

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
Bay Area Charter Foundation, LLC.

Board Meeting: September 29, 2017
School(s): Woodmont Charter School
Winthrop Charter School
Henderson Hammock Charter School
Keys Gate Charter School
Clay Charter Academy
SouthShore Charter Academy
Waterset Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 29, 2017	1:06 pm	1:57 pm	October 26, 2017	1:00 pm	K. Robertson
Meeting Location:					
Telephonic access at all FCEF/BACF Affiliated Schools					
On-Site Location: SouthShore Charter Academy- 11667 Big Bend Rd, Riverview, FL 33579					

Attended by:	
Board Members: Rod Jurado - Chairman Telephonically: Rod Cunningham – Treasurer Steve Knobl - Director Absent: Valora Cole - Vice Chair	Other Attendees: Gary Springer – Lead Principal Terry Johnson – Principal, Winthrop Charter School Kristen Taylor – Principal, SouthShore Charter Academy Lane Morris – Principal, Woodmont Charter School Corinne Baez – Principal, Keys Gate Charter School Talya Taylor – Principal, Clay Charter Academy Alisha Findlay – SOA, Clay Charter Academy – Parent Facilitator Jami Shetter – Principal, Henderson Hammock Charter School Sara Capwell – Principal, Waterset Charter School Levi Williams – Board Attorney Kerrian Robertson – Governing Board Manager, CSUSA Mitch Wise – VP, Business Develop/Governance, CSUSA Paul Moore – Guest

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 1:06 p.m. with a Call to Order by Board Chair Rod Jurado. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of August 30, 2017 Special Meeting Minutes of FCEF-BACF

- The Board reviewed the minutes from August 30, 2017 Special Meeting. The special meeting minutes was part of the agenda and was made a part of these minutes

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to approve the Florida Charter Educational Foundation and Bay Area Charter Foundation Special Meeting Minutes from August 30, 2017. Motion was approved unanimously.

II. OLD BUSINESS

Updates on HB7069

- Board Attorney, Levi Williams gave an update of HB7069 and asked that the Board pass a motion authorizing the chairman and board attorney to work with Tripp Scott and CSUSA to pursue any and all forms of advocacy including litigation necessary to protector school choice interests as it relates to HB7069. The updates on HB7069 was part of the agenda and was made a part of these minutes

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to authorize the chairman, Rod Jurado and board attorney, Levi Williams to work with Tripp Scott and CSUSA to pursue any and all forms of advocacy including litigation necessary to protector school choice interests as it relates to HB7069 as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. Motion was approved unanimously.

Update on the Palm Beach County Application

- Attorney Williams asked the Board to defer the discussion of the Palm Beach County application to a later date. The update on the Palm Beach County application was part of the agenda and was made a part of these minutes.

Governance Training Requirement

- Attorney Williams explained the requirements of the governance training for all new and existing board members. All questions were answered by Mr. Williams. The governance training requirement was part of the agenda and was made a part of these minutes.

III. NEW BUSINESS

Approval of ESOL/Out of Field Waivers

- The Board discussed the ESOL/Out of Field Waivers for SouthShore Charter Academy. The ESOL/Out of Field Waivers was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to approve the ESOL/Out of Field Waivers for SouthShore Charter Academy as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. (See Attachment). Motion was approved unanimously.

- The Board discussed the ESOL/Out of Field Waivers for Waterset Charter School.

MOTION: Motion was made by Steve Knobl and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Waterset Charter School as presented to the Florida Charter

Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. (See Attachment). Motion was approved unanimously.

- The Board discussed the ESOL/Out of Field Waivers for Winthrop Charter School.

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to approve the ESOL/Out of Field Waivers for Winthrop Charter School as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. (See Attachment). Motion was approved unanimously.

- The Board discussed the ESOL/Out of Field Waivers for Woodmont Charter School.

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to approve the ESOL/Out of Field Waivers for Woodmont Charter School as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. (See Attachment). Motion was approved unanimously.

- The Board discussed the ESOL/Out of Field Waivers for Henderson Hammock Charter School.

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to approve the ESOL/Out of Field Waivers for Henderson Hammock Charter School as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. (See Attachment). Motion was approved unanimously.

- The Board discussed the ESOL/Out of Field Waivers for Clay Charter Academy.

