approve the CSUSA FY2018-19 proposed budget for all the FCEF/BACF school as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting. Motion was approved unanimously.

V. CSUSA REPORTS

All FCEF/BACF Affiliated Schools Enrollment/Dashboard

- Each principal shared their individual school enrollment and dashboard report. Each principal explained the different ways they are improving on their enrollment and survey goals. The principals explained that they are above 90% recommit target for the 2018-19 school year. The dashboard report for each school is representative of the NWEA winter results, and enrollment update. All questions were answered by the principals.
- The FCEF/BACF Affiliated Schools Enrollment/Dashboard was part of the agenda and was made a part of these minutes.


VI. PUBLIC COMMENTS

- The public was informed that they have 3 minutes to voice their opinions or concerns, and that their questions might not be answered in this meeting session; however, they could contact Kerrian Robertson for additional information.

- The members of the public asked questions pertaining to teacher certification, pay scale for teachers, staff retention, Cambridge Program, and board member information. Ms. Robertson would follow up with questions that were not answered.

VII. ADJOURNMENT

Chairman Rod Jurado adjourned the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board Meeting at 2:05 p.m. Motion was approved unanimously.



Rod Jurado, Chairman

Date: 6/23/19