MOTION: Motion was made by Steve Knobl and seconded by Rod Cunningham to approve the ESOL/Out of Field Waivers for Clay Charter Academy as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. (See Attachment). Motion was approved unanimously.

- The Board discussed the ESOL/Out of Field Waivers for Keys Gate Charter School.

MOTION: Motion was made by Rod Cunningham and seconded by Steve Knobl to approve the ESOL/Out of Field Waivers for Keys Gate Charter School as presented to the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. (See Attachment). Motion was approved unanimously.

IV. CSUSA REPORTS

Management Report

- Kerrian Robertson informed the Board that CSUSA will be partnering with IBM Watson which will be implemented in the schools across the CSUSA network of schools. The management report was part of the agenda and was made a part of these minutes.

School Opening Report

- Each principal shared their school opening report which was inclusive of their staffing and enrollment reports. All questions were answered by the principals. The school opening report was part of the agenda and was made a part of these minutes.

V. FINANCIALS


MOTION: Motion was made by Steve Knobl and seconded by Rod Jurdao to change the board financial review/reporting from a monthly to quarterly delivery as discussed at the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- There were no public comments

VII. ADJOURNMENT

Chairman Jurado, adjourned the board meeting of the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. at 1:57 p.m.


Rod Jurado, Chairman

Date: 10/28/2017

10402 N. 56th Street, Temple Terrace, FL 33617
P: (813) 708-1596 F: (813) 739-7301
www.woodmontcharter.org

Lane Morris, Principal
Sherly Laguerre, Assistant Principal



August 10, 2017

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class. The new law, Every Student Succeeds Act (ESSA), will replace No Child Left Behind (NCLB) fully in the 2017-18 school year and this notification will no longer be a requirement. For the current school year (2016-17), this notification is being sent while the new law is in transition to full implementation.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-708-1596.

The table on the back that lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,

Lane Morris

10402 N. 56th Street, Temple Terrace, FL 33617
P: (813) 708-1596 F: (813) 739-7301
www.woodmontcharter.org

Lane Morris, Principal
Sherly Laguerre, Assistant Principal

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
J. ALIANO	5 TH GRADE	08/10/2017	ELEM ED-ESE-SOCIAL SCIENCE	ESOL	YES
W. BRAUN	4 TH GRADE	ELEM ED K-6	ELEM ED K-6	ESOL	YES
A.BROWN	MS SCIENCE	08/10/2016	ELEM ED K-6 GENERAL SCIENCE	ESOL	YES
K CARMONA	6 TH GRADE ELA	08/01/2015	ELEM ED-MGI 5-9- PREK-3 RD	ESOL	YES
J. FARMER	MS ELA	08/10/2016	ENGLISH 6-12	ESOL	YES
L. FLEMING	ESE TEACHER	08/10/2016	PREK-3 RD	ESOL	YES
T. MCMILLON	KDG	08/01/2014	PREK-3 RD	ESOL	YES
A. DEKKAN	3 RD GRADE	08/10/2016	ELEM ED	ESOL	YES
M. FANTUZ	1 ST GRADE	08/17/2017	SOCIAL SCIENCE	ELEM ED-ESOL	NO
J. PARDO	KDG	08/10/2017	PREK-3 RD	ESOL	YES
H. KHAN	KDG	8/10/2017	PREK-3 RD	ESOL	YES
T. INDAR	MS SCIENCE	8/10/2017	BIOLOGY 6-12	ESOL	YES
C. ROBERTS	4 TH GRADE	8/10/2017	ELEM ED K-6	ESOL	YES
A BOWERS	MS SOCIAL STUDIES	8/10/2017	SOCIAL SCIENCE 6-12	ESOL	YES
P. SEPTENMA	MS MATH	8/10/2017	MATH	ESOL	YES
C. MCGRATH	3 RD GRADE	8/10/2017	ELEM ED K-6	ESOL	YES
D. DABROWSKI	3 RD GRADE	8/15/2017	PHYSICAL ED & SOCIAL SCIENCE	ESOL-ELEM ED K-6	NO
M. RODRIGUEZ	2 ND GRADE	8/11/2017	ELEM ED K-6	ESOL	YES
T. ANTHONY	1 ST GRADE	8/10/2017	ELEM ED K-6	ESOL	YES
I BRANDON	BEHAVIOR SPECIALIST	8/10/2017	BUSINESS 6-12	ESOL	YES
T MCMILLON	1 ST GRADE	8/10/2017	PREK-3 RD	ESOL	YES
C. SNAPP	INTENSIVE MATH	8/10/2017	PREK-3	MATH	YES
C. HUEI	MS SOCIAL STUDIES	8/10/2017	SOCIAL SCIENCE 6-12	ESOL	YES
A BRADY	2 ND GRADE	8/10/2017	ELEM ED K-6	ESOL	YES
C. BURNEY	1 ST GRADE	08/10/2017	PREK-3 RD	ESOL	YES
C. ELLIS	3 RD GRADE	08/10/2017	ELEM ED K-6	ESOL	YES
M. MARTIN	MS ELA	08/10/2017	ENGLISH 6-12	ESOL	YES
P.WARD	3 RD GRADE	08/10/2017	READING	ESOL & ELEM ED	NO
T. ANTHONY	1 ST GRADE	08/10/2017	ELEM ED K-6	ESOL	YES
B. BURNS	INTENSIVE READING	8/10/2017	ELEM ED K-6	READING	YES
P. MADISON	3 RD GRADE	09/18/2017	ELEM ED K-6	ESOL	YES

REV: 09/18/2017



Dear Parent(s)/Guardian(s):

All of our professional educators are responsible for upgrading their skills and increasing their level of expertise through continuing course work and/or training sessions. At Clay Charter Academy, some of our teachers are participating in continuing education in order to expand their certification to include their current teaching assignment.

These teachers are:

<u>Name</u>	<u>Current Area of Certification</u>	<u>Out-of-Field Subject Area</u>
Robin Neltner	Elementary Education K-6	ESOL
Sherri Glynn	Elementary Education K-6	ESOL
Carolyn Smith	Primary Education 1 st -3 rd	ESOL
Cherish Orr	Elementary Education K-6	ESOL
Emily Barnes	Elementary Education K-6	ESOL
Lindsay Perry	Elementary Education K-6	ESOL
Sabrina Exum	Elementary Education K-6	ESOL
Jessica Mosley	English 5-9	ESOL
Nichole Courey	Science 5-0	ESOL
Marleen Leffler	English 5-9	ESOL/Reading
Jessica Scott	English 5-9	ESOL/Reading
Katelynn O'lessker	Social Sciences 6-12	ESOL
Angelina Wilson	Elementary Education K-6	ESOL

During the course of the year, the teacher(s) will work to complete requirements for certification compliance.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Talya M. Taylor
Principal

1417 Red Apple Road, Middleburg, FL 32068
Phone: 904-406-1607 • Fax: 904-406-1608
www.claycharter.org

A Member of the Charter Schools USA Family of Schools.



Date: September 18, 2017

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)739-6633.

The table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,

Jami Shetter

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Natalie Horner	1 st grade	08/01/2014	Elem Ed K-6	ESOL	YES
Eileen Bugea	Kindergarten	08/01/2013	Elem Ed K-6	ESOL	YES
Haley Puckhaber	4 th grade	08/01/2014	Elem Ed K-6	ESOL	YES
Carly Loewenthal	2 nd	12/01/2013	Elem Ed K-6	ESOL	YES
Maxine Medina	1 st	08/01/2014	Elem Ed K-6	ESOL	YES
Ashriel West	Kindergarten	08/01/2014	Elem Ed K-6	ESOL	YES
Christy Simoni	Kindergarten	08/01/2014	Elem Ed K-6	ESOL	YES
Jean O'Connor	2nd	08/05/2015	Prekinder-3 rd grade	ESOL	YES
Carissa Kuper	3 rd grade	8/1/2016	Math (6-12)	ESOL/ Elem Edu K-6	YES
Jessica Hudoff	5 th grade	8/1/2016	ESE & K-6	ESOL/ K-6	YES
Veronica Case	2 nd grade	8/1/2016	Elem Ed K-6	ESOL	YES
Margarte Petronio	MS LA	8/1/2013	Elem Ed K-6	ESOL	YES

Wilmarie Falconi	MS LA	8/1/2016	English 6-12	ESOL	YES
Chelsie Roach	MS LA	8/1/2016	English 6-12	ESOL	YES
Jonathan Hudoff	MS Engaged Citizenship	8/1/2016	English 6-12	ESOL	YES
Lynda Howe	ESE	8/1/2016	Mathematics 5-9 K-6, ESE	ESOL	YES
Rhaiza Sarkan	ESOL Teacher	8/9/2014	Elem Ed K-6	ESOL	YES
Nicholas DeAngelo	MS LA	8/1/2016	English 6-12	ESOL	YES
Sarah Slusser	1 st Grade	8/1/2016	Elem Ed K-6	ESOL	YES
Lauren Malkhasyan	3 rd Grade	8/1/2017	Elem Ed K-6	ESOL	YES
Brittani fisher	MS LA	8/1/2017	English 5-9	ESOL	YES
Charise Rogers	4 th grade	8/1/2017	Elem Ed K-6	ESOL	YES
Nicole Lohman	MS SS	8/1/2017	Social Sciences 6-12	ESOL	YES
Kimberly Watson	MS Science	8/1/2017	Science 6-12	ESOL	YES
Judy Core	MS LA	8/1/2017	English 6-12	ESOL	YES
Katelyn Temple	5 th Grade	8/1/2017	Elem Ed K-6	ESOL	YES
Rebecca Gutknecht	5 th Grade	8/1/2017	Elem Ed K-6	ESOL	YES
Khal Lahlou	MS Technology	8/1/2017	Computer Science	ESOL	YES
Angela Brigato	Kindergarten	8/1/2017	Elem Ed K-6	ESOL	YES
Patricia Jacobs	ESE	8/1/2017	General & Social Sciences	Math/ ELA/ESOL	YES
James Lain	PE Teacher	8/1/2017	Health & PE	ESOL	YES
Anna Maroudis	3 rd Grade	8/1/2017	Elem Ed 1-6	ESOL	YES



September 27, 2017

Dear Parents/Guardians:

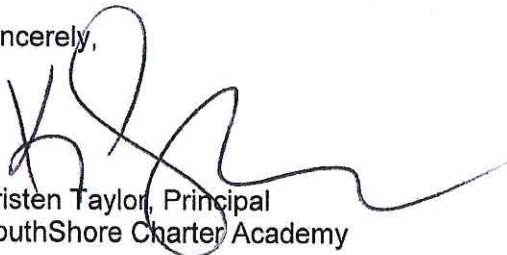
All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813) 769-1209.

The enclosed table lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,



Kristen Taylor, Principal
SouthShore Charter Academy

Enclosure

SouthShore Charter Academy Teachers - Out-of-Field Listing with Highly Qualified Status (as of 9/26/2017)

SouthShore Charter Academy Teachers					
Year: 2017-2018					
Teacher Name	Teaching Assignment	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Aguirre, Tania	MS Math Teacher	7/31/2017	Chemistry (Grades 6-12) Earth-Space Science (Grades 6-12)	Mathematics (Grades 5-9) ESOL	No
Ares, Lindsey	1st Grade Teacher	7/18/2016	Elementary Education (Grades K-6)	ESOL	Yes
Arias, Karla	ESE Teacher - PreK/Primary	9/27/2016	Exceptional Student Education (Grades K-12) World Language - Spanish (Grades K-12) Social Science (Grades 6-12) Social Science (Grades 5-9)	ESOL ElemEd (PreK-3)	No
Bombard, Tegan	4th Grade Teacher	7/27/2017	Elementary Education (Grades K-6)	ESOL	Yes
Bushnell, Katrina	Kindergarten Teacher	8/3/2017	Social Science (Grades 6-12)	ElemEd (K-6) ESOL	No
Castro, Stephanie	4th Grade Teacher	8/3/2017	Elementary Education (Grades K-6)	ESOL	Yes
Cole, Beverley	Co-Teacher - Gifted		Elementary Education (Grades K-6) General Science (Grades 5-9)	Gifted ESOL	Yes
Crouse, Elizabeth	5th Grade Teacher	8/3/2017	Elementary Education (Grades K-6)	ESOL	Yes
Frankson Hanson, Charmalee	5th Grade Teacher	7/27/2017	Business Education (Grades 6-12)	ElemEd (K-6) ESOL	No
Garcia, Sherryia	Kindergarten Teacher	7/27/2017	Prekindergarten/Primary Education (Age 3 - Grade 3)	ESOL	Yes
Guley, Amanda	3rd Grade Teacher	7/27/2017	Elementary Education (Grades K-6)	ESOL	Yes
Hinkle, Lydia	2nd Grade Teacher	7/27/2017	Marketing (Grades 6-12) Business Education (Grades 6-12)	ElemEd (K-6) ESOL	No
Horn, Jennifer	Kindergarten Teacher	7/18/2016	Elementary Education (Grades K-6)	ESOL	Yes
Ichimura, Pamela	Art Teacher	8/3/2017	Elementary Education (Grades K-6)	Art (Grades K-12) ESOL	No
Jamison, Karen	5th Grade Teacher	8/3/2017	Reading Endorsement	ESOL	Yes
Keating, Jennifer	4th Grade Teacher	7/18/2016	Elementary Education (Grades K-6)	ESOL	Yes
Leavitt, Janice	3rd Grade Teacher	7/18/2016	Elementary Education (Grades K-6) Mathematics (Grades 5-9)	ESOL	Yes
Leshner, Robin	MS ELA Teacher	8/7/2017	Exceptional Student Education (Grades K-12) ESOL Endorsement Reading Endorsement	English (Grades 5-9)	Yes
Lyons, Catherine	Kindergarten Teacher	7/18/2016	Prekindergarten/Primary Education (Age 3 - Grade 3)	ESOL	Yes
McGriff, Khadijah	2nd Grade Teacher	8/3/2017	Elementary Education (Grades K-6)	ESOL	Yes
Mettler, Nicole	1st Grade Teacher	7/18/2016	Elementary Education (Grades K-6)	ESOL	Yes
Murphy-Philon, Tosha	Kindergarten Teacher	7/31/2017	Prekindergarten/Primary Education (Age 3 - Grade 3)	ESOL	No
O'Donohoe, Amy	Intensive Reading Teacher	8/3/2017	Family and Consumer Science (Grades 6-12) Reading Endorsement	English (Grades 5-9) ESOL	No
Ojeda Montalvo, Francheska	Co-Teacher	7/18/2016	Elementary Education (Grades K-6)	ESOL	Yes
Pfister, Cassie	Curriculum Resource Teacher	7/27/2017	English (Grades 5-9) Social Science (Grades 5-9)	ESOL	Yes
Rondon Rios	2nd Grade Teacher	3/30/2017	Social Science (Grades 5-9)	ESOL	No
Sivils, Joshua	MS ELA Teacher	8/1/2017	Social Science (Grades 6-12)	English (Grades 5-9) ESOL	No
Soto Quintana, Glorianna	ES Spanish Teacher	7/27/2017	Social Science (Grades 6-12)	World Language - Spanish (Grades K-12) ESOL	No
Stanley, Robert	ESE Teacher	8/3/2017	English (Grades 5-9) Exceptional Student Education (Grades K-12) Social Science (Grades 6-12) Reading Endorsement	ESOL	Yes
Summey, Katie	1st Grade Teacher	7/27/2017	Speech-Language Impaired Associate (Grades K-12)	Elementary Education (Grades K-6) ESOL	No
Terry, Mary	3rd Grade Teacher	8/3/2017	Art (Grades K-12) Elementary Education (Grades K-6)	ESOL	Yes
Walters, Stephanie	MS ELA Teacher	7/27/2017	Social Science (Grades 6-12)	English (Grades 5-9) ESOL	No
Watts, Andrea	Curriculum Resource Teacher	7/1/2016	Elementary Education (Grades K-6)	ESOL	Yes
Wayne, Elizabeth	5th Grade Teacher	7/18/2016	Elementary Education (Grades K-6)	ESOL	Yes



September 21, 2017

Dear Parents,

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Individuals who are teaching out-of-field are certified in at least one area and are qualified to teach, but are required to take additional coursework or testing to add a coverage/endorsement to their certificate. The state also requires a teacher to take coursework/in-service towards an

English to Speakers of Other Languages (ESOL) endorsement, when the teacher is the primary language arts provider and/or reading teacher for an ESOL student. The following table lists teachers currently out of field:

Teacher	Teaching Assignment	Start Date	Certifications Held	Out of Field Area
Jessica Hill	Grade 1	07/20/17	Birth-Pre-K4	Elem Ed K-6
Sandra Marshall	Grade 5	07/20/17	Biology 6-12 Earth Space 6-12	Elem Ed K-6
Rita Gainer	Co-Teacher Gifted/ESOL	07/20/17	Elem Ed K-6 PreK-3	Gifted K-12

Sincerely,

Sara Capwell, Principal

Waterset Charter School



WINTHROP CHARTER SCHOOL

Date: 8/10/2017

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)235-4811.

The table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,
Terry Johnson

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Katelyn Bull	MS Mathematics	August 1 st	Chemistry and Math 5-9	Gifted Endorsement	No
Kelsey Samples	Kindergarten	August 1 st	Elem Ed. K-6	ESOL	Yes
Jazmin Force	1 st Grade	August 1 st	Pre-K/Primary (Age 3 – Grade 3), ESE K-12	ESOL	Yes
Alexandra Lowden	1 st Grade	August 1 st	Elem Ed K-6	ESOL	Yes
Samantha Fiala	4 th Grade	August 1 st	Elem Ed K-6	ESOL	Yes
Kimberly Fowler	Kindergarten	August 1 st	Elem Ed. K-6	ESOL	Yes
Amy Anastasia	MS Language Arts	August 1 st	English 6 - 12	ESOL	Yes
Jessica Schepis	MS Foreign Language	August 1 st	Foreign Language K - 12	ESOL	Yes
Christina Arthurs (Steen)	Kindergarten	August 1 st	Elem Ed K-6	ESOL	Yes
Nicole Girard	3 rd Grade	August 1 st	Elem Ed K-6	ESOL	Yes
Roshonda Exantus	Co-Teacher	August 1 st	Mathematics 5-9, Health K-12	Gifted Endorsement ESOL	Yes
Nancy McClellan	4 th Grade	August 1 st	Elem Ed K-6, Business Ed (6-12)	ESOL	Yes
Brianna Gear	ESE Teacher	August 1 st	ESE K-12	ESOL, Elem. Ed. K-6	No
Jessica Facto	3 rd Grade Teacher	August 1 st	Elem Ed K-6	ESOL	Yes
Christopher	MS Language Arts	August 1 st	Journalism (6-12)	ESOL, Eng.6-12	No

White					
Christine Gile-Woodard	Co-Teacher	August 1st	English 5-9, PreK-3, ESE K-12	ESOL	Yes
Tracy Holmes	MS Math	August 1st	Elem. Ed. 1 st – 6 th , Mathematics 5-9, ESOL End	Gifted Endorsement	Yes
Lauren Fechtmann	2 nd Grade	August 1 st	Pre-K/Primary (Age 3 – Grade 3)	ESOL	Yes
Isis Cainis	ESE	August 1 st	ESE K-12	English, ESOL	Yes
Tiffany Dilport	Co-Teacher	August 4 th	Mathematics 5-9	Elem Ed. K-6, ESOL	No
Rebecca Meloy	MS Language Arts	August 1 st	English 6-12	ESOL	Yes
Danielle Deaton	2 nd Grade	August 1 st	Elem Ed K-6	ESOL	Yes
Whitney Winther	MS Language Arts	August 1 st	English 6-12	ESOL	Yes
Deana Sparks	3 rd Grade	August 1 st	Elem Ed K-6, ESE K-12	ESOL	Yes
Richard Gamboa	5 th Grade	August 1 st	Elem Ed K-6, ESE K-12	ESOL	Yes

6204 Scholars Hill Lane, Riverview, FL 33578
Phone: (813) 235-4811 Fax: (813) 315-4403
www.winthropcharter.org

A Member of the Charter Schools USA Family of Schools.

KEYS GATE CHARTER SCHOOL						
ESOL AND OUT OF FIELD WAIVERS						
	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Noelle	Hill				X-Math
2	Eduardo	Martinez-Esteves				X-Social Sc.
3	Brittany	Davidson			X	
4	Jessica	Torres			X	
5	Melissa	Alomia	X			X-Elem.K-6
6	Brittany	Perez			X	
7	Mary Elizabeth	Luoma			X	
8	Pamela	Harden	X		X	X-Elem.K-6
9	Christina	Bonilla			X	
10	Nancy	Light	X			
11	Erica	Pierre	X			
12	Tatiana	Vital	X			
13	Sylvette	Garcia-Tirado	X			
14	Jessica	Camplejohn	X			
15	Geneva	Brown	X			
16	Mileidys	Tovar	X			
17	Anita	Canepa				X-Spanish
18	Lomoya	Stewart	X			
19	Nicholas	Jane	X			
20	Claudia	Perla			X